



AGENDA
MAYOR'S COMMISSION ON THE STATUS OF WOMEN
December 7,, 2021
City Hall – 1st Floor Banquet Hall
212 SW 9th Street

I. Call to order, Roll Call and New Member introduction - The meeting was called to order at 12:00pm.
E. Ellis called roll. (See attached sheet for those present)

II. Minutes: Discuss and take action on approval of the November 02, 2021 Mayor's Commission on the Status of Women minutes.

MOTION TO APPROVE MINUTES MADE BY: J. Ellis

SECOND: L. Gallagher

MOTION CARRIES- MINUTES WERE APPROVED

III. Reports:

- **CHAIRPERSON: Emily Ellis** - Welcomed new members and had them introduce themselves to the group. We still have 6 openings. If anyone has any suggestions speak directly to the councilman of the vacant wards.
- **FIRST VICE CHAIR: Open Position**
- **SECOND VICE CHAIR: Open Position**
- **TREASURER: Charise Walker- Absent**
- **PARLIAMENTARIAN: Dani Blackburn- Absent**

IV. Committee Reports:

- **MEMBERSHIP- Jennifer Ellis:** We have received several applications that are currently on hold until there is an opening in vacant wards or at large positions. J. Ellis will send out an updated roster so that we can see what is still needed. V. Oldham will resubmit her application to MCSW and will fill the 1st Vice Chair position.
- **EDUCATION- Charise Walker: Absent**
- **OUTSTANDING CITIZEN- Sara Paape-** She has several applications for Citizen of the Month. S. Paape was unable to attend today but will present all applications in our January meeting. Since the advent of COVID, we have not made any presentations but will be starting up again. As members of the Mayor's Commission we are asked to be at the presentations which are always at the beginning of the city council meeting. These awards are given out once a month.
- **WOMAN OF THE YEAR- 1st Vice Chair:** No date has been set as of now. J. Ellis explained to the new members how the award works. S. Woods suggested that we consider moving the ceremony up from June.
- **SUITS FOR SUCCESS- Luanne Gallagher:** E. Ellis explained to the new members what this program is about. All members were encouraged to like our MCSW page and our Suits For Success page.
- **STEERING COMMITTEE- Sara Paape: Absent**

V. Old Business:

- **Budget Clarification:** Our treasurer is supposed to get a report from the city each month. The City Manager was at our last meeting and will provide clarification as to funds currently allocated to MCSW.
- **Bylaws:** It is time to update our bylaws. Parliamentarian and 2nd VP are to chair all changes. As we understood, the most current approved version of the bylaws is from 2006. However, as we examined the bylaws sent out to new members from the City, we discovered that according to the City's records, they have listed our most current approved set of bylaws as dated May 7, 2019. It has been decided that the May 7th edition is what we will work from.
- **Finance: No report**
- **Name Tags:** E. Ellis created a list made of the new members and any others to get new name tags.
- **MCSW Survey:** The survey will be launched tomorrow evening. This survey is quite extensive and will cover many areas. J. Ellis made the suggestion to broaden our scope to women of Comanche County rather than just the Lawton Fort Sill area. S. Lankford will edit the survey to reflect this. All data gained from this survey will then be used to map out the 5 Year Strategic Plan requested by our Mayor.

VI. New Business:

- **Nominating Committee:** According to our bylaws, we need to get a nominating committee ready to launch no later than February 2022. This is to be chaired by Parliamentarian and 2 other members not seeking to hold a position.

X. Announcements:

- **NEXT MEETING:** January 4, 2022
- **MCSW LOGO** - S. Lankford asked about a higher resolution logo. J. Ellis said that it comes from the City and we cannot update it. S. Lankford asked if we could have the Cameron marketing department recreate our current logo. This would provide us with a better resolution copy for future use. E. Ellis said that would be a great idea so that we have it for all needed correspondence and media needs.

XI. Adjournment:

MOTION TO ADJOURN MADE BY: S. Woods

SECOND: J. Ellis

MOTION CARRIES - MEETING ADJOURNED AT 12:55PM

Minutes submitted by:
Christina Woodson
12-07-21