



SPECIAL MEETING AGENDA
MAYOR'S COMMISSION ON THE STATUS OF WOMEN
November 29, 2022
Lawton City Hall - 1st Floor Banquet Room
212 SW 9th Street

I CALL TO ORDER AND ROLL CALL:

II INVOCATION: Bishop Dunaway

III GUESTS: Welcome guests

IV BUSINESS:

- A) **MINUTES:** Consider approval of the November 8, 2022 Mayor's Commission on the Status of Women minutes.
RECOMMENDED ACTION: Motion to approve/amend minutes
- B) **FINANCIALS:** Consider approval of financial statement prepared for December 1, 2022 (Copy of financial statements are on file in the Office of the City Clerk)
RECOMMENDED ACTION: Motion to approve financial statement prepared for December 1, 2022
- C) **EDUCATIONAL INITIATIVE ON OPEN MEETINGS ACT with City Attorney John Ratliff:** The City Attorney's Office is starting an initiative to educate all the City Boards, Commissions, and Trust Authorities on the responsibilities and rules of conducting a meeting. This will give each group a chance to review the Open Meeting Act and the documents that govern their boards with an attorney. It'll be an awesome opportunity to get expert advice on all things about open meetings.
- D) **ANNUAL MEETING NOTICE DATES:** Consider approval of MCSW Annual Meeting dates for 2023.
RECOMMENDED ACTION: Approve the proposed Annual Meeting Notice for calendar year 2023, contingent on the approval of forthcoming amendment to the bylaws.
- E) **OUTSTANDING CITIZEN OF COMANCHE COUNTY:**
 - **OCCC Standard Operating Procedure** - No additional comments were submitted for SOP to Chair, Dana Parrish or Christina Woodson. Consider approval of SOP for Outstanding Citizen of Comanche County Team.
RECOMMENDED ACTION: Motion to approve/amend SOP for Outstanding Citizen Committee.
 - **UPCOMING PRESENTATIONS:** Consider approval of OCCC upcoming nominations.
RECOMMENDED ACTION: Motion to approve nominees for OCCC presentation.

V REPORTS:

OFFICERS:

- **CHAIRPERSON:** Christina Woodson-
 - Thank you to those that signed up on the Membership Team!
- **FIRST VICE CHAIR:** Charise Walker - Nothing new to report
- **SECOND VICE CHAIR:** Maria Meredith - Nothing new to report
- **TREASURER:** Brandi Thomas - Nothing new to report
- **RECORDING/CORRESPONDING SECRETARY:** Dani Blackburn- Nothing new to report
- **PARLIAMENTARIAN:** Sarah Woods- Nothing new to report

COMMITTEE CHAIRS:

- **MEMBERSHIP:** Patricia Williams - We met and are developing a SOP for the Membership Team.
- **PUBLICITY/SOCIAL MEDIA:** Cheryl Tate - please be sure to like our page and share it and invite others to like the page. When we present OCCC be sure to attend! We always take photos and post them. We need to generate some traction.

- **EDUCATION:** Charise Walker- Nothing new to report
- **OUTSTANDING CITIZEN OF COMANCHE COUNTY:** Dana Parrish- OCCC Team met to brainstorm on nominees for future presentation. Presentation for December will be on Tuesday December 6 @ 2:00. We will be recognizing David Tyler - aka Santa. He travels anywhere he is asked and gives gifts to children. He does not accept money for his travel or events. Most gifts are paid for from his own pocket with few exceptions. He has been playing Santa and bringing joy to small children since the mid 80's.
- **SUITS FOR SUCCESS:** Luanne Gallagher- We had a client come through for clothing at CSL in September. A date to tour The Might Academy and to meet with Bernita Taylor will be set at the November 29th MCSW meeting.
- **5-YEAR STRATEGIC PLAN:** OPEN- Dr. Lankford has given us access to the survey that was created last year. We need someone to chair this team that is willing to oversee the survey process.
- **STEERING COMMITTEE:** Brandi Thomas- Strategic Planning Committee Meeting on **Wednesday, November 30, 2022 @ 8:00am LOCATION OF MEETING: Cracker Barrel**
- **BYLAWS:** Sarah Woods, Maria Meredith, Dani Blackburn- Next bylaws review meeting to be scheduled at November 29th MCSW meeting.
- **NOMINATING:** Sarah Woods- Nothing new to report.

VI Announcements:

- **Mayor's Forum on Homelessness - December 1, 2022 from 1:00-5:00 pm at Lawton City Hall Ballroom**
- **Next Meeting: December 6, 2022**

VII Adjournment:

This Notice of Meeting and Agenda was sent via email on November 22, 2022 at 12:35 pm to the City Clerk's Office at Lawton City Hall.

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		Mayor Commission on Status of Women				
		Patricia Williams				
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		Danielle Brewer				
		Jean Peterson				
		Dobanney Scott				
		U. Lisa Williams				
		Bernita Taylor				

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