



MAYOR'S COMMISSION ON THE STATUS OF WOMEN

Minutes: January 4, 2022

**City Hall – 1st Floor Banquet Hall
212 SW 9th Street**

I. Call to order and Roll Call - The meeting was called to order at 12:03pm. E. Ellis called roll (See attached sheet for those present). Martina Davis - Guest

II. Minutes: Discuss and take action on approval of the December 07, 2021 Mayor's Commission on the Status of Women minutes.

MOTION TO APPROVE MINUTES MADE BY: J. ELLIS

SECOND: T. DEAVOURS

MOTION (CARRIES OR FAILS) - MINUTES WERE PASSED

III. Reports:

- **CHAIRPERSON:** Emily Ellis: Welcomed new member Brandi Thomas.
- **FIRST VICE CHAIR:** Nothing to report
- **SECOND VICE CHAIR:** Nothing to report
- **TREASURER:** Charise Walker - ABSENT
- **PARLIAMENTARIAN:** Dani Blackburn - is currently getting a nominating committee together to prepare a slate of officers for the next year. She is also rounding up a bylaws committee since it is time to update the bylaws.

IV. Committee Reports:

- **MEMBERSHIP:** Jennifer Ellis -The question was raised by a visitor about how to get involved with the commission. J. Ellis informed the group of ways and opportunities for involvement along with the procedure for applying to the commission.
- **EDUCATION:** Charise Walker - ABSENT
- **OUTSTANDING CITIZEN:** S. Paape- Applications have been created and Sara will get them sent out to the commission. Once she finds out the process for presentation we will have at least one award per month. Her goal is to always have at least two applications to review at all times. Sara's goal is to not just have individual's receiving awards but also groups.
- **WOMAN OF THE YEAR:** Nothing new to report
- **SUITS FOR SUCCESS:** Luanne Gallagher - J. Ellis reported that we have had a few recent donations that have been added to the closet. We need to get new racks put in. J. Ellis will work on getting those done.
- **STEERING:** Sara Paape - She will work with S. Lankford once we have data available from surveys to help drive our goals for the next year.

V. Old Business:

- **5 Year Plan:** Dr. Lankford reported that the cards with QR codes are complete and she passed out cards to all members present. We are asking members to pass these cards out and have surveys filled out within the next two weeks. If the response is slow in coming we will wait until

June to close out the surveys. If we get a big response, we can close it out sooner. D. Blackburn suggested asking the Chamber to send out an e-blast for greater exposure.

- Budget Clarification: Nothing new to report
- Bylaws Update: See Parliamentary report above
- Finance Committee: We do need to establish a finance committee soon. E. Ellis will be working on that.
- Name Tags: E. Ellis said that they've been sent to the printer but have not come back yet.

VI. New Business:

- J. Ellis said she is going to create books for all members that contain current bylaws, rosters, ward listings and other necessary information. She will try to have them ready for the next meeting. We are going to transfer everything from DropBox to Google Drive so that our information will be centrally located and consistently handed down.

VII. Announcements:

- NEXT MEETING: February 1, 2022
- Emily is expecting a baby!!

XI. Adjournment:

MOTION TO ADJOURN MADE BY:S. Woods

SECOND: J. Ellis

MOTION CARRIES - MEETING ADJOURNED AT 12:33pm.

Minutes submitted by:

Christina Woodson

1-4-22

Minutes approved on: