



City of Lawton

City Council

Agenda

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Tuesday, October 8, 2024

6:00 PM

Lawton City Hall
Council Chambers/Auditorium

MEETING CALLED TO ORDER WITH INVOCATION AND PLEDGE OF ALLEGIANCE

"Official action can be taken only on items which appear on the agenda. The Council may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Council may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Council may refer the matter to the City Manager or the City Attorney. The Council may also refer items to standing committees of the Council or a board, commission, or authority for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

ROLL CALL

PRESENTATION:

True North Award- Matthew Duvall, Animal Welfare Officer

Introduction of Cliff Haggenmiller, Public Works Deputy Director

PROCLAMATION:

Citizen of the Month- Mountain Metro Ambucs

National Business Women's Week

White Cane Day

REPORTS: MAYOR/CITY COUNCIL

AUDIENCE PARTICIPATION: Lawton citizens having an item of business to present to the City Council that does not appear on the agenda please come forward at this time. The Mayor and Council will receive comments from audience members. Council may recommend to the individual or group as to what action they should take, i.e., refer the situation to a particular department or person at the city offices. In order to participate in Audience Participation, each speaker must submit a Request to Speak Form to the City Clerk and must reside within the city limits of Lawton. Each speaker will have a 3-minute time limit, each topic will have a 9-minute time limit, and Audience Participation will be limited to 30-minutes in total. Each participant is required to adhere to the Rules of Decorum outlined in Council Policy 1-6.

CONSENT AGENDA:

The following items are considered to be routine by the City Council and will be enacted with one

motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approving a resolution amending the City of Lawton FY25 Budget, as amended, by appropriating \$50,000.00 from the General Fund to the Lawton Police Department's Machinery and Equipment fund, for the purchase of a police vehicle. [24-1963](#)
Attachments: [10.08.24 LPD Insurance Check Resolution](#)
2. Consider partially funding Project PR2309 Elmer Thomas Park Aquatic Center with remaining ARPA funds and, if approved, consider approving a resolution amending the City of Lawton FY25 budget, as amended, by appropriating \$1,490,627.46 to the Grant Fund for ARPA-related projects. [24-1992](#)
Attachments: [ARPA Receipts-Expenses](#)
[10.08.24-2 ARPA Resolution](#)
3. Consider approving a resolution amending the City of Lawton FY25 budget, as amended, by increasing estimated 2019 Capital Improvement Fund revenues by \$40,000,000.00 and to appropriate \$10,000,000.00 to the 2019 Capital Improvement Fund for Propel-related expenses. [24-1998](#)
Attachments: [10.08.24-3 Propel CIP Resolution](#)
4. Consider approving a limited support agreement between the City of Lawton and the Lawton Metropolitan Area Airport Authority, contingent upon the Lawton Metropolitan Area Airport Authority also approving the agreement, to provide funding to be used solely for legal expenses related to Fire Station #2 located on airport grounds, and authorize the Mayor and City Clerk to execute the agreement. [24-1970](#)
Attachments: [Airport Agreement](#)
5. Consider approving an agreement with the Oklahoma Department of Rehabilitation Services for food and beverage vending machine services at City Hall and authorize the Mayor and City Clerk to execute the agreement. [24-2014](#)
Attachments: [Proposed Vending Agreement](#)
6. Consider approving an Agreement for Limited Support between the Museum of the Great Plains Trust Authority and the City of Lawton to fund the continued operation of the Museum, contingent upon the Museum of the Great Plains Trust Authority approving the Agreement, and authorize the Mayor and City Clerk to execute the Agreement. [24-2030](#)
Attachments: [Museum of GP Agreement FYE25](#)
[Budget Excerpt](#)
7. Consider and take action in approving Amendment Number 8 to the Master Services Agreement with Jacobs Engineering Group, INC, in the amount not to exceed \$685,423.00 for professional engineering services for flow monitoring assessment, data analysis, and a written report as required in [24-1967](#)

Sewer System Rehabilitation Consent Order 02-397 Addendum C.

Attachments: [Amendment 8 Cover Jacobs 09-23-2024](#)

[B-2 Scope](#)

[b-3 fee schedule](#)

8. Consider and take action approving Amendment No. 7 to the Master Services Agreement with Garver, LLC, in the amount not to exceed \$541,400 for Professional Engineering Services for Maps 8 and 44 waterline rehabilitation projects. [24-1971](#)

Attachments: [Amendment 7](#)

[Exhibit B-2](#)

[Exhibit B-3](#)

9. Consider and take action approving Amendment No. 8 to the Master Services Agreement with Garver, LLC, in the amount not to exceed \$369,950 for Professional Engineering Services for the Lawton Transit Waterline Replacement Project PU2501. [24-1973](#)

Attachments: [Amendment No. 8](#)

[B-2 Scope of Services](#)

[B-3 Fee Schedule](#)

10. Consider and take action approving Amendment No. 1 to the Professional Services Agreement with Traditional Inspection Onsite Services, LLC, in the amount not to exceed \$821,000.00 for professional inspection and Resident Representative services on Public Utilities' water and wastewater projects. [24-1975](#)

Attachments: [TIOS Am 1](#)

[B-2 Scope of Services](#)

[TIOS B-3](#)

11. Consider approving a Change Order 1 on Project PR2309-Elmer Thomas Park Aquatic Center to reduce the contract amount by \$705,049.00, based on the Value Engineering review. [24-2007](#)

Attachments: [Elmer Thomas Aquatic Center Value Engineering 8.14.24](#)

[PR2309 Amendment Change Order No-1.docx](#)

12. Consider extending contract CL23-005 Nuisance Abatement to BT Lawn Maintenance of Lawton, OK. [24-1955](#)

Attachments: [Department Recommendation](#)

[Contract Extension](#)

[Contract](#)

13. Consider awarding Contract (CL24-018) Nuisance Abatement to Eagle Global Ventures, LLC of Lawton, OK. [24-1996](#)

14. Consider approving the record drawings and maintenance bonds for an 8-inch sewer to serve Acord Transportation's property located at Lot 3, Block 3, Lawton Industrial Park, Part 2. [24-1948](#)

Attachments: [Record Set - Lawton Industrial Park v1](#)
[Maintenance Bond](#)
[09.26.2024 CPC Minutes](#)

15. Consider and take action approving the plans, specifications and authorize advertisement for construction of PU2419 2024 CIPP Liner Project, in various areas across Lawton, to rehabilitate approximately 13,200 linear feet of high maintenance sewer lines. [24-1965](#)

Attachments: [2024 CIPP HALF](#)
[2024 CIPP HALF 2](#)

16. Consider and take action approving the plans, specifications and authorize advertisement for construction of Maps 46 (PU2409), 53 (PU2404), & 58 (PU2410) Waterline Rehabilitation Projects, to rehabilitate approximately 35,000 linear feet of high maintenance water lines. [24-1966](#)

Attachments: [Map 46](#)
[Map 53](#)
[Map 58](#)

17. Consider and take action approving the plans, specifications, and authorize advertisement for construction of PU2412 Industrial Water Main Phase II Project, to complete the water line loop along 112th St from Bishop Rd to Lee Blvd and back to 97th St, providing water service for additional growth in the industrial park area. [24-1968](#)

Attachments: [PU2412 Map](#)

18. Consider adopting a resolution authorizing the installation of a “Cross Traffic Does Not Stop” Sign at the corner of NW Euclid and NW Compass Ave. [24-1983](#)

Attachments: [Minutes Traffic Commission 09192024](#)
[24-1983](#)

19. Consider adopting a resolution authorizing the removal of the “Yield” sign at the intersection of NW Willow Creek Dr & NW Mickelgate Blvd. and replace it with the Installation of a “STOP “ sign in its place. [24-1985](#)

Attachments: [Minutes Traffic Commission 09192024](#)
[24-1985](#)

20. Consider adopting a resolution authorizing the installation of an “AUTISTIC CHILD” sign at 2416 SW Washington Ave and a “DEAD END “ sign on the existing post with the SW Washington Ave street name sign at SW 24th St intersection. [24-1986](#)

Attachments: [24-1986](#)
[Minutes Traffic Commission 09192024](#)

21. Consider adopting a resolution authorizing the installation of a Yield Sign at the intersection of NW Allison Lane and NW Mickelgate Blvd. [24-1987](#)

