

NOTICE AND AGENDA
LAWTON CITY COUNCIL REGULAR MEETING
NOVEMBER 24, 2020 - 2:00 P.M.
LAWTON CITY HALL
COUNCIL CHAMBERS/AUDITORIUM

MEETING CALLED TO ORDER WITH INVOCATION AND PLEDGE OF ALLEGIANCE

ROLL CALL

PROCLAMATION FOR PSI UPSILON CHAPTER, OMEGA PSI PHI FRATERNITY, INC. WEEK

EMPLOYEE SPOTLIGHT PRESENTATION TO TARESSA MACIAS – HUMAN RESOURCES DEPARTMENT

REPORTS: MAYOR/CITY COUNCIL

AUDIENCE PARTICIPATION: Anyone having an item of business to present to the City Council that does not appear on the agenda please come forward at this time.

CONSIDER APPROVAL OF MINUTES OF THE LAWTON CITY COUNCIL REGULAR MEETINGS OF AUGUST 25 AND NOVEMBER 10, 2020.

CONSENT AGENDA: The following items are considered to be routine by the City Council and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider accepting a \$4,122.40 donation to the Library from the Friends of the Library to be designated for library-related activities and library materials. Exhibits: None.
2. Consider accepting grant funds in the amount of \$2,793.00 from the Federal Corporation for National and Community Services (CNCS) for the Retired and Senior Volunteer Program (RSVP). Exhibits: Federal CNCS Notice of Grant Award.
3. Consider approving a resolution amending the City of Lawton FY20-21 budget, as amended, by appropriating a \$8,400,000.00 grant to Public Utilities from the Oklahoma Development Finance Authority for the Lawton/Fort Sill Water Resiliency Project; \$300,000.00 to the Emergency Reserve Fund for tree and limb cleanup operations from the October 27, 2020 Ice Storm; a \$4,122.40 donation to the Library from the Friends of the Library for library-related activities and book purchases; and by carrying forward \$2,793.00 from the FY19-20 grant to RSVP from the Federal Corporation for National and Community Services (CNCS) for program volunteer recognition events. Exhibits: **Resolution 20-131**.
4. Consider approval of Mutual Aid Agreements with neighboring towns, Geo Group Correctional facility, and Sheppard Air Force Base. Exhibits: Mutual Aid Agreements for Altus, Anadarko, Apache, Elgin, Frederick, Geronimo, Indianola, Marlow, Medicine Park, Geo Group and Sheppard Air Force Base are on file in the City Clerk's office.

5. Consider approving the purchase of three (3) 2020 Mack LR64R Diesel/Heil DPF 28-yard Side Load Trucks and one (1) 2021 Mack LR64R CNG/Heil DPF Python 28-yard Side Load Truck from United Engines of Oklahoma City, OK through Statewide Contract SW0197 and further consider approving a resolution authorizing the execution and delivery of an equipment lease/purchase agreement with Welch State Bank of Welch, OK for the acquisition, purchase, financing and leasing of said trucks; and authorize the Mayor and City Clerk to execute the lease/purchase agreement and any related documents necessary to the consummation of the transactions contemplated by the lease/purchase agreement. Exhibits: **Resolution 20-132**, Department Recommendation, Equipment Lease Purchase Agreement – Welch State Bank (includes Rental Payment Schedule with Interest Schedule – Exhibit B).
6. Consider approving Amendment No. 8 to the December 9, 2014 contract with Garver, LLC, which will amend the scope of service to provide professional services necessary for the development of a Conceptual Design Phase Plan that will evaluate rehabilitation of the existing plant, construction of a new facility, or a combination thereof via a Cost-Benefit analysis that will carry the City of Lawton 50 years into the future and further provide Project Management services in the interim. Exhibits: Amendment to the Agreement, Appendix A – Scope of Services and Appendix B – Fee Summary.
7. Consider accepting a temporary easement from Justin Cowart & Dawn Putnam, husband & wife, for right of way needed for the 2017 Ad Valorem Streets Phase 1, Project #2017-07 and authorize the Mayor and City Clerk to execute the document. Exhibits: Document is on file in the City Clerk's office.
8. Consider accepting a temporary easement from Michelle Kinzer, a single person, for right of way needed for the 2017 Ad Valorem Streets Phase 1, Project #2017-07 and authorize the Mayor and City Clerk to execute the document. Exhibits: Document is on file in the City Clerk's office.
9. Consider accepting a temporary easement from Kye Smithey, a single person, for right of way needed for the 2017 Ad Valorem Streets Phase 1, Project #2017-07 and authorize the Mayor and City Clerk to execute the document. Exhibits: Document is on file in the City Clerk's office.
10. Consider extending contract (CL19-005) Zinc Orthophosphate with Water Tech, Inc. of Owasso, OK for an additional year. Exhibits: Department Recommendation, Contract Extension Form, Price Sheet.
11. Consider extending contract (CL19-007) Manhole Lining Product to The Strong Company of Pine Bluff, AR for an additional year. Exhibits: Department Recommendation, Contract Extension Form, Price Sheets.
12. Consider extending contract (CL19-009) Manhole Rings and Covers to Core & Main LP of Owasso, OK for an additional year. Exhibits: Department Recommendation, Contract Extension Form, Price Sheet.

13. Consider extending contract for (CL20-003) Nuisance Abatement to Adult & Teen Challenge of Oklahoma of Cache, OK; Rob's Lawn Care of Cache, OK; Joe's Backhoe Service LLC of Lawton, OK. Exhibits: Department Recommendation, Contract Extension Forms, Price Sheets.
14. Consider awarding contract (CL21-008) Sludge Dewatering Polymer for Item No. 1 to Polydyne, Inc. of Riceboro, GA and Item Nos. 2a, 2b, and 2c to Thornton, Musso, and Bellemin of Columbia, TN as the primary vendor and to Polydyne, Inc. of Riceboro, GA as the secondary vendor. Exhibits: Department Recommendation, Abstract of Bids, Price Sheets.
15. Consider extending (RFPCL19-011) Employee Physicals/Drug Screen Testing Section A (Physicals) to the Center for Occupational Health, of Lawton, OK and Section B (Drug/Alcohol Testing) to Allied Lab, Inc., of Lawton, OK for an additional year. Exhibits: Department Recommendation, Contract Extension Forms, Price Sheets.
16. Consider approving appointments to boards and commissions. Exhibits: None.

OLD BUSINESS ITEMS:

17. Consider approving a Memorandum of Understanding with the Friends of the Lawton Public Library, Inc. regarding the application of a mural on the west side of the Lawton Public Library storage building located at 110 SW 4th Street. Exhibits: Memorandum of Understanding and McMahon Letter.

NEW BUSINESS ITEMS:

18. Consider approving an Ordinance amending Section 7-30-1-3004, Chapter 7, Lawton City Code, 2015; by amending the zoning districts that body piercing and tattoo parlors may be located in and establishing an effective date. Exhibits: **Ordinance No. 20-23**.
19. Hold a public hearing and consider an ordinance changing the zoning from the C-1 Local Commercial District to C-5 General Commercial District zoning classification on property located at 1902-1930 NW Ferris Avenue. Exhibits: **Ordinance No. 20-24** with Site Plan, Location Map and Application.
20. Hold a public hearing and consider an ordinance to close portion of the alley in Block 24, of Original Townsite of Lawton, located between SW 1st Street and SW 2nd Street and SW B Avenue and SW C Avenue, and accept a public utility easement. Exhibits: Location Map, **Ordinance No. 20-25**. Utility Easement is on file in the City Clerk's Office.
21. Hold a public hearing and consider an ordinance amending Section 18-4-1-404.1, Lawton City Code, 2015, by allowing fences located within the front yard setback on property in the P-F District and all industrial districts or associated with a public facility on property owned by Lawton Public Schools, to be taller than four feet. Exhibits: **Ordinance No. 20-26**.
22. Hold a public hearing and consider an ordinance amending Sections 18-2-1-1205 and 18-12-1-1218, Lawton City Code, 2015, modifying the appeal process for the Downtown Lawton Overlay District such that they would be heard by the City Planning Commission rather than the Board of Adjustments and establishing the process for said appeals. Exhibits: **Ordinance No. 20-27**.

23. Consider approving a resolution amending Appendix A, Schedule of Fees and Charges, by adding a fee for appeals of the Downtown Lawton Architectural Review Committee to be heard by the City Planning Commission. Exhibits: **Resolution 20-133**.
24. Consider an ordinance amending Section 6-1-5-185 Chapter 6, Lawton City Code, 2015, to require sidewalks to be constructed with new and expanding parking areas; to clarify the requirement for sidewalks to be constructed with new buildings and expansions of existing buildings and to provide a process to allow for a significant aesthetic landscaping improvement/feature to be provided as an alternative to paying the fee in lieu of constructing a sidewalk; providing for severability; and establishing an effective date. Exhibits: **Ordinance No. 20-28**.
25. Consider an ordinance amending Personnel Policies and Procedures Sections 17-1-4-133, 17-1-4-134, 17-1-4-135, and 17-1-4-136, Chapter 17, Lawton City Code, 2015, by clarifying the establishment of pay based off of an hourly rate, clarifying that cost of living increases will be rounded to the nearest cent, changing any reference to pay plan steps from alphabetical to numerical; deleting language referring to introductory employees prior to May 1, 2017; clarifying the approval process for pay increases; providing for severability and declaring an effective date of December 28, 2020. Exhibits: **Ordinance No. 20-29**.
26. Consider adopting a resolution amending the current pay plan to coincide with the new Human Resources Management System by retitling steps from alphabetical to numerical, modifying the rounding of current pay rates up to two decimal places for certain grades/steps, modifying the executive ranges to include Grades 18, 19 and 20, deleting Grades 18, 19 and 20, and repealing all previous general employee pay plans, effective December 28, 2020. Exhibits: **Resolution 20-134**, Current Pay Scale and Proposed Pay Scale.
27. Discuss the current practice of having regular council meetings at 2:00 pm, and if desired, direct staff as necessary. Exhibits: None.

STAFF REPORTS

EXECUTIVE SESSION ITEMS:

28. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the pending case in Comanche County District Court of Jonathan Crouse, Kelly Crouse, K.D.C, M.G.C, P.A.C., v. City of Lawton, CJ-2017-695, and if necessary, take appropriate action in open session. Exhibits: None.
29. Pursuant to Section 307B.2, Title 25, Oklahoma Statutes, consider convening in executive session to discuss negotiations for a collective bargaining agreement for FY 2020-2021 between the International Union of Police Associations (IUPA), Local 24, and the City of Lawton, and, if necessary, take appropriate action in open session. Exhibits: None.

ADJOURNMENT