

AGENDA
REGULAR MEETING
LAWTON ENHANCEMENT TRUST AUTHORITY
CITY HALL- 3RD FLOOR CONFERENCE ROOM
WEDNESDAY JANUARY 8, 2025– 3:00 P.M.



MEETING CALLED TO ORDER/ROLL CALL

STATEMENT OF COMPLIANCE WITH OKLAHOMA OPEN MEETING ACT, 25 O.S. 301-314

INTRODUCTION OF GUESTS

1. Reports

- A. Receive a report from Dennis Totte with Bedrock Nursery regarding current landscaping and irrigation projects, provide direction to Mr. Totte on current projects and take action as deemed necessary.
- B. Receive a report from Neighborhood Services regarding monthly updates on departmental activities and take action as deemed necessary.
- C. Consider approving submitted materials for payment.
- D. Consider approving the monthly Treasurer Report.
- E. Receive a report from Parks and Recreation regarding departmental projects and monthly updates and take action as deemed necessary.
- F. Receive a report from the Community Services Director regarding ongoing LETA projects and take action as deemed necessary.
- G. Receive Monthly Ward Updates from Trustees and take action as deemed necessary.
- H. Receive a report from the Communications and Marketing Department regarding LETA's social media accounts and publicity projects, provide direction to staff on said projects and take action as deemed necessary.

2. Business

- A. Select Yard of the Month winners for December 2024.
- B. Consider approving the minutes of the November 13, 2024, meeting.
- C. Consider approving a request for funding from Teen Court, Inc in the amount of \$15,000.00 for proposed renovations and beautification of the new Teen Court building and take action as deemed necessary.
- D. Discuss the projected LETA budget for FYE 2026 and take action as deemed necessary.

3. Adjournment

"The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation."

MINUTES
REGULAR MEETING
LAWTON ENHANCEMENT TRUST AUTHORITY
CITY HALL- 2nd FLOOR CONFERENCE ROOM
WEDNESDAY NOVEMBER 13, 2024– 3:00 P.M.

Vice-Chairman Ezerski called the meeting to order at 3:00 P.M. in the 2nd floor conference room of City Hall.

ROLL CALL

PRESENT: Mary Ann Hankins, Ted Symuleski, Barry Ezerski, Dwight Tanner, Charles Owens, Addie Smith

ABSENT: Jay Burk (excused), Chris Rabon (excused), Katy Jackson-Seeley (excused)

OTHERS PRESENT: Neal Kirmer, Communications & Marketing; DaLynna Wood, Communications & Marketing; Tammy Branstetter, City Clerk's Office; Joshua White, Neighborhood Services; Susan Schlecht, Financial Services; John Andrew, City Attorney; Charlotte Brown, Community Services Director; Jonathan Jernigan, Community Services Deputy Director; Jason Poudrier, Arts & Humanities

STATEMENT OF COMPLIANCE WITH OKLAHOMA OPEN MEETING ACT, 25 O.S. 301-314

Notice of meeting and agenda were posted by the City Clerk's Office as required by law.

INTRODUCTION OF GUESTS

1. Reports

- A. Receive a report from Dennis Totte with Bedrock Nursery regarding current landscaping and irrigation projects, provide direction to Mr. Totte on current projects and take action as deemed necessary.

Totte advised that he has four quotes he was asked to bring with him to present to the Authority.

Vice-Chairman Ezerski said these are business items B-E, and we'll be moving these up on the agenda.

- E. Consider approving an estimate from Bedrock Nursery in the amount of \$9,250.00 for cutting tree grates on 2nd Street from Ferris Avenue to C Avenue and authorize payment of all applicable expenses incurred up to \$9,250.00.

Totte provided background information on this item. A copy of the estimate from Bedrock Nursery may be obtained from the City Clerk's Office upon request.

Totte said the trees on 2nd Street are outgrowing their decorative grates – his staff will cut larger holes in the grates to allow room for the trees to grow. There are a total of 74 tree grates that need to be cut.

Motion by Hankins, Second by Owens, to approve an estimate from Bedrock Nursery in the amount of \$9,250.00 for cutting tree grates on 2nd Street from Ferris Avenue to C Avenue and authorize payment of all applicable expenses incurred up to \$9,250.00. **AYE:** Ezerski, Smith, Hankins, Symuleski, Tanner, Owens. **NAY:** None. **MOTION PASSED.**

D. Consider approving an estimate from Bedrock Nursery in the amount of \$14,611.61 for rehabilitation of the entryway flowerbeds at Elmer Thomas Park and authorize payment of all applicable expenses incurred up to \$14,611.61.