Attachments: [24-1987](#)[Minutes Traffic Commission 09192024](#)

22. Consider adopting a resolution authorizing Traffic Control Measures with the installation of an “AUTISTIC CHILD” sign at 6202 NW Cheyenne Drive. [24-1988](#)

Attachments: [24-1988](#)[Minutes Traffic Commission 09192024](#)

23. Consider adopting a resolution authorizing Traffic Control Measures with the installation of an “AUTISTIC CHILD” sign at 2618 SW B Ave. [24-1989](#)

Attachments: [24-1989](#)[Minutes Traffic Commission 09192024](#)

24. Consider adopting a resolution authorizing Traffic Control Measures with the installation of a YIELD SIGN at the opening of the SW Salinas Dr at 806 SW Sedalia Ave. [24-1990](#)

Attachments: [24-1990](#)[Minutes Traffic Commission 09192024](#)

25. Consider approving a resolution amending Appendix A, Schedule of Fees and Charges, Lawton City Code, 2015, Pertaining to Chapter 7, Business Licenses, by Repealing Articles A-7-3 and A-7-11, and Amending Articles A-7-20 and A-7-29. [24-2018](#)

Attachments: [Resolution No. 24-](#)[Resolution No. 24- CLEAN](#)

26. Consider a request to pay a fee in lieu of onsite stormwater detention for the Day Spring Church Portable Building permit located at 8612 NW Cache Road in the amount of \$115.00 [24-1984](#)

Attachments: [8612 NW Cache Road \(fee-in-lieu of detention letter\) 2024-0920](#)[EXECUTED](#)[8612 NW Cache Road Fee In Lieu of Detention Request](#)[8612 NW Cache Road Site Plan](#)[SM Memo - Fee-in-lieu of Detention 8612 NW Cache Road](#)

27. Consider accepting a Public Works Safety Equipment (PWSE) grant from Oklahoma Municipal Assurance Group (OMAG) in the amount of \$2,000 for the purchase of traffic control devices, and authorize the execution of any documents necessary to accept the grant. [24-1993](#)

Attachments: [Award Letter for Water Walls 9 23 24](#)

28. Consider granting the City Manager the discretion to approve payment plans on an as needed basis to assist staff with the collection of outstanding balances due to the City of Lawton. [24-1994](#)

29. Consider accepting a permanent easement from LWB Holdings, LLC. for the SW 38th Street Waterline Project EN2102A and authorizing the Mayor and [24-1995](#)

City Clerk to execute the documents and payment for the same.

Attachments: [LWB Easement Document](#)

30. Consider approval of an amendment to an easement agreement between Comanche Renewables, LLC and the City of Lawton for the use of the Landfill Gas End Use Program. [24-2000](#)

Attachments: [Comanche Renewables - Second Amendment to Easement Agreement \(01949012-2x7A25A\)_rdj edits 9-18-24](#)

31. Consider approving an amendment to Traffic Calming Policy 10-05 in order to clarify the process for traffic calming measures once the two funded devices per ward have been utilized for the fiscal year. [24-1976](#)

Attachments: [Policy 10-05](#)

32. Consider waiving Section 17-2-9-205 of Lawton City Code, 2015, to allow the Employee Advisory Committee to hold an election for committee members on the second Tuesday in November in order to provide proper notice of election. [24-2021](#)

Attachments: [Section 17_2_9_205 Elections.](#)

33. Consider approving appointments to boards and commissions. [24-2020](#)

Attachments: [Board Appointments- 10.08.2024](#)

UNFINISHED BUSINESS:

34. Consider waiving Council Policy 1-6 to reconsider an item within 6 months, consider rescinding Resolution No. 24-187, which declared the structure(s) located at 1913 NW Lincoln Avenue a dilapidated structure, and take action as deemed necessary. [24-1915](#)

Attachments: [History of Taxes Owed](#)

BUSINESS ITEMS:

35. Discuss contractor workmanship as it pertains to the installation of the floor coverings included in the City Hall renovation project and take action as deemed necessary. [24-2042](#)

Attachments: [CMS Agreement - EXECUTED - City Hall Renovation, EN2004A CMS Willowbrook Amendment No. 2](#)

