LAWTON ★ FORT SILL
CHAMBER OF COMMERCE

Executive Committee
SPECIAL Meeting

January 29th, 2026

3:00 p.m.

Lawton Fort Sill Chamber of Commerce, Sovereign Bank Board Room
302 W Gore Boulevard, Lawton, OK

Agenda

I. Call to Order/Roll Call, establish quorum, and ensure public notice requirements have been met.

II. Introduction of any Guests

III. Reports
   a. Chair's Discussion – Vincent Saylor
      - Upcoming Events

   b. CEO/President's Report – Matt Tranquill
      - Membership Report
      - Operations Update

   c. Vice Chair Updates:
      - Industrial Development – Bridget Randle
      - Chamber Affairs – Bernita Taylor
      - Government Affairs – Vacant
      - Military Affairs – Janie Billingsley

   d. Hotel-Motel Tax Representative/CVB Report – Brandi Thomas
      - CVB Funding Recommendations review

   e. Financials – Rusty Taylor

IV. Consent Agenda
   a. Consider acceptance of the December 15, 2025, Executive Committee Meeting Minutes.

- Consider recommendation to approve the December 2025 Membership report.
    - Write off 91+ days past due memberships: Hustle N Flo Hydration - $340, Smith, Shykira M (I) - $150.

b. **Fort Sill Warrior Marathon-** The CVB Advisory Council has recommended approving funding in the amount of $1,000 to be paid to the MWR out of Sports. This event is expecting 215 local participants and 25 regional/out of state participants. This event is expecting 25 room nights. The funding formula showed a value of $1,050. *The event is scheduled for March 28, 2026.*

c. Consider recommendation to approve the November 2025 Financial Report.

ACTION: Motion to approve/amend/disapprove Consent Agenda.

V. Business:

a. Review 2024/2025 Audit.

b. Discussion and take action to replace Frank Myers on executive committee.

ACTION: Motion to approve/amend/disapprove Business Item b.

VI. New Business

a. Discussion and possible action to bring to full board to authorize President and CEO Matt Tranquill to negotiate the formation of a 501(c)(3) organization for the purpose of supporting activities that strengthen and benefit our community.

ACTION: Motion to approve/amend/disapprove New Business Item a.

b. Consider convening into Executive Session as allowed by the Oklahoma Open Meetings Act Law, as amended, 2011. 25 O.S. §§307(b)(1) and 311 for the purpose of discussing personnel matters.

ACTION: Motion to convene/not convene into Executive Session to discuss personnel matters.

c. Consider any action to be taken after Executive Session

ACTION: Reconvene and take action as necessary.

VII. Discussion: Consider any items to add to the agenda for the February executive committee meeting.

VIII. Adjourn