Totte provided background information on this item. A copy of the estimate from Bedrock Nursery may be obtained from the City Clerk's Office upon request.

Totte said he understands that the Lawton Firefighters Association had been taking care of the maintenance on one of these flowerbeds for several years, but it has a bunch of dead trees and shrubbery in it now. Totte said they will be rehabilitating both flowerbed islands on either side of the entrance to Elmer Thomas Park. He said this is the entrance to the Christmas lights.

Motion by Symuleski, Second by Owens, to approve an estimate from Bedrock Nursery in the amount of \$14,611.61 for rehabilitation of the entryway flowerbeds at Elmer Thomas Park and authorize payment of all applicable expenses incurred up to \$14,611.61. **AYE:** Ezerski, Smith, Hankins, Symuleski, Tanner, Owens. **NAY:** None. **MOTION PASSED.**

C. Consider approving an estimate from Bedrock Nursery in the amount of \$9,509.44 for soil and sod installation at City Hall and authorize payment of all applicable expenses incurred up to \$9,509.44.

Totte provided background information on this item. A copy of the estimate from Bedrock Nursery may be obtained from the City Clerk's Office upon request.

Totte said the soil and sod will be placed on the corner of the lawn where the City of Lawton recently did their drainage project. He said they will also be rehabilitating the flowerbeds by the drainage canal.

Ezerski asked if the drainage issue has been addressed.

Totte said the drain is in, but an extension must be done. He said the last time it rained heavily, no water got down to the basement, so the drain did work.

Motion by Hankins, Second by Owens, to approve an estimate from Bedrock Nursery in the amount of \$9,509.44 for soil and sod installation at City Hall and authorize payment of all applicable expenses incurred up to \$9,509.44. **AYE:** Ezerski, Smith, Hankins, Symuleski, Tanner, Owens. **NAY:** None. **MOTION PASSED.**

B. Consider approving an estimate from Bedrock Nursery in the amount of \$21,590.98 for lighting repair at City Hall and authorize payment of all applicable expenses incurred up to

\$21,590.98.

Totte provided background information on this item. A copy of the estimate from Bedrock Nursery may be obtained from the City Clerk's Office upon request.

Totte said this is the completion of the tree lighting on the south side of City Hall.

Ezkerski asked if the tree lights are working right now.

Totte said they will be after this work is done. Currently, only about half of the lights are working.

Totte said the lights being installed will have the capacity to change colors – this is what was installed originally.

Motion by Symuleski, Second by Owens, to approve an estimate from Bedrock Nursery in the amount of \$21,590.98 for lighting repair at City Hall and authorize payment of all applicable expenses incurred up to \$21,590.98. **AYE:** Ezerski, Smith, Hankins, Symuleski, Tanner, Owens. **NAY:** None. **MOTION PASSED.**

Susan Schlecht, Financial Services, noted that we might have a difficult time recovering the funds quickly if we do all the Bedrock projects at the same time.

Vice-Chairman Ezerski noted that the work being done on 2nd Street will come from a separate account.

Schlecht advised that there will be approximately \$12,000 left in the beautification fund after subtracting the Bedrock estimates. She said it might be beneficial to spread the projects out a little.

Hankins noted that we won't need much as the winter approaches.

Vice-Chairman Ezerski asked what the difference is between LETA hotel motel tax and the LETA beautification fund.

Schlecht said the beautification fund comes from Court fees, and the hotel motel fund comes from hotel motel tax and interest.

Vice-Chairman Ezerski noted that we can move money around if we need to. He asked Totte if he's aware of any other upcoming projects.

Totte said no – they will be installing tulip bulbs in December, but this expenditure has already been approved.

- B. Receive a report from Neighborhood Services regarding monthly updates on departmental activities and take action as deemed necessary.

Joshua White, Neighborhood Services Supervisor, said for the month of September, his department sent out 531 violation notices. For the month of October, 1,155 violation notices were sent out.

White said they have a new contractor that will be starting orientation tomorrow.

Vice-Chairman Ezerski asked if Neighborhood Services cites people for parking their car on the lawn.

White said yes.

Symuleski asked for details regarding the process of citing someone for this.

White said we cite them for having a car parked on the lawn, and they go through the Court process.

Symuleski asked what the average ticket price is for these citations.

Charlotte Brown, Community Services Director and LETA Executive Director, said there is a maximum of \$750 for the citations.

Vice-Chairman Ezerski said there is someone in his neighborhood that parks halfway on the lawn and halfway in the driveway. He asked if this is legal.

Brown said this is illegal. She said staff started a code change several years ago to allow for the City of Lawton to be able to tow jacked vehicles. Brown said she will work to revive this code change.

Vice-Chairman Ezerski said he would like to see work be done with the sign ordinance first.

C. Consider approving submitted materials for payment.

Schlecht presented a summary of the paid invoices for the period of June 13, 2024 – November 13, 2024. The list of paid invoices is attached as “Exhibit A”.

Motion by Smith, Second by Symuleski, to approve the submitted materials for payment for the period of June 13, 2024 – November 13, 2024, as presented. **AYE:** Ezerski, Smith, Hankins, Symuleski, Tanner, Owens. **NAY:** None. ***MOTION PASSED.***

D. Consider approving the monthly Treasurer Report.

Schlecht presented the monthly Treasurer Report for June 2024 and July 2024, which includes the following documents: the Balance Sheet for June 2024 and July 2024, the Profit & Loss Statement for June 2024 and July 2024, the Income and Expense Tracker for June 2024 and July 2024 and the LETA Projects Pending Report for June 2024 and July 2024. Schlecht also presented the Hotel Motel Tax Revenue Report as of May 8, 2024. A copy of the Treasurer Report for June 2024 and July 2024 may be obtained from the City Clerk’s Office upon request.

Motion by Symuleski, Second by Smith, to approve the Treasurer Report for June 2024 and July 2024 as presented. **AYE:** Ezerski, Smith, Hankins, Symuleski, Tanner, Owens. **NAY:** None.
MOTION PASSED.

- E. Receive a report from Parks and Recreation regarding departmental projects and monthly updates and take action as deemed necessary.

Jason Poudrier, Arts & Humanities Director, said Larry Parks could not attend the meeting today and asked him to fill in.

Poudrier said the Parks and Recreation Department is moving ahead with the new aquatics center, and they are also moving forward with the prairie dog removal. He said the prairie dog removal will be done in a very humane way.

Vice-Chairman Ezerski asked how many prairie dogs will be moved.

DaLynna Wood, Communications & Marketing, said about 60.

Poudrier said the Holiday in the Park Parade will take place this weekend. Roads close down at 3:00PM, and the parade will begin at 6:00 P.M.

- F. Receive a report from the Community Services Director regarding ongoing LETA projects and take action as deemed necessary.

Brown said the City Hall dome is now lit.

Hankins asked if this is a multi-colored light.

Poudrier said it's programable to different colors.

- G. Receive Monthly Ward Updates from Trustees and take action as deemed necessary.

No updates were given.

- H. Receive a report from the Communications and Marketing Department regarding LETA's social media accounts and publicity projects, provide direction to staff on said projects and take action as deemed necessary.

Neal Kirmer, Communications & Marketing, said there were four homes nominated for the Halloween Yard of the Month contest.

2. Business

- A. Select a Yard of the Month winner for October 2024.

Kirmer said two of the homes nominated for the Halloween Yard of the Month contest are in Ward 7, one is in Ward 5 and one is in Ward 6. He said the house in Ward 5 received the most votes online at 256 votes. Kirmer passed around photos of the homes that were nominated.

Motion by Tanner, Second by Symuleski, to select the home in Ward 5 as the Yard of the Month winner for October 2024. **AYE:** Ezerski, Smith, Hankins, Symuleski, Tanner, Owens. **NAY:** None. **MOTION PASSED.**

- B. Consider approving an estimate from Bedrock Nursery in the amount of \$21,590.98 for lighting repair at City Hall and authorize payment of all applicable expenses incurred up to \$21,590.98.

This item was addressed earlier in the meeting.

- C. Consider approving an estimate from Bedrock Nursery in the amount of \$9,509.44 for soil and sod installation at City Hall and authorize payment of all applicable expenses incurred up to \$9,509.44.

This item was addressed earlier in the meeting.

- D. Consider approving an estimate from Bedrock Nursery in the amount of \$14,611.61 for rehabilitation of the entryway flowerbeds at Elmer Thomas Park and authorize payment of all applicable expenses incurred up to \$14,611.61.

