



City of Lawton

City Council

Agenda

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Tuesday, October 25, 2022

2:00 PM

**Lawton City Hall
Council Chambers/Auditorium**

"Official action can be taken only on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Council may refer the matter to the City Manager or the City Attorney. The Council may also refer items to standing committees of the Council or a board, commission, or authority for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

MEETING CALLED TO ORDER WITH INVOCATION AND PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATIONS:

Recognition of Lawton Police Department Assistant Chief Eric Carter (FBI National Academy)

Presentation from Cameron University's Governmental Accounting Class

Annual Report from Lawton-Fort Sill Chamber of Commerce

PROCLAMATION:

Outstanding Citizen of the Month to Bernita Taylor

REPORTS: MAYOR/CITY COUNCIL

AUDIENCE PARTICIPATION: Anyone having an item of business to present to the City Council that does not appear on the agenda please come forward at this time.

CONSENT AGENDA:

The following items are considered to be routine by the City Council and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approval of the minutes of the Lawton City Council regular meeting of October 11, 2022.

[22-706](#)

Attachments: [11Oct22](#)

2. Consider the following damage claim recommended for approval: Alvin and Lisa Jones in the reduced amount of \$3,102.91. [22-682](#)
Attachments: [DC-2022-037, Jones, Alvin and Lisa-Memorandum](#)
[DC-2022-037, Jones, Alvin and Lisa-Resolution](#)
3. Consider the following damage claim recommended for denial: Southwestern Bell Telephone Company, dba AT&T Oklahoma in the amount of \$5,109.69. [22-684](#)
Attachments: [DC-2022-028, SWBT, dba AT&T-Memorandum](#)
4. Consider adopting a resolution approving the compromise settlement in the amount of \$25,000.00 and making payment in the workers' compensation claim of Jed Fox. [22-681](#)
Attachments: [Fox, Jed-Resolution](#)
5. Consider adopting a resolution approving the joint petition settlement in the amount of \$17,325.00 and making payments in the workers' compensation claim of Daniel Kayser. [22-642](#)
Attachments: [Kayser, Daniel-Resolution](#)
6. Consider establishing a council committee of no more than four council members consisting of Councilpersons Randy Warren as chairperson, Sean Fortenbaugh, Kelly Harris and Jay Burk for the purpose of examining the City's licensing and inspecting process - to include but not limited to issues related to the City's fire code, with said committee to meet at least quarterly and make recommendations as necessary to the council on its findings. [22-670](#)
7. Consider extending the Professional Services Contract for Consultant Brokerage services concerning employee benefits to Higginbotham Insurance Agency. [22-621](#)
Attachments: [Higginbotham Original Contract Jan 2020.pdf](#)
[Higginbotham Renewal Amendment 1.pdf](#)
[Higginbotham Renewal Amendment 2.pdf](#)
[Proposed Updated Higginbotham Renewal Agreement 3.pdf](#)
8. Consider approving an agreement for professional services between the City of Lawton and Rivas Law Firm for his expertise in business and corporate law to work with the City of Lawton on legal matters in relation to the development of the Youth Sports Complex and authorize the Mayor and City Clerk to execute the Agreement. [22-628](#)
Attachments: [Letter of Engagement](#)

9. Accept the Annual ADA Report that outlines completed ADA accessibility projects, and work done towards compliance, and the money expended on each project required by the settlement agreement between the City and Joseph Harper and Vivian Wheeler dated December 9, 2013. [22-664](#)
- Attachments:** [ADA EXECUTIVE SUMMARY TO COUNCIL 21-22.pdf](#)
[FY21-22 ADA Compliance Report.pdf](#)
10. Consider approving an agreement with City of Walters to provide services by the Lawton Animal Welfare Division to receive animals for the purpose of adoption, re-homing, sending to rescue, euthanasia, or other means of disposal. [22-662](#)
- Attachments:** [Walters Agreement 2022](#)
11. Consider approving a resolution amending the City of Lawton FY22-23 budget, as amended, by appropriating \$9,582.24 from the General Fund to the Police Uniform Division's Maintenance Material-Motive Equipment account. [22-661](#)
- Attachments:** [10.25.22 LPD Unit Repairs](#)
12. Consider approving a resolution amending the City of Lawton FY22-23 budget, as amended, by appropriating \$6,550.00 to the Lake's Division Repair and Maintenance account from the administrative application fees earned through the recent elk hunt drawing. [22-665](#)
- Attachments:** [Res 22-_____](#)
13. Consider accepting a donation of two gift baskets from Raising Cane's Chicken Fingers, Lawton, in the amount of \$100 each for a total of \$200. [22-672](#)
- Attachments:** [One Night at Owens Flyer](#)
14. Consider accepting a donation of three (3) "Family of 4 Packs" from OKC Incredible Pizza in the amount of \$120 each for a total of \$360. [22-675](#)
- Attachments:** [Incredible Pizza Giftcards](#)
15. Consider approving a resolution amending the City of Lawton FY22-23 budget, as amended, by appropriating \$25,000.00 received from the Comanche County Commissioners to the Library Department's Library Books account for library-related purchases. [22-667](#)
- Attachments:** [10.25.22 County Library Funding Resolution](#)
16. Consider approving Change Order No. 2 with A.E. Construction, LLC on Project EN1707P1 2017 Ad Valorem Street and Roads Program (Residential) Phase I-A NW 40th Street and NW 24th Street. [22-666](#)