36. Hold a public hearing and consider a resolution amending the 2030 Land Use Plan from Residential/Low Density to Residential/High Density for the property located at 801-809 NW Pershing Dr, Lawton, OK, 73507, said amendment is related to a companion rezoning request from Deborah Bell on behalf of Win-Wal Properties LLC to allow for an assisted living home on the property; and take appropriate action as deemed necessary. [24-2015](#)

Attachments: [Resolution No. 24-](#)[Location Map Block 11 Liberty Heights Addition
Site Plan](#)[Analysis \(Block 11 Liberty Heights\) 2024-0718](#)[Executed CPC & CC Re-Notice Re-zone & ALUP 09.26.2024](#)[Executed Newspaper CPC & CC Re-Notice 09.26.2024](#)[Petition](#)[801 NW Pershing Petition Map](#)[07.25.2024 CPC Minutes](#)[09.26.2024 CPC Minutes](#)

37. Hold a public hearing and consider an Ordinance for a change of zoning from the R-1 Single-Family Dwelling District to the R-3 Multiple-Family District zoning classification for an assisted living home to be located at 801-809 NW Pershing Dr, Lawton, OK, 73507 and take appropriate action as deemed necessary.

[24-2013](#)**Attachments:** [Ordinance No. 24-](#)[Location Map Block 11 Liberty Heights Addition
Site Plan](#)[Analysis \(Block 11 Liberty Heights\) 2024-0718](#)[Executed CPC & CC Re-Notice Re-zone & ALUP 09.26.2024](#)[Executed Newspaper CPC & CC Re-Notice 09.26.2024](#)[Petition](#)[801 NW Pershing Petition Map](#)[07.25.2024 CPC Minutes](#)[09.26.2024 CPC Minutes](#)

38. Receive a presentation summarizing the 2024 Spirit of Survival event and discuss future Spirit of Survival events with the support of the City of Lawton.

[24-2012](#)

39. Receive a presentation and consider approval for a resolution authorizing a City-Wide No-Cart-November event.

[24-1999](#)**Attachments:** [RESOLUTION _____, Clear the Carts Event
Clear the Carts Presentation](#)

40. Hold a public hearing and consider a Resolution for an amendment to the 2030 Land Use Plan to include the parcel as part of the Industrial land use classification on property located at 10925 SW Bishop Lawton, OK 73505, and take action as deemed necessary.

[24-2017](#)

Attachments: [Resolution No. 24-](#)
[Location Map - Land Use 10925 SW Bishop](#)
[Analysis V2 \(10925 SW Bishop\) 2024-0917](#)
[Executed CPC & CC Re-Notice RZ & ALUP \(10925 SW Bishop\)](#)
[Executed Newspaper CPC & CC Re-Notice RZ & ALUP \(10925 SW Bishop\)](#)
[09.26.2024 CPC Minutes](#)
[Zoning Application](#)

41. Hold a public hearing and consider an Ordinance to change the zoning from the Temporary I-4 Heavy Industrial District to I-4 Heavy Industrial District zoning classification on property located at 10925 SW Bishop Lawton, OK 73505, and take action as deemed necessary. [24-2016](#)

Attachments: [Ordinance No. 24-](#)
[Land Use Westin 10925 SW Bishop Rezone](#)
[Analysis V2 \(10925 SW Bishop\) 2024-0917](#)
[Executed CPC & CC Re-Notice RZ & ALUP \(10925 SW Bishop\)](#)
[Executed Newspaper CPC & CC Re-Notice RZ & ALUP \(10925 SW Bishop\)](#)
[09.26.2024 CPC Minutes](#)
[Rezoning Application](#)

