MINUTES
LAWTON CITY COUNCIL REGULAR MEETING
SEPTEMBER 8, 2020 – 2:00 P.M.
LAWTON CITY HALL
COUNCIL CHAMBERS/AUDITORIUM

Stan Booker, Mayor

Also Present:
Michael Cleghorn, City Manager
Tim Wilson, Interim City Attorney
Traci Hushbeck, City Clerk
COL Rhett A. Taylor, Fort Sill Liaison

Mayor Booker called the meeting to order at 2:00 p.m. Notice of meeting and agenda were posted on the City Hall notice board as required by law. Invocation was given by Pastor Mike Keahbone, First Baptist Church, followed by the Pledge of Allegiance

ROLL CALL

PRESENT:
Mary Ann Hankins, Ward One
Keith Jackson, Ward Two
Linda Chapman, Ward Three
Jay Burk, Ward Four
Allan Hampton, Ward Five
Sean Fortenbaugh, Ward Six
Onreka Johnson, Ward Seven
Randy Warren, Ward Eight

ABSENT: None

STATE OF THE CITY ADDRESS BY MAYOR STAN BOOKER

Mayor Booker read highlights from the State of the City speech. The entire speech is posted on the website and on file in the City Clerk's Office.

RECEIVE THE ANNUAL UPDATE OF THE HOTEL/MOTEL TAX FUNDED ACTIVITIES FOR FY 2019-2020 FROM THE LAWTON-FORT SILL CHAMBER OF COMMERCE

An update was given by Krista Ratliff, President of the Lawton-Fort Sill Chamber of Commerce. (A copy of the End of the Year Report for 2017-2018 is on file in the City Clerk's office)

REPORTS: MAYOR/CITY COUNCIL: None

AUDIENCE PARTICIPATION: None

CONSENT AGENDA:

Mayor Booker stated items #4 and #5 will be considered separately.

MOVED by Burk SECOND by Warren to approve the consent agenda with the exception of items #4 and #5. AYE: Hankins, Jackson, Chapman, Burk, Hampton, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

1. Consider adopting a resolution approving the joint petition settlement and making payment in the workers' compensation claim of Patricia Ann Moody. Exhibits: **Resolution No. 20-83**.

2. Consider adopting a resolution approving the joint petition settlement and making payment in the workers' compensation claim of Jesse Henry. Exhibits: **Resolution No. 20-84.**

3. Consider approving a resolution amending the City of Lawton FY20-21 budget, as amended, by appropriating a $5,035.00 grant to the Library from the Oklahoma Department of Libraries to increase digital inclusion in our community; a $2,000.00 grant to the Library from the Public Library Association for resources to integrate into virtual library services at the Lawton Public Library; a $5,719.00 grant to the Library from the Oklahoma Department of Libraries for adult literacy materials and supplies; and $7,500.00 to RSVP from the Federal Corporation for National and Community Services. **Resolution No. 20-85**.

4. Consider accepting reimbursement funding and approving a resolution amending the City of Lawton FY20-21 budget, as amended, by appropriating up to $7,170,388.00 from the State of Oklahoma for capital outlay and other general operating expenditures, $1,770,385.00 from the Capital Outlay (Rolling Stock) Fund for rolling stock purchases, $85,632.00 from the Drainage Maintenance Fund for capital outlay purchases, and $768,806.00 from the Sewer Rehabilitation Fund for capital outlay purchases. Exhibits: Resolution 20-___.

Cleghorn stated this is reimbursement for COVID related expenditures. Once this money is reimbursed, the City can allocate it as they want. This is a recommendation from staff as to how the money will be dispersed. At this moment this is one time funding, but the City will continue to track our expenses in case any additional funding becomes available. (Cleghorn reviewed Exhibits A & B) He stated that we are saving well over a 1/3 of the money and that will get us half way to the 10% reserve fund mark. He stated in October the council will review the budget and talk about revenue and expenditures.

Mayor Booker stated he appreciates the reserve fund and it shows we are looking ahead and are cautiously optimistic and conservative.

Burk stated that traffic control and speed issues have become a major issue in his ward. He suggested they buy more than four speed tables.

Cleghorn stated this will give each ward a set of speed tables and they can move them around and eventually put in permanent speed tables, which cost less, where they are needed.

Burk questioned how long it will take to figure out where to put permanent tables.

Cleghorn stated staff can look at the next budget amendment and figure out a way to get a few more speed tables. He stated four additional speed tables are $22,000 so that would give us 12 sets. He stated they will definitely get more speed tables into the budget amendment.

Wilson stated the resolution in the agenda book has been modified because there are only three previous amendments, not two. He stated the numbers changed a little bit in Exhibits A. (Wilson distributed an amended exhibit)

MOVED by Burk SECOND by Warren to approve **Resolution No. 20-86** as amended. AYE: Hankins, Jackson, Chapman, Burk, Hampton, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

5. Consider approving a resolution authorizing reimbursement to the general fund of $1,600,000.00 from the 2019 sale tax over a four-year period to cover the purchase of bulk trash trucks needed as equipment to implement the eight-year bulk trash pickup program set forth in Resolution No. 20-28. Exhibits: Resolution 20-___.

Cleghorn stated as amended in item #4, it is $1.675 million, not $1.6 million for the trucks. He stated those adjustments were made throughout the document. This will allow us to reimburse ourselves. This will all be addressed during the budget amendment discussion.

MOVED by Burk SECOND by Warren to approve **Resolution No. 20-87** as amended to $1.675 million. AYE: Hankins, Jackson, Chapman, Burk, Hampton, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

6. Consider approving a Memorandum of Understanding with the Lawton Enhancement Trust Authority and Anthony Santiago for an artist to paint a mural on the east side of the underpass on NW Fort Sill Boulevard and NW Cache Road. Exhibits: Memorandum of Understanding and proposed mural.

7. Consider approving the record plat for the Replat of Lots 6, 7, and 8, Block 5, Oak Ridge Addition, Part 1B. Exhibits: Plat Map.

8. Consider approving Amendment No. 7 to the December 9, 2014 contract with Garver, LLC, which will amend the scope of service to include an evaluation of the existing City of Lawton Supervisory Control and Data Acquisition (SCADA) systems for the Water and Wastewater Plants and Water Distribution System as well as proposed improvements, conceptual designs, and environmental services to assist with securing funding for implementation of proposed improvements. Exhibits: Amendment to the Agreement and Appendix A – Scope of Services.

9. Consider accepting the Cache Road & Flower Mound Road Traffic Signal Project #2019-02 as constructed by Traffic & Lighting Systems, LLC and placing the maintenance bond into effect. Exhibits: Maintenance bond on file in the City Clerk’s office.

10. Consider accepting a temporary easement from John D. & Carla S. Atchley, husband & wife, for right of way needed for the 2017 Ad Valorem Streets Phase 1, Project #2017-07 and authorize the Mayor and City Clerk to execute the document. Exhibits: Document is on file in the City Clerk's office.

11. Consider accepting a temporary easement from James & Elsa Cronick, husband & wife, for right of way needed for the 2017 Ad Valorem Streets Phase 1, Project #2017-07 and authorize the Mayor and City Clerk to execute the document. Exhibits: Document is on file in the City Clerk's office.

12. Consider accepting a temporary easement from Carl Z. Fuqua, a single person, for right of way needed for the 2017 Ad Valorem Streets Phase 1, Project #2017-07 and authorize the Mayor and City Clerk to execute the document. Exhibits: Document is on file in the City Clerk's office.

13. Consider accepting a temporary easement from Christopher & Kayla Herman, husband & wife, for right of way needed for the 2017 Ad Valorem Streets Phase 1, Project #2017-07 and authorize the Mayor and City Clerk to execute the document. Exhibits: Document is on file in the City Clerk's office.

14. Consider accepting a temporary easement from Abbas & Behnaz Johari, husband & wife, for right of way needed for the 2017 Ad Valorem Streets Phase 1, Project #2017-07 and authorize the Mayor and City Clerk to execute the document. Exhibits: Document is on file in the City Clerk's office.

15. Consider accepting a temporary easement from David L. Kerbo, a single person, for right of way needed for the 2017 Ad Valorem Streets Phase 1, Project #2017-07 and authorize the Mayor and City Clerk to execute the document. Exhibits: Document is on file in the City Clerk's office.