17. Consider extending contract RFPCL22-019 Employee Physicals-Drug Testing to Allied Lab, Inc. and Comanche County Healthcare Authority, MMG Occupational Medicine. [22-674](#)
- Attachments:** [RFPCL22-019 Ext. Request. ltr.2022](#)
[CCMH Extension Letter](#)
[COL Contract Extension](#)
18. Consider awarding CL23-005 Nuisance Abatement to B & T Lawn Maintenance. [22-654](#)
- Attachments:** [Exhibits](#)
19. Consider extending contract RFPCL22-012 Rental or Lease Work Clothing to UniFirst Corp. of Wichita Falls, TX. [22-649](#)
- Attachments:** [Dept Recommendation](#)
[Work Clothing Specs](#)
[Vendor Price Sheets](#)
[Vendor Extension Form](#)
20. Consider approving appointments to boards and commissions. [22-673](#)
- Attachments:** [Board Appointments- 10-25-22](#)

BUSINESS ITEMS:

21. Hold a public hearing and adopt a resolution declaring the structures located at 59 SW 49th Street, 712 SW G Avenue, 720 SW 46th Street, 803 SW H Avenue, 908 SW I Avenue, 1145 NW Oak Avenue, 1510 SW Oklahoma Avenue, 1511 SW Douglas Avenue, 1710 SW D Avenue, 1807 SW C Avenue, to be dilapidated pursuant to Section 6-5-1 Lawton City Code, ordering the owner to abate the nuisance, authorizing summary abatement, and authorizing the City Attorney to commence legal action in District Court to abate the nuisance. [22-586](#)
- Attachments:** [Exhibit A's](#)
[Resolutions](#)
22. Consider approving a Resolution fixing the amount of General Obligation Bonds, Series 2022, to mature each year; fixing the time and place the bonds are to be sold; designating a paying agent/registrar; approving the preliminary official statement and distribution thereof; ratifying and confirming a continuing disclosure agreement; authorizing the clerk to give notice of said sale as required by law and fixing other details of the issue. [22-676](#)
- Attachments:** [Resolution Authorizing Sale of the Series 2022 Bonds - Final](#)

23. Receive an update from the Holiday in the Park Committee re: Elmer Thomas Park decorations with discussion and provide direction to staff if desired. [22-704](#)

Attachments: [Holiday In the Park](#)

24. Receive a briefing from the Municipal Judge, Nathan Johnson on Municipal Court and the possibility of becoming a court of record, discuss the same, and take action as deemed appropriate by the council. [22-678](#)

25. Consider an ordinance pertaining to honorary designation of streets, amending Section 2-5-1-502, Division 2-5-1, Article 2-5, Chapter 2, Lawton City Code 2015, revising and adding language for honorary designation of streets and establishing an effective date. [22-646](#)

Attachments: [Proposed Honorary Sign Ordinance & Gist 21-5-1-502 10.25.22.docx](#)

STAFF REPORTS

- Receive an update on the FISTA Project. [22-728](#)

EXECUTIVE SESSION ITEMS:

26. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the pending action in United States District Court titled City of Lawton v. Engie Services, U.S., Inc. f/k/a OpTerra Energy Services, Inc., CIV-21-455-R, and if necessary, take appropriate action in open session. [22-668](#)

ADJOURNMENT

"The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation."