

FISTA Development Trust Authority  
**Board Meeting**  
November 4th, 2025 at 3:15 p.m.  
FISTA Innovation Park, Conference Room  
200 SW C Avenue, Lawton, Oklahoma

The meeting will be conducted in person for all trustees and members of the public to attend.

“Official action can be taken only on items which appear on the agenda. The Authority may approve, ratify, deny, defer, recommend or continue any agenda item. The Authority may also propose to enact floor amendments to any matter presented before them. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.”

AGENDA



- I. **Call to Order/Roll Call**
- II. **Introduction of Guests**
- III. **Business**
  - A. Consider approval of minutes of the Trust meeting on October 7th, 2025.  
**RECOMMENDED ACTION:** Motion to approve/amend minutes.
  - B. Consider approval of August 2025 financials.  
**RECOMMENDED ACTION:** Motion to approve financials.
  - C. Consider approval of the election of Mr. Clarence Fortney to serve as Treasurer of The FISTA Trust Authority, effective immediately upon approval.  
**RECOMMENDED ACTION:** Move to approve Mr. Clarence Fortney as Treasurer of the FISTA Trust Authority, with all rights and responsibilities as outlined in the Trust Bylaws.
  - D. Consider approval of a Guaranteed Maximum Price Proposal with CDBL Construction for the build-out of the Health and Wellness Center inside FISTA and authorize the Chair and Secretary to execute the necessary contract documents.  
**RECOMMENDED ACTION:** Move to approve the Guaranteed Maximum Price Proposal with CDBL Construction for the build-out of the Health and Wellness Center inside FISTA and authorize the Chair and Secretary to execute the necessary contract documents.
  - E. Consider approval of amendments to the Trust’s Purchasing, Finance, and

Accounting Policy to allow the Director of Operations or other authorized designee of the President & CEO to sign invoices and approve utility invoices and authorize the Chair and Secretary to execute the Amended Policy.

**RECOMMENDED ACTION:** Move to approve the amendments to the Trust's Purchasing, Finance, and Accounting policy, and authorize the Chair and Secretary to execute the Amended Policy.

- F.** Consider approval of an Agreement with Tradesman Architectural Studios for professional services in designing, bidding, and construction administration for FISTA Suites Phase 3 and authorize the Chair and Treasurer to execute the agreement.

**RECOMMENDED ACTION:** Move to approve the Agreement with Tradesman Architectural Studios for FISTA Suites Phase 3 and authorize the Chair and Treasurer to execute the agreement.

- G.** Consider approval of an Agreement with Tradesman Architectural Studios for professional services to create as-built models of the remainder of Central Plaza, including JCPenney, Dillard's, and the unremodeled portions of Central Plaza and authorize the Chair and Treasurer to execute the agreement.

**RECOMMENDED ACTION:** Move to approve the Agreement with Tradesman Architectural Studios for as-built models of the un-remodeled portions of Central Plaza, Dillard's and JCPenney and authorize the Chair and Treasurer to execute the agreement.

- H.** Consider approval of a Request for Qualifications for an Owner Representative for the FISTA Youth Science Institute (FYSI) at the Discovery Place and direct the solicitation for qualifications to be published and advertised as required by applicable laws.

**RECOMMENDED ACTION:** Move to approve a Request for Qualifications for an Owner's Representative for the FISTA Youth Science Institute (FYSI) at Discovery Place and direct that the solicitation for qualifications be published and advertised as required by applicable law.

**IV. Reports**

- Chairman's Update
- President/CEO Update
- Trustees/Committees
- Construction

**V. Adjourn**

This Notice of Meeting and Agenda was sent via email on October 30th 2025, at 3:15 p.m. to the following locations:

Lawton City Hall

Agenda Email Distribution List  
thefista.com  
FISTA, 200 SW C Ave, Lawton, OK 73501

The FISTA Development Trust Authority encourages participation by all City of Lawton citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The 48-hour time period may be waived if an interpreter for the deaf (signing) is not the necessary accommodation.