This item was addressed earlier in the meeting.

- E. Consider approving an estimate from Bedrock Nursery in the amount of \$9,250.00 for cutting tree grates on 2nd Street from Ferris Avenue to C Avenue and authorize payment of all applicable expenses incurred up to \$9,250.00.

This item was addressed earlier in the meeting.

- F. Consider approving the minutes of the September 11, 2024 meeting.

A copy of the minutes of the September 11, 2024 meeting may be obtained from the City Clerk's Office upon request.

Motion by Tanner, Second by Smith, to approve the minutes of the September 11, 2024, meeting. **AYE:** Ezerski, Smith, Hankins, Symuleski, Tanner, Owens. **NAY:** None. **MOTION PASSED.**

- G. Consider approving the 2025 Annual Meeting Notice and take action as deemed necessary.

A copy of the 2025 Annual Meeting Notice may be obtained from the City Clerk's Office upon request.

Motion by Tanner, Second by Symuleski, to approve the 2025 Annual Meeting Notice as presented. **AYE:** Ezerski, Smith, Hankins, Symuleski, Tanner, Owens. **NAY:** None. **MOTION PASSED.**

- H. Discuss Lawton Fort Sill Freedom Festival sponsorship levels and options proposal and take action as necessary.

Poudrier provided background information on this item. He provided Authority members with a flyer outlining the proposed sponsorship levels for the Lawton Fort Sill Freedom Festival. A copy of the flyer may be obtained from the City Clerk's Office upon request.

Poudrier said there will be three different sponsorship levels, and they are as follows:

1. **Platinum Sponsorship:** \$3,000 - \$5,000
2. **Gold Sponsorship** - \$1,500 - \$2,999.99
3. **Silver Sponsorship** - \$750 - \$1,499.99

Poudrier said this year we will be charging \$400 to sign up for a Gurney Race Team of up to 5 members. There will be a \$1,000 grand prize for the winning team/organization. Poudrier noted that if 25 teams sign up at \$400 each, this would be an additional \$10,000 in income for the Freedom Festival.

Poudrier said they will also be charging \$250 to sponsor a car in the Derby Race. The first-place winner will receive \$1,000, the second-place winner will receive \$500 and the third-place winner will receive \$250.

Ezerski asked how much money the Freedom Festival received last year in sponsorships.

Poudrier said it was less than \$20,000.

Ezerski said he thinks it's smart to push this information out now because organizations are probably starting to look at their budgets for next year.

Poudrier said they will also be selling VIP Access Packages. They'll be selling 10 VIP Packages as add-ons to any sponsorship for \$500 and 10 VIP Individual Packages at \$1,000 each.

Hankins said she thinks the VIP passes will be very appealing.

No action was taken on this item.

3. Adjournment

Motion by Hankins, Second by Smith, to adjourn the November 13, 2024 meeting. **AYE:** Ezerski, Smith, Hankins, Symuleski, Tanner, Owens. **NAY:** None. ***MOTION PASSED.***

There being no further business, the meeting adjourned at 3:55 P.M.

LETA EXPENSES PERIOD 06/13/2024 to 11/13/2024

VEND	VENDOR NAME	ACCOUNT DESC	YEAR	PER	STA	AMOUNT	CHECK NO	INVOICE	FULL DESC	INV DATE
1019	ARA EQUIPMENT RENTAL	LETA FREEDOM FESTIV, 2025	2025	2	P	4,882.50	3082	314554	10TH ANNUAL PORTA POTTY/SINK REN	7/1/2024
1028	SOUNDS IMPOSSIBLE	Local Grant Expense	2025	2	P	28,741.25	3073	8/5/24	Lighting City Hall Dome	8/5/2024
1028	SOUNDS IMPOSSIBLE	LETA BEAUTIFICATION	2025	2	P	8,205.00	3073	8/5/24	Lighting City Hall Dome	8/5/2024
1102	KMGZ-FM "MAGIC 95"	LETA FREEDOM FESTIV, 2025	2025	2	P	2,495.00	3070	1936-2	10th ANNUAL RADIO ADVERTISEMENT	6/29/2024
1319	UNITED RENTALS NORTH	LETA FREEDOM FESTIV, 2025	2025	2	P	908.52	3080	235627867-001	10TH ANNUAL GOLFCART/UTV RENTAL	7/1/2024
1319	UNITED RENTALS NORTH	LETA FREEDOM FESTIV, 2025	2025	2	P	345.00	3080	235689504-001	10TH ANNUAL LIGHT TOWER RENTAL	7/1/2024
1340	LOCAL RADIO, LLC	LETA FREEDOM FESTIV, 2025	2025	2	P	500.00	3077	547-1	10TH ANNUAL REMOTE COVERAGE	6/28/2024
1559	SKY ELEMENTS LLC	H/M FREEDOM FESTIV, 2024	2024	12	P	1,700.00	3059	2330A	(FF) 10th Annual Drone DEP	6/13/2024
1609	MIKAYLA HANKINS	LETA FREEDOM FESTIV, 2024	2024	12	P	3,100.00	3061	62824PP	(FF) 10TH ANNUAL PRINCESSES	6/24/2024
1692	HOLIDAY IN THE PARK	LETA Grants	2025	1	P	34,000.00	3067	HIP/7-15-24	HIP 4 EA 12 X 8 VENDOR SHEDS	7/15/2024
1703	PRETTY TOUGH DAMSEL	LETA FREEDOM FESTIV, 2024	2024	12	P	150.00	3062	FREEDOM FEST 5	(FF) 10th Annual Refund Vendor Fee	5/24/2024
1705	SULLIVAN'S GRADING	LETA Grants	2024	12	P	5,879.19	3052	2909	(CU) SOD & INSTALLATION	5/6/2024
1705	SULLIVAN'S GRADING	CHILDREN UNITED	2024	12	P	100.81	3052	2909	(CU) SOD & INSTALLATION	5/6/2024
1720	REED JOHNSON	LETA Grants	2025	1	P	3,520.00	3068	1-061224	CU INSTALL FENCE PICKETS	7/22/2024
1720	REED JOHNSON	CHILDREN UNITED	2025	1	P	873.00	3068	1-061224	CU INSTALL FENCE PICKETS	7/22/2024
1720	REED JOHNSON	CHILDREN UNITED	2025	1	P	750.00	3068	2-061224	CU INSTALL FENCE PICKETS	7/22/2024
1726	META PLATFORMS	LETA FREEDOM FESTIV, 2024	2024	12	P	31.80	100106094	B374P34PB2	10TH ANNUAL (FF) ADVERTISEMENT	6/30/2024
1726	META PLATFORMS	LETA FREEDOM FESTIV, 2024	2024	12	P	75.00	100106093	JT4T93GPB2	10TH ANNUAL (FF) ADVERTISEMENT	6/28/2024
1726	META PLATFORMS	LETA FREEDOM FESTIV, 2025	2025	1	P	18.20	100106097	RMJT76YPB2/2		7/31/2024
1726	META PLATFORMS	LETA FREEDOM FESTIV, 2024	2024	12	P	75.00	100106092	UYF5A68PB2	10TH ANNUAL (FF) ADVERTISEMENT	6/26/2024
1749	THE MCMAHON FOUNDATI	LETA BEAUTIFICATION	2025	2	P	40,000.00	3079	81424 GRANT	RETURN MCMAHON GRANT FUNDS	8/14/2024
1752	ACADEMY SPORTS	LETA FREEDOM FESTIV, 2025	2025	2	P	89.99	100106096	539873	10TH ANNUAL CANOPY	6/28/2024
1855	HENDERHAN RECOGNITIO	LETA FREEDOM FESTIV, 2024	2024	12	P	322.00	100106095	46916/62624	(FF) 10TH ANNUAL AWARD & MEDALS	6/26/2024
1917	ACE HARDWARE/WESTSID	LETA YARD OF THE MO	2025	4	P	300.00	3086	102824/LETA	Holiday Gift Cards	10/28/2024
2769	GILLS CUSTOM FRAMING	CULTURAL PRESERVATI	2024	12	P	4,164.75	3055	GILLS 6-13-24	(CP) Refurbish Miss Lawton Pics	6/13/2024
3643	JOURNEY PRODUCTIONS	LETA FREEDOM FESTIV, 2025	2025	2	P	3,999.25	3076	24-117	10TH ANNUAL STAGE SET-UP/DJ	7/6/2024
3643	JOURNEY PRODUCTIONS	LETA FREEDOM FESTIV, 2025	2025	2	P	1,337.00	3076	24-131	10TH ANNUAL STAGE SET-UP/DJ	7/8/2024
3867	AMAZON.COM	LETA FREEDOM FESTIV, 2024	2024	12	P	518.32	100106090	1132719136660	LETA CREDIT CARD PURCHASES	6/30/2024
3867	AMAZON.COM	LETA FREEDOM FESTIV, 2024	2024	12	P	259.80	100106091	1135397289357	LETA CREDIT CARD PURCHASES	6/30/2024
4369	HERC RENTALS INC	LETA FREEDOM FESTIV, 2025	2025	2	P	2,407.00	3075	347232391-001	10TH ANNUAL EQUIPMENT RENTAL	7/1/2024
4464	KEEP OKLAHOMA BEAUTI	Dues Memberships	Sut 2025	2	P	200.00	3071	Jul2024-10	FY25 ANNUAL DUES	7/10/2024
4494	GRAY MEDIA GROUP INC	LETA FREEDOM FESTIV, 2025	2025	2	P	1,620.00	3074	3568449-1	10TH ANNUAL ADVERTISEMENT	6/30/2024

