

*This Notice of Meeting and Agenda was sent via email on **Nov 15, 2023 12:00 PM**
to the City Clerk's Office at Lawton City Hall.



**MAYOR'S COMMISSION ON THE STATUS OF WOMEN
REGULAR MEETING AGENDA
November 21, 2023 12:00-1:00 pm
Lawton City Hall - 1st Floor Banquet Room
212 SW 9th Street ~ Lawton, Oklahoma
Chair - Christina Woodson
Secretary - Patricia Williams**

I CALL TO ORDER AND ROLL CALL:

II WELCOME GUESTS:

III INVOCATION

IV BUSINESS:

- A) **MINUTES:** Consider approval of the September 26, 2023 Mayor's Commission on the Status of Women minutes. There were no minutes for October - No Quorum (Copy of minutes filed with the Office of the City Clerk)
RECOMMENDED ACTION: Motion to approve/amend September 26, 2023 minutes.
- B) **FINANCIALS:** Consider approval of the financial statement prepared for October 1, 2023 and November 1, 2023. (Copy of financial statements filed with the Office of the City Clerk)
RECOMMENDED ACTION: Motion to approve financial statement prepared for October 1, 2023.
- C) **BOARD VACANCY: Parliamentarian Bernita Taylor to facilitate** - Discuss and take action to open the floor for nominations to fill the vacancy of 1st Vice Chair being vacated by Maria Meredith..
RECOMMENDED ACTION: Vote on nominations to fill the vacancy of 1st Vice Chair being vacated by Maria Meredith.
- D) **OCCC NOMINATION:** Consider approval of proposed OCCC nomination for Marsha Thomas and Martha McCartney
RECOMMENDED ACTION: Motion to approve the proposed OCCC nomination for Marsha Thomas and Martha McCartney
- E) **ANNUAL MEETING NOTICE:** Consider approval of the proposed 2024 Annual Meeting Notice. Per the Open Meetings Act, all 2024 Annual Meeting Notices must be turned into the City Clerk before Friday, December 15, 2023.
RECOMMENDED ACTION: Motion to approve/amend the proposed 2024 Annual Meeting Notice.

V REPORTS: (See attached Reports Page)

OFFICERS:

- **CHAIRPERSON:** Christina Woodson - Per our bylaws, we will begin the WOTY 2024 process in December. The WOTY application needs to be updated so we need to assemble a team that will review the current application and present changes to the commission for approval. Teresa Abram will head this team. Please see her if you are interested in helping with this small project.
- **FIRST VICE CHAIR:** Vacant
 - **WOMAN OF THE YEAR:** Vacant
- **SECOND VICE CHAIR:** Teresa Abram
- **TREASURER:** Melody Scott
- **RECORDING/CORRESPONDING SECRETARY:** Patricia Williams
- **PARLIAMENTARIAN:** Bernita Taylor

COMMITTEE CHAIRS:

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- **MEMBERSHIP:** Patricia Williams
- **PUBLICITY/SOCIAL MEDIA:** Cheryl Tate
- **EDUCATION:** Yvonne Landmark
- **OUTSTANDING CITIZEN OF COMANCHE COUNTY:** Dana Parrish
- **SET FOR SUCCESS:** Bernita Taylor
- **5-YEAR STRATEGIC PLAN:** Leslie Watts, Kerrie Matthews, Wyonna Alberty
- **STEERING COMMITTEE:** Danielle Brewer
- **BYLAWS:** Bernita Taylor
- **NOMINATING:** Bernita Taylor

VI ANNOUNCEMENTS:

- **Outstanding