16. Consider accepting a temporary easement from Cynthia Leonard & Christopher Pollard, wife and husband, for right of way needed for the 2017 Ad Valorem Streets Phase 1, Project #2017-07 and authorize the Mayor and City Clerk to execute the document. Exhibits: Document is on file in the City Clerk's office.

17. Consider accepting a temporary easement from Senh & Sopiri Ly, a married couple, for right of way needed for the 2017 Ad Valorem Streets Phase 1, Project #2017-07 and authorize the Mayor and City Clerk to execute the document. Exhibits: Document is on file in the City Clerk's office.

18. Consider accepting a temporary easement from Norman E. & So Sop Lytle, husband & wife, for right of way needed for the 2017 Ad Valorem Streets Phase 1, Project #2017-07 and authorize the Mayor and City Clerk to execute the document. Exhibits: Document is on file in the City Clerk's office.

19. Consider accepting a temporary easement from Stephen L. McRay, Trustee of the Harold and Evelyn McRay Trust dated June 14, 2013, for right of way needed for the 2017 Ad Valorem Streets Phase 1, Project #2017-07 and authorize the Mayor and City Clerk to execute the document. Exhibits: Document is on file in the City Clerk's office.

20. Consider accepting a temporary easement from Willis Robert & Arlene M. Pugh, husband & wife, for right of way needed for the 2017 Ad Valorem Streets Phase 1, Project #2017-07 and authorize the Mayor and City Clerk to execute the document. Exhibits: Document is on file in the City Clerk's office.

21. Consider accepting three temporary easements from Jeffrey & Aileen L. Sadler, husband & wife, for right of way needed for the 2017 Ad Valorem Streets Phase 1, Project #2017-07 and authorize the Mayor and City Clerk to execute the documents. Exhibits: Document is on file in the City Clerk's office.

22. Consider accepting a temporary easement from Anna Sandy, a single person, for right of way needed for the 2017 Ad Valorem Streets Phase 1, Project #2017-07 and authorize the Mayor and City Clerk to execute the document. Exhibits: Document is on file in the City Clerk's office.

23. Consider accepting a temporary easement from Deborah Barfield, the duly appointed, qualified and acting guardian in the matter of the Guardianship of Kathleen Kay Stamper, an incompetent person, for right of way needed for the 2017 Ad Valorem Streets Phase 1, Project #2017-07 and authorize the Mayor and City Clerk to execute the document. Exhibits: Document is on file in the City Clerk's office.

24. Consider approving appointments to boards and commissions. Exhibits: None.

Building Development Appeals Board

Barry Ezerski
Existing Member
07/28/2022

Mark Pippin
Existing Member
09/14/2022

Mike Cornish
Existing Member
07/26/2022

David Jones
Existing Member
07/26/22

Arthur Patrick
Existing Member
09/14/2022

Charlie Wright
Existing Member
07/26/2022

Lawton Industrial Development Authority
Michael Tenis
Existing Member
08/24/2025

Lawton Urban Renewal Authority
Jessie Cross
Existing Member
07/31/23

Traffic Commission
Willie Smith
New Member
Unexpired Term
08/25/2021

NEW BUSINESS ITEMS:

25. Hold a public hearing to receive citizen comments, discuss recommendations from the City Planning Commission, and consider approving the Annual Action Plan Second Amendment for 2019, and authorizing the Mayor and City Clerk to execute all documents necessary to implement the plan. Exhibits: None.

Christine James, Supervisor of Housing and Community Development, reported on the Annual Action Plan Second Amendment for 2019 which has to do with the CARES Act money. They are requesting to add rental assistance in with utility assistance.

PUBLIC HEARING OPENED. No one appeared to speak and the public hearing was closed.

MOVED by Warren SECOND by Chapman to approve the Annual Action Plan Second Amendment for 2019. AYE: Hankins, Jackson, Chapman, Burk, Hampton, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

26. Hold a public hearing and consider approving the Consolidated Annual Performance and Evaluation Report (CAPER) for Federal Fiscal Year 2019, for submission to HUD, and authorize the Mayor to sign all necessary documents required to submit the approved CAPER. Exhibits: 2019 CAPER-End of Year Numbers.

James stated this is the required annual end of year report for federal funding. A briefing was presented by James (on file in City Clerk's office).

PUBLIC HEARING OPENED. No one appeared to speak and the public hearing was closed.

MOVED by Chapman SECOND by Warren to approve the Consolidated Annual Performance and Evaluation Report (CAPER) for Federal Fiscal Year 2019, for submission to HUD, and authorize the Mayor to sign all necessary documents required to submit the approved CAPER.

AYE: Hankins, Jackson, Chapman, Burk, Hampton, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

27. Hold a public hearing and consider a Use Permitted on Review for the operation of a medical marijuana processing facility in conjunction with a medical marijuana dispensary in C-5 General Commercial District located at 1011 SW C Avenue, Suite 1. Exhibits: Location Map, Site Plan, Application and CPC Minutes.

Richard Rogalski, Deputy City Manager, stated this request is for Lots 9-11, Block 33, Original Townsite. The applicant, Jason Miller, proposes to operate a medical marijuana processing facility in conjunction with a medical marijuana dispensary. Formerly this property was used as a business office. The zoning of the surrounding area is C-5 to the north, south, east, and west. The land use of the surrounding area is a vacant lot to the north, automotive repair center to the south, funeral home to the east, and business offices to the west. On July 16, 2020, the City Planning Commission (CPC) held a public hearing and continued it to the next meeting due to the applicant not being in attendance. On July 30, 2020, the CPC continued the public hearing on this request. One person spoke against the request, and one person spoke in favor of the request. There was discussion among the CPC members regarding their concern that this request is for only a portion of a commercial strip center. They also discussed their additional concern that even though the applicant states he will not use any harsh chemicals in his method of processing, that by approving the Use Permitted on Review at this location, it will open it up to any type of processing within this commercial area and that many types of processing is, by its nature, an industrial use. The CPC, by a vote of 5 – 1, recommend denial to the City Council, with one abstention.

PUBLIC HEARING OPENED.

Jason Miller, applicant and owner of Big Chief Collective spoke in favor of the use permitted on review. (Mr. Miller distributed information on the application to council which is on file in the City Clerk's office). He stated this is a station to house and roll pre-rolls. His lease states that they will not be doing any volatile extracting inside this building. He just secured an east side location, across from the Apache Casino, and he will be putting in a dispensary. He stated he received a letter that he had withdrawn the application, but he has not. He never signed anything withdrawing from the application. Because of that false statement, his hearing has been pushed back to today. He stated they are going to make sure the air quality in the facility is very clean and he is trying to do everything the right way.

Burk stated in C-5 you must have something that produces sales tax. The idea was that we didn't want our retail establishments filled up with warehouses that were doing processing and producing no revenue. You must make it a retail location. As soon as you put a dispensary in there, there will be some smell and that is what the planning commission is concerned about.

Mr. Miller stated they are definitely going forward with a dispensary

Burk stated in a stand-alone business the smell does not offend anyone. What if they approve this with the processing and then you change your mind six months down the road and you start doing whatever kind of processing you want. There is no way for our people to control that.

Mr. Miller stated it is in his lease that he cannot do volatile extracting.
Burk stated he would not have as many issues with this if it was not in a strip mall. If you put in a dispensary the smell is going to be overwhelming. He is just concerned about what the future will hold.

Warren stated he has had some complaints about existing facilities. You have other businesses in strip malls and they suffer every day from the smell. He stated they probably made a mistake in allowing this in continuous buildings, it probably should have only been allowed in stand alone facilities. They might look at changing it for future applications, if they can.

Fortenbaugh questioned how much it will smell if you are processing.

Mr. Miller stated with COVID, everything they have is prepackaged. It will put off a smell if it is a dispensary.

Fortenbaugh stated there are other properties listed in Mr. Miller's exhibits. He questioned if these people had to jump through these hoops.

Rogalski stated every processing and growing facility in C-5 would have come to this body as a use permitted on review, however on some we have answered no on the certificate of compliance and had the OMMA issue the license. We can actually investigate these, and they would not be allowed to process along with their dispensaries. They have found that there are OMMA permits for things that don't exist yet. If they are operating a processing facility without a use permitted on review, that would be a violation.

Fortenbaugh questioned if they could approve the usage but not for any kind of volatile processing.

Rogalski stated they could try to put this on his binding site plan language that states "no volatiles used in processing" and it would be valid, but ten years from now it may not be caught.

Joseph Diaz, 901 Lee Boulevard, stated he has a CDB tenant in his facility which handles two clients. One of his clients moved out because they could not stand the smell. He has carbon filters and has the facility cleaned, but he cannot rent to anyone unless they are in the same business. He feels this is good in stand-alone building, but he is concerned about other businesses. He is also concerned about the number of distributorships we have in this town.

PUBLIC HEARING CLOSED.

<u>MOVED by Chapman SECOND by Fortenbaugh</u> to approve with the condition that no volatile processing be allowed.

Burk asked the Interim City Attorney to weigh in.

Wilson stated the council has the ability to approve with conditions.

Cleghorn questioned if they could incorporate some kind of memorandum of agreement, which would make it more official than just notes on the site plan.

Rogalski stated the site plan is filed at the County Clerk's office, so it actually becomes a document that goes along with the land. He feels this is a solid way to do this.

Cleghorn suggested they do both. That way the city has documentation as well as the county.

Burk questioned if the other tenants are okay with this being in the building.

Rogalski stated none of the occupants of that building showed up at the CPC public hearing to speak against the application.

VOTE ON MOTION: AYE: Hankins, Burk, Fortenbaugh, Johnson, Warren. NAY: Jackson, Chapman, Hampton. MOTION CARRIED.

28. Consider approving a contract with EST, Inc., for a Corridor Pavement Evaluation Study of the SW Lee Boulevard from SW 97th ST to I-44 and SW Goodyear Boulevard from SW Lee Boulevard to NW Cache Road. Exhibits: Design Contract Document for the Lee Boulevard Corridor Pavement Evaluation.

Joe Painter, Director of Engineering, stated this is a contract agreement to do the corridor pavement evaluation. He stated EST, Inc. is here to give the council a presentation on what will be done.

Amanda Dewberry, Project Manager from EST, Inc., presented information to the council. (A copy of the presentation is on file in the City Clerk's Office).

Wilson stated in the background section of the agenda item it talks about the fee for the contract being $188,500, he stated this is not a complete number.

Painter stated the total amount is actually $232,700. The number is correct on the contract, it was just incorrect in the agenda item.

<u>MOVED by Burk SECOND by Chapman</u> to approve a contract with EST, Inc., for a Corridor Pavement Evaluation Study of the SW Lee Boulevard from SW 97th ST to I-44 and SW Goodyear Boulevard from SW Lee Boulevard to NW Cache Road. AYE: Hankins, Jackson, Chapman, Burk, Hampton, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

STAFF REPORTS

Bart Hadley, Deputy City Manager, provided the council with an update on the Parks Master Plan. He stated the proposal included the lakes.

Warren stated when this went to a vote of the people they talked about a parks plan. He does not mind talking about the lakes, but he feels the issues at the lakes are so big that it needs a separate plan all by itself. He feels they need to concentrate their time, effort and money on parks that actually affect the day to day life of the citizens in Lawton.

Mayor Booker stated he spoke over 100 times on the CIP and he does not think he ever mentioned the lakes. He does not think it was the anticipation of the citizens to spend this money at the lakes. He feels this may be something that they need to go back to the citizens at some time in the future. He spoke largely about the parks and recreation here in the city of Lawton and making this a city of choice for young families.

Burk stated he feels that it is probably a small number of Lawton citizens that use the lakes and they are the ones paying the bills. He feels this park plan was never designed to be a parks and lakes plan. He feels the citizens are not getting their fair share of the money from people that are out there using the lake and the numbers are way undervalued.

Fortenbaugh stated our campgrounds are full and are generating money for the City and he feels there is a high usage with some return. There are a lot of people out there using those facilities.

Hadley stated that staff feels the same way. They believe there is a better way so that area can pay for itself so that they are not using general revenue to keep the lakes up.