4700	ROONEY LLC	LETA FREEDOM FESTIV, 2025	2	P	1,500.00	3078 15031	10TH ANNUAL ELECTRICAL SERVICES	6/30/2024
4700	ROONEY LLC	Local Grant Expense 2025	1	P	10,000.00	3069 15050	INSTALL CH DOME LIGHTS & MATERIAL	7/19/2024
4736	HATCH, CROKE & ASSOC	Prof & Technical Servc: 2024	12	P	1,500.00	3051 42228	Prepare LETA 2022 Tax Return	5/21/2024
4792	FORT SILL MWR FUND	LETA FREEDOM FESTIV, 2024	12	P	2,500.00	3054 MAY 2024	(FF) 10th Annual Bounce House Rent	5/14/2024
4799	SAMS'S EAST INC	LETA FREEDOM FESTIV, 2024	12	P	257.02	118709 836207	10th Annual Limelight Room	6/30/2024
5194	LAWTON LODGING, LLC	LETA FREEDOM FESTIV, 2024	12	P	168.26	118708 3533286041	10th Annual Limelight Room	6/30/2024
5194	LAWTON LODGING, LLC	LETA FREEDOM FESTIV, 2024	12	P	481.28	118706 3533866098	10th Annual Limelight Room	6/30/2024
5194	LAWTON LODGING, LLC	LETA FREEDOM FESTIV, 2024	12	P	481.28	118705 3534790502	10th Annual Limelight Room	6/30/2024
5194	LAWTON LODGING, LLC	LETA FREEDOM FESTIV, 2024	12	P	481.28	118707 3535129159	10th Annual Limelight Room	6/30/2024
5196	BEDROCK NURSERY INC	LETA BEAUTIFICATION 2024	12	P	4,828.98	3063 3844	2nd/3rd Gore Island Restore (Irrigation)	6/27/2024
5196	BEDROCK NURSERY INC	Repair, Maintnce & Ref 2025	1	P	4,962.50	3066 3861	2ND STREET - GENERAL MAINTENANCE	7/10/2024
5196	BEDROCK NURSERY INC	Repair, Maintnce & Ref 2025	1	P	119.50	3065 3863	2ND STREET GENERAL MAINTENANCE	7/10/2024
5196	BEDROCK NURSERY INC	Repair, Maintnce & Ref 2025	1	P	384.50	3066 3884	2ND STREET - GENERAL MAINTENANCE	7/19/2024
5196	BEDROCK NURSERY INC	Repair, Maintnce & Ref 2025	1	P	102.00	3066 3890	2ND STREET - GENERAL MAINTENANCE	7/19/2024
5196	BEDROCK NURSERY INC	Repair, Maintnce & Ref 2025	3	P	334.50	3083 4019	2ND ST GENERAL MAINT	9/6/2024
5196	BEDROCK NURSERY INC	Repair, Maintnce & Ref 2025	5	P	296.75	3085 4070	2nd St / Bell Ave (3 pots)	10/1/2024
5196	BEDROCK NURSERY INC	Repair, Maintnce & Ref 2025	5	P	1,525.50	3085 4071	2nd St / Gore Median Maintenance	10/1/2024
5196	BEDROCK NURSERY INC	Repair, Maintnce & Ref 2025	3	P	563.00	3084 4125	2ND ST GENERAL MAINT	10/23/2024
5196	BEDROCK NURSERY INC	LETA BEAUTIFICATION 2025	1	P	14,747.20	3065 13665	2ND/3RD GORE ISLAND RESTORE (LAND	6/21/2024
5196	BEDROCK NURSERY INC	LETA BEAUTIFICATION 2025	1	P	2,600.00	3063 13666	2ND/3RD ST GORE ISLAND RESTORE (LA	6/27/2024
5196	BEDROCK NURSERY INC	LETA BEAUTIFICATION 2025	1	P	2,960.89	3064 13757	ETP PG RAISED FLOWERBED	7/1/2024
5196	BEDROCK NURSERY INC	Repair, Maintnce & Ref 2025	1	P	2,829.76	3064 13758	SHERIDAN/HOOVER MEDIAN REPAIR	7/1/2024
5196	BEDROCK NURSERY INC	Repair, Maintnce & Ref 2025	3	P	1,439.70	3084 14094	Fall Color Change	10/17/2024



1002 SW D. Avenue Lawton, Oklahoma 73501
Office: (580) 250-1466 / teencourt!awtonmail.mail / www.teencourt@teencourt.net

January 6, 2025

LETA COMMITTEE

PROPOSAL
TEEN COURT, INC.
\$15,000

Dear Members,

The McMahon Foundation has graciously donated an older home to Teen Court that has finally given us the opportunity after 33 years to stop leasing property and own our own place in the community as a non-profit that helps thousands of at-risk youths annually. This house was in dire need of restoration with estimated cost of \$115,000 to retore. Our goal to house offices, a courtroom to run traffic and criminal misdemeanor cases of first-offenders, educational and training classrooms. mediation area for parents and youth, a computer lab for juveniles struggling with school work that have been suspended from school, train new volunteers, have award ceremonies and banquets and be a safe house and educational point for sex trafficking, has finally come to fruition. We are in the process of moving into the property with a few areas inside left to complete.

That being said, the exterior of the property is in urgent need of renovation also. It not only reflects the heart of our Teen Court Program but it also plays a vital role in beautifying the surrounding community. A well-maintained and visually appealing property can instill pride in the neighborhood, reduce stigma, often associated with youth-focused facilities and demonstrate our commitment to creating a positive environment for the at-risk youth we serve. By investing in landscaping, outdoor repairs, and overall beautification, we can create an inviting space that encourages community engagement, fosters collaboration and symbolizes hope and opportunity for everyone who visits. Transforming the out-side of our property is a crucial step toward making a lasting impact that extends far beyond the walls of the facility

Teen Court has raised funds through fundraisers, donations and in-kind contributions, enabling us to complete some of the renovation work independently.

At the present time, we do not have any other sources of funding for the restoration necessary to complete the property.

We are seeking dedicated partners to help us secure the funding needed to complete the renovations of our property., a space that will serve as a beacon of hope and opportunity for at-risk youth in our community. By transforming this property into a safe, inspiring and well-maintained environment, we aim to not only meet their immediate needs but also spark their imaginations and ambitions. A beautifully renovated space will show these young individuals that they are valued and worthy of positive change, encouraging them to set and pursue goals for their own lives. Your support will directly contribute to creating a place where these youth can learn, grow, and thrive, a place that sends the message futures are possible when we work together. complete the renovations to this house so that we can positively impact the lives of many at-risk youth.

Sincerely,

Marcia Frazier, Executive Director

BUDGET	2025 PROPOSED			
CDBG	\$12,500.00			
Lawton Foundation	\$5,000			
OK Bar Association	\$50,000.00			
United Way	55,000			
Priddy Foundation	\$95,000.00			
Juvenile Bureau	\$1,500.00			
Board Donations	\$1,000.00			
Fundraising Events	\$1,500.00			
LETA	\$15,000.00			
YFAC	\$47,000.00			
Total	\$283,500.00			
EXPENSES				
Salaries	\$110,000.00			
Benefits/Retirement	20000			
Awards and Grants	\$2,000.00			
Dues	\$1,000.00			
Education	\$100,000			
Gifts - Volunteers	\$1,000.00			
Ins. Liability	\$3,000.00			
Ins. Wkmns. Comp	\$1,200.00			
Licenses & Fees	\$200.00			
Meals/Training	\$2,000.00			
Milage/Conf.	\$3,000.00			
Miscellaneous	\$300.00			
Occupancy/Utilities	\$1,000.00			
Postage	\$400.00			
Office Expense	\$5,000.00			
Professional Fees	\$10,000.00			
Repairs/Maint.	\$500.00			
Security	\$1,500.00			
Supplies	\$1,500.00			
Taxes - Payroll	\$6,500.00			
Software	\$300.00			
Telephone	\$2,750.00			
IT Support	\$2,200.00			
Outside Printing	\$400.00			
Marketing	\$2,400.00			
Furniture	\$5,000.00			
Depreciation	\$4,000.00			
TOTAL	\$283,150.00			

OUTSIDE EXPENSES	5000
Lighting	3000
Landscaping	8500
Upstairs Windows	7000
Irrigation	5000
TOTAL	15000

siding needs replaced desperately but The McCasland Foundation takes applications in February and we will apply then for paymt in June to handle that expense and the downstars windows.

Exhibit A
LAWTON ENHANCEMENT TRUST AUTHORITY
FY 2024/2025 AMENDED OPERATING BUDGET

Income	Estimated Beginning Budget	Estimated Income	Projected Total Resources	Estimated Expenses	Ending Budget Balance
LETA Hotel/Motel Tax	\$212,486.36	\$132,460.00	\$344,946.36	\$181,293.26	\$163,653.10
H/M Freedom Festival	\$0.00	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00
H/M Holiday in the Park	\$0.00	\$80,000.00	\$80,000.00	\$80,000.00	\$0.00
Court Fees (Beautification Fund)	\$69,139.21	\$52,000.00	\$121,139.21	\$96,300.00	\$24,839.21
Earned Interest	\$0.00	\$702.00	\$702.00	\$0.00	\$702.00
Trash Off Event Fees	\$0.00	\$125.00	\$125.00	\$0.00	\$125.00
Eye Candy Awards Banquet Sales/Donations	\$0.00	\$500.00	\$500.00	\$0.00	\$500.00
Other Donations and Income	\$158.61	\$50.00	\$208.61	\$0.00	\$208.61
Project Donations	\$19.12	\$6,000.00	\$6,019.12	\$0.00	\$6,019.12
Freedom Festival	\$22,409.00	\$24,500.00	\$46,909.00	\$46,909.00	\$0.00
Children United	\$16,284.54	\$5,000.00	\$21,284.54	\$21,284.54	\$0.00
Cultural Preservation	\$5,835.25	\$0.00	\$5,835.25	\$5,835.25	\$0.00
Committed Funds	\$36,380.00	\$0.00	\$36,380.00	\$36,380.00	\$0.00
Restricted Cash	\$98,847.74	\$50,000.00	\$148,847.74	\$86,275.92	\$62,571.82
TOTAL INCOME	\$461,559.83	\$451,337.00	\$912,896.83	\$654,277.97	\$258,618.86
Expenses					
Supplies, Tools & Equipment					\$50.00
Repairs, Maintenance and Replanting					\$104,480.26
Rental/Publishing/Printing					\$500.00
Professional & Technical Svcs					\$7,500.00
Postage					\$300.00
Dues & Memberships					\$750.00
Other Expenses					\$935.00
Bank Service charges					\$70.00
LETA Grant Awards					\$64,057.00
Local Grant Expense					\$78,741.25
Eye Candy Awards					\$10,000.00
Yard of the Month					\$1,700.00
Beautification Projects					\$124,531.00
Playground in the Park					\$2,034.67
H/M Holiday in the Park					\$80,000.00
Trash Off Event Fees					\$4,600.00
Freedom Festival					\$46,909.00
Children United					\$21,284.54
H/M Freedom Festival					\$100,000.00
Cultural Preservation					\$5,835.25
TOTAL EXPENSES					\$654,277.97

H/M TAX & Court Fees	Other Funds	Restricted	
\$50.00	\$46,909.00	\$5,500.00	2nd Street
\$91,188.28	\$5,835.25	\$78,741.25	Local Grants
\$500.00	\$36,380.00	\$21,284.54	(CU) Playground
\$7,500.00	\$89,124.25	\$2,034.67	PITP
\$300.00		\$107,560.46	
\$750.00			
\$935.00			
\$70.00			
\$60,000.00			
\$10,000.00			
\$1,700.00			
\$80,000.00			
\$100,000.00			
\$4,600.00			
\$100,000.00			
\$457,593.26			