42. Consider approving an ordinance pertaining to Business Licenses by amending Sections 7-9-1-901, 7-9-1-902, 7-9-1-903, 7-9-1-904, 7-9-1-905, 7-9-1-906, 7-9-1-907, 7-9-1-908, 7-9-1-909, and 7-9-1-910, Division 7-9-1, Article 7-9; Repealing and Reserving Sections 7-9-1-911, 7-9-1-912, 7-9-1-913, 7-9-1-914, 7-9-1-915, and 7-9-1-916, Division 7-9-1, Article 7-9, Chapter 7, Lawton City Code, 2015; by re-titling the Article to Estate Sales, by removing the requirement for businesses to obtain distress/closing out sales, re-titling the Division to Estate Sales, requiring a permit for estate sales, listing the applications requirements for estate sales, listing requirements for auctions as part of estate sales, listing issuance and transferability of estate sale permits, term of estate sale permits, estate sale permit fees, stating reasons for refusal to issue a permit or revocation of an estate sale permit, listing violations, accessory activities prohibited, listing exemptions from obtaining estate sale permits, providing for severability, establishing an effective date and allowing for floor amendments. [24-2019](#)

Attachments: [Estate Sale Ordinance](#)
[Estate Sale Ordinance Clean](#)

43. Consider approving a resolution amending Appendix A, Schedule of Fees and Charges, Lawton City Code, 2015, pertaining to Chapter 7, Business Licenses, by amending Article A-7-9 and establishing an effective date. [24-2032](#)

Attachments: [Resolution No. 24-](#)
[Resolution No. 24-____ CLEAN](#)

44. Consider whether to approve the property owner to continue remodeling the [24-1952](#)

structure located at 1515 SW H Avenue, per Section 6-1-1-108 Section D that states after 180 days the property will go back to City council for specific authorization by the Council.

Attachments: [Photos of Structure](#)

45. Direct staff to provide a comprehensive, step-by-step process for the potential sale of the Chandler Creek property, including necessary actions to declare the property surplus and protect the city's water supply. [24-1977](#)

46. Consider approving the addition of SW 38th Street (from West Gore Blvd to SW Lee Blvd) and SW Lee Blvd (from SW 38th Street to SW 67th Street) to the list of roads qualifying for street rehabilitation, including milling, overlaying, and deep depth repair, as recommended by the Streets and Bridges Committee, noting that funding has not been identified. [24-2010](#)

Attachments: [21-00836_38thStreetReconstruction_GeoReport_EST](#)
[Lawton OK Pavement Management Report IMS 2023 - Final](#)
[IMS Recommendations for Segments](#)
[38th Street Repairs Presentation](#)

STAFF REPORTS:

47. Receive a report on completion of the “Paws on the Ground” Eagle Scout Project by Bryce Mosely benefiting the Dog Park. [24-2023](#)

Attachments: [Dog Park Slide Deck- 10.08.24](#)

48. Receive a report from Lawton Police Department on the status of Body Cameras and other crime fighting technology currently being utilized by the Lawton Police Department. [24-1960](#)

49. Provide City Council with an update on the FY 2023 and FY 2024 Audit Process. [23-991](#)

50. Receive a report from staff regarding the status of the program to install signage regarding panhandling and take action as deemed necessary. [24-2009](#)

Attachments: [Panhandling Staff Report- 10.08.24](#)

EXECUTIVE SESSION ITEMS:

51. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss a possible pending action with Great Plains Improvement Foundation concerning a HOME Program Finding Report received from U.S. Department of Housing and Urban Development to the City of Lawton on July 26, 2024, and if necessary, take appropriate action in open session. [24-2035](#)

52. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss a pending claim for potential litigation against the real property owners of the demolished nursing home located at 1301 NW [24-2037](#)

Andrews Avenue, and take appropriate action in open session.

53. Pursuant to 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the pending action in the United States District Court for the Western District of Oklahoma titled Felisha Parker and Laresha Parker as next of kin to Isaac D'Wayne Parker, deceased v. City of Lawton, et al, Case Number CIV-24-178-JD, and if necessary, take appropriate action in open session. [24-2041](#)
54. Pursuant to Section 307B.2, Title 25, Oklahoma Statutes, consider convening in executive session to discuss negotiations for a Collective Bargaining Agreement for FYE 2026 between the International Association of Firefighters (IAFF), Local 1882, and the City of Lawton, and, if necessary, take appropriate action in open session. [24-2038](#)
55. Pursuant to Section 307B.1, Title 25, Oklahoma Statutes, consider convening in executive session to review the employment of Donalynn Blazek-Scherler as City Clerk, and in open session take other action as necessary. [24-1978](#)

ADJOURNMENT

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if interpreters for the deaf (signing) is not the necessary accommodation."