



SPECIAL MEETING MINUTES
MAYOR'S COMMISSION ON THE STATUS OF WOMEN
November 29, 2022
Lawton City Hall - 1st Floor Banquet Room
212 SW 9th Street

I CALL TO ORDER 12:02

Present: Melody Scott, Charise Walker, Dana Parrish, Danielle Brewer, Ginny Sahler, Luanne Gallagher, Bernita Taylor, Rebekah Pullicar, U. Lisa Williams, Cheryl Tate, Patricia Williams, Dani Blackburn, Sarah Woods, Christina Woodson

Absent: Brandi Thomas, Dobannay Scott, Maria Meredith, Jean Peterson

14 Commissioners present, quorum established

II INVOCATION: Bishop Dunaway

III GUESTS: Chairwoman Woodson welcomed guests to the meeting.

IV BUSINESS:

- A) **MINUTES:** Consider approval of the November 8, 2022 Mayor's Commission on the Status of Women minutes.

- A. L. Gallagher stated a correction was necessary: Heading of minutes says "AGENDA" instead of "MINUTES"
- B. Motion to approve the minutes as corrected: L. Gallagher
- C. Second: D. Parrish
- D. Any further discussion or debate: None
- E. S. Woods called the roll: 14Y, 0 N. Motion Carries

- B) **FINANCIALS:** Consider approval of financial statement prepared for December 1, 2022 (Copy of financial statements are on file in the Office of the City Clerk)

- A. Motion to approve the financials as presented: D. Blackburn
- B. Second: D. Brewer
- C. Any further discussion or debate: None
- D. S. Woods called the roll: 14 Y, 0 N. Motion Carries

- C) **EDUCATIONAL INITIATIVE ON OPEN MEETINGS ACT** with City Attorney John Ratliff: City Attorney presented information on the Open Meetings Act. Commissioners were able to ask questions and discuss proper procedures.

- During the presentation Dobannay Scott and Maria Meredith entered the meeting. 16 Commissioners are now present.

- D) **ANNUAL MEETING NOTICE DATES:** Consider approval of MCSW Annual Meeting dates for 2023.

- A. Chairwoman Woodson discussed that we are changing our schedule to meet on the 4th Tuesday (except for November and December to allow for holiday conflicts, we will meet the 3rd Tuesday) in order for commissioners' schedules to work for the meeting time, as commissioners have voiced the difficulty at attending the 1st of the month. Charise Walker inquired if we are to allow virtual presence of commissioners at any given meeting do we need to add that to our schedule now. City Attorney recommended no, that would be something that would be posted with the agenda of the meeting with the Zoom meeting details entailed.

- B. Motion to approve the proposed Annual Meeting Notice for calendar year 2023, contingent on the approval of forthcoming amendment to the bylaws: M. Meredith
- C. Second: B. Taylor
- D. Any further discussion or debate: None
- E. S. Woods called the roll: 16 Y, 0 N. Motion Carries

E) OUTSTANDING CITIZEN OF COMANCHE COUNTY:

- **OCCC Standard Operating Procedure** - Consider approval of SOP for Outstand
 - A. Motion to approve/amend SOP for Outstanding Citizen Committee: D. Brewer
 - B. Second: P. Williams
 - C. Any further discussion or debate: None
 - D. S. Woods called the roll: 15 Y, 0 N, U. Lisa Williams Abstains. Motion Carries
- **UPCOMING PRESENTATIONS:** Consider approval of OCCC upcoming nominations: Jerry Nottingham and Glenn Gatling
 - A. Motion to approve nominees for OCCC presentation: M. Meredith
 - B. Second: M. Scott
 - C. Any further discussion or debate: None
 - D. S. Woods called the roll: 16 Y, 0 N. Motion Carries

V REPORTS:

OFFICERS:

- **CHAIRPERSON:** Christina Woodson-
 - Thank you to those that signed up on the Membership Team!
- **FIRST VICE CHAIR:** Charise Walker - Nothing new to report
- **SECOND VICE CHAIR:** Maria Meredith - Nothing new to report
- **TREASURER:** Brandi Thomas - Nothing new to report
- **RECORDING/CORRESPONDING SECRETARY:** Dani Blackburn- Nothing new to report
- **PARLIAMENTARIAN:** Sarah Woods- Nothing new to report

COMMITTEE CHAIRS:

- **MEMBERSHIP:** Patricia Williams - We met and are developing a SOP for the Membership Team.
- **PUBLICITY/SOCIAL MEDIA:** Cheryl Tate - please be sure to like our page and share it and invite others to like the page. When we present OCCC be sure to attend! We always take photos and post them. We need to generate some traction.
- **EDUCATION:** Charise Walker- Nothing new to report
- **OUTSTANDING CITIZEN OF COMANCHE COUNTY:** Dana Parrish- OCCC Team met to brainstorm on nominees for future presentation. Presentation for December will be on Tuesday December 6 @ 2:00. We will be recognizing David Tyler - aka Santa. He travels anywhere he is asked and gives gifts to children. He does not accept money for his travel or events. Most gifts are paid for from his own pocket with few exceptions. He has been playing Santa and bringing joy to small children since the mid 80's.
- **SUITS FOR SUCCESS:** Luanne Gallagher- We had a client come through for clothing at CSL in September. A date to tour The Might Academy and to meet with Bernita Taylor will be set at the November 29th MCSW meeting.
- **5-YEAR STRATEGIC PLAN:** OPEN- Dr. Lankford has given us access to the survey that was created last year. We need someone to chair this team that is willing to oversee the survey process.
- **STEERING COMMITTEE:** Brandi Thomas- Strategic Planning Committee Meeting on **Wednesday, November 30, 2022 @ 8:00am LOCATION OF MEETING: Cracker Barrel**
- **BYLAWS:** Sarah Woods, Maria Meredith, Dani Blackburn- Next bylaws review meeting to be scheduled at November 29th MCSW meeting.
- **NOMINATING:** Sarah Woods- Nothing new to report.

- VI Announcements:
- Mayor's Forum on Homelessness - December 1, 2022 from 1:00-5:00 pm at Lawton City Hall Ballroom
 - Next Meeting: December 6, 2022
- VII Adjournment:
- A. Motion to adjourn: D. Parrish
 - B. Second: M. Meredith
 - C. Any further discussion or debate: None
 - D. S. Woods called the roll: 16 Y, 0 N. Meeting adjourned at 1:00

Minutes submitted December 2, 2022
Dani Blackburn, Secretary