



Minutes
MAYOR'S COMMISSION ON THE STATUS OF WOMEN (MCSW)
Meeting – Tuesday, May 7, 2016 at 12:00 noon
City Hall, 212 SW 9th St

Commission Members Present: Toni Capra, Jennifer Ellis, Yvonne Moore, Angelica Fleming, Maria Parraga-Shahan, Stephanie Boss, Irma Newburn, Lynn Null, Mary Dzindolet, and Nicole Bucher

Commission Members Absent: Jennifer Tuttle, Tiffany Hatfield, Vera Oldham, Brandi Whatley, and Tracy Rogers-Burke

Agenda Topic	Discussion	Action Taken
Call to order	Chairperson J. Ellis called the meeting to order at 12:00 pm	Quorum present
Minutes of May 3, 2016		T. Capra motioned to pass the minutes and L. Null Seconded.
Suits for Success	T. Capra and S. Boss are planning a fashion show and job fair with a few different departments at Cameron University.	No action taken
Citizen of the Month	COM is planned for Tuesday June 28 th and July 12 th or 26 th . We have COM's planned all the way through September. .	Next Citizen of the month will be June 28 th at the City Council
Outstanding Woman of Comanche County 2016 Improvement - Group	• Write SOP for evening • Compile a guest list. Past winners, media, etc. • Thank you notes. • Put together timeline for event.	No action taken
2016 Scholarship recap - Group	• Suggestions for improvement of the process. • Rubric for grading applications.	No action taken
	Chairperson: New updates to bylaws were filed with the City. List of committees and job functions will be in email soon. 1st Vice Chairperson: No Report. 2nd Vice Chairperson: No Report. Treasurer: J. Ellis reported that we spent all our money this year and that we are at a zero balance until the new fiscal year. Parliamentarian: No Report. Membership: No Report. Publicity: No Report. Education: No Report. Historian: No Report. Outstanding Citizen: No Report.	
Adjournment & Next Meeting	The next MCSW meeting is August 2, 2016, 12:00 PM at City Hall, 212 SW 9 th Street, 3 rd floor conference room.	Chairperson J. Ellis adjourned the meeting at 12:40 pm T. Capra motioned and I. Newburn seconded.

Respectfully submitted by, Nicole Bucher, June 14, 2016