



MEETING AGENDA
MAYOR'S COMMISSION ON THE STATUS OF WOMEN
December 6, 2022
Lawton City Hall - 1st Floor Banquet Room
212 SW 9th Street

I CALL TO ORDER AND ROLL CALL:

II INVOCATION: Stella Maxwell - Fully Loaded Women

III GUESTS: Welcome guests

IV BUSINESS:

- A) **MINUTES:** Consider approval of the November 29, 2022 Mayor's Commission on the Status of Women minutes.

RECOMMENDED ACTION: Motion to approve/amend minutes

- B) **FINANCIALS:** Nothing new to report since last week. (Financials on file with City Clerk's office)

RECOMMENDED ACTION: No action needed.

- C) **MCSW STRATEGIC PLAN 2022/23:** Consider approval of MCSW Strategic Plan 2022/23

RECOMMENDED ACTION: Motion to approve/amend MCSW Strategic Plan

- D) **WOMAN OF THE YEAR AWARDS BANQUET:** Discuss and take necessary action on WOTY Proposal (see attachment)

RECOMMENDED ACTION: Motion to approve/amend written WOTY Proposal.

V REPORTS:

OFFICERS:

- **CHAIRPERSON:** Christina Woodson- Exciting news!! Teams are coming together, beginning to meet and making progress! Be sure that you are signed up on at least one team-join the fun!!
- **FIRST VICE CHAIR:** Charise Walker - Send around WOTY sign up sheet
- **SECOND VICE CHAIR:** Maria Meredith - Nothing new to report
- **TREASURER:** Brandi Thomas - Nothing new to report
- **RECORDING/CORRESPONDING SECRETARY:** Dani Blackburn- Nothing new to report
- **PARLIAMENTARIAN:** Sarah Woods- Nothing new to report

COMMITTEE CHAIRS:

- **MEMBERSHIP:** Patricia Williams - Verbal meeting update on Board Buddies and Member Notebooks. Membership team SOP under way.
- **PUBLICITY/SOCIAL MEDIA:** Cheryl Tate - please be sure to like our page and share it and invite others to like the page.
- **EDUCATION:** Charise Walker- Nothing new to report
- **OUTSTANDING CITIZEN OF COMANCHE COUNTY:** Dana Parrish- **Presentation for December will be on Tuesday December 6 @ 2:00.** We will be recognizing David Tyler - aka Santa. He travels anywhere he is asked and gives gifts to children. He does not accept money for his travel or events. Most gifts are paid for from his own pocket with few exceptions. He has been playing Santa and bringing joy to small children since the mid 80's.
- **SUITS FOR SUCCESS:** Luanne Gallagher- **Set meeting to discuss future plans for Suits for Success at December 6th meeting.**
- **5-YEAR STRATEGIC PLAN:** OPEN- Dr. Lankford has given us access to the survey that was created last year. We need someone to chair this team that is willing to oversee the survey process.
- **STEERING COMMITTEE:** Brandi Thomas- Meeting held 11/29/2022 Attendance: Brandi Thomas, Danielle Brewer, Ulisa Williams and Christina Woodson. The committee reviewed the primary initiatives of the 1-year Strategic Plan (Membership, Mission, and Image) and discussed some long-term goals for MCSW. **Action items:** 1) Bring the MCSW Ordinance to the next meeting to present to all members for a better

understanding of the creation and purpose of the committee. 2) Establish a post-meeting forum at City Hall for commissioners to be available and accessible to hear from citizens in the community on issues affecting women. **Next meeting will be 12/13 at 5:00 pm at Hilton Garden Inn.**

- **BYLAWS:** Sarah Woods, Maria Meredith, Dani Blackburn- **Next bylaws review meeting to be scheduled at December 6th MCSW meeting.**
- **NOMINATING:** Sarah Woods- Nothing new to report.

VI Announcements:

- **Next Meeting: January 24, 2023**
- **Outstanding Citizen of Comanche County Presentation - Glen Gatling. Date to be announced.**

VII Adjournment:

This Notice of Meeting and Agenda was sent via email on December 2, 2022 at 11:17pm to the City Clerk's Office at Lawton City Hall.



December 6, 2022
Woman of the Year Proposal
Submitted by: Christina Woodson

Project Name:

Woman of the Year Awards Banquet
Spring 2023

Overview:

As an organization, the Mayor's Commission on the Status of Women, has been undergoing the process of rebuilding, reorganizing, and rebranding this group. Two years of COVID protocol have hindered us from hosting our annual Woman of the Year (WOTY) Awards Banquet and at times even "in person" meetings. Although it appears that COVID numbers have come down, making it possible to once again host our annual WOTY Banquet, other factors have come into play.

- Although a date was reserved earlier this spring, our current financial status will not sufficiently cover event costs.
- While we could potentially "throw together" something in the next few months, we would not be able to give this project the attention it deserves.

While these details are basic, many other key elements for the banquet cannot be set in motion without the necessary funds to cover event costs. Since part of our mission has been to rebrand and bring awareness to the organization, we always want to put our best foot forward with the WOTY Banquet or any other event we sponsor.

Proposal:

In light of these key details, I propose that:

- We postpone the event another year and begin planning now for the **WOTY Banquet 2024** by appointing an active WOTY committee that will bring monthly updates to our monthly board meetings concerning the event. This will give it the focus it deserves as our premier event.
- Task the WOTY Committee with researching price quotes for each element of the WOTY event (Ex: award pricing, print needs, catering, headshots, etc.). Once price quotes have been secured, put together an overall financial projection for the event in order to request adequate funds for the 2024 awards banquet.
- Consider hosting an alternative **educational** style event at this or another venue to introduce the Commissioners and bring awareness to the organization, etc.