Burk stated the Lawtonians are paying to keep things up and the money is not being funneled back to the general fund. They need to figure out a way to fix it so that it can be self-sustaining.

Warren stated the revenue is a concern. They need a lot of money at the lakes, probably a $20 - $30 million issue. Once they get the revenue stream figured out maybe they can go back to the citizens. There is a possibility of some nice facilities at both lakes, but that was not figured into the CIP.

Hampton stated it is a mess at the lakes and something needs to be done. He felt the CIP was for parks and the money should be for building things in Lawton to promote sports for kids. They need to promote young families staying in our community.

Rogalski updated the council on an agreement for Ridgecrest Elementary sidewalk.

Cleghorn recognized Public Information Director Tiffany Vrska for her work on the census campaign.

ADDENDUM:

BUSINESS ITEMS:

1. Consider approving an Agreement for Limited Services between the Museum of the Great Plains Trust Authority and the City of Lawton to fund the continued operation of the Museum, and authorize the Mayor and City Clerk to execute the Agreement. Exhibits: Proposed Agreement with Budget.

Hankins stated in the past the Museum offered four free days to the public. This contract does not include free days because of the pandemic, but there will be a free day offered in the next fiscal year.

MOVED by Hankins SECOND by Burk to approve an Agreement for Limited Services between the Museum of the Great Plains Trust Authority and the City of Lawton to fund the continued operation of the Museum, AYE: Hankins, Jackson, Chapman, Burk, Hampton, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

The Mayor and Council convened in executive session at 4:23 p.m. and reconvened in regular, open session at 6:03 p.m. Roll call reflected all members present.

ADDENDUM:

EXECUTIVE SESSION ITEMS:

2. Pursuant to Section 307C.11, Title 25, Oklahoma Statutes, consider convening in executive session for purpose of conferring on matters pertaining to economic development, the public disclosure of which would violate the confidentiality of prospective business entities, and if necessary, take appropriate action in open session.

Wilson read the title of item #2 to the addendum. No action was taken.

3. Pursuant to Section 307B.3, Title 25, Oklahoma Statutes, consider convening in executive session for purpose of discussing the possible purchase or appraisal of real property, and if necessary, take appropriate action in open session. Exhibits: None.

Wilson read the title of item #3 to the addendum. No action was taken.

EXECUTIVE SESSION ITEMS:

29. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the pending action regarding the 2008 Chevron energy performance contract and amendments related thereto between the City and OpTerra ES (formerly Chevron ES), and now known as Engie Services U.S., and, if necessary, take appropriate action in open session. Exhibits: None.

Wilson read the title of item #29.

MOVED by Hampton SECOND by Warren to approve an agreement with the law firm Rupert, Steiner & Morgan, PLLC, for the firm to represent the City in litigation against Engie/Engie Services U.S. Inc. (formerly OpTerra ES) and any other necessary parties to address Engie/OpTerra's ongoing default under the Chevron ES Energy Services Contract and the amendments related thereto particularly the third amendment, to include but most limited to: (1) Engie's failure to deliver the network the City contracted to receive, (2) Engie's failure to successfully implement the VoIP telephone solution; (3) Engie overcharging for server virtualization equipment and installation, and (4) Engie's failure to deliver any guaranteed savings under the third amendment, with Tony Rupert of the firm to serve as legal counsel for the City in the aforementioned litigation, working in conjunction with the City Attorney and staff of the City Attorney's Office. AYE: Hankins, Jackson, Chapman, Burk, Hampton, Fortenbaugh, Johnson, Warren. NAY: None. MOTION CARRIED.

30. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the pending damage claim of Joanna "Jody" Maples and, if necessary, take appropriate action in open session. Exhibits: None.

Wilson read the title of item #30. No action was taken.

31. Pursuant to Section 307B.1, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the employment of Traci L. Hushbeck as City Clerk, and in open session take other action as necessary. Exhibits: None.

Wilson read the title of item #31. No action was taken.

There being no further business to consider, the meeting adjourned at 6:07 p.m. upon motion, Second and roll call vote.

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STAN BOOKER, MAYOR

ATTEST:

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TRACI HUSHBECK, CITY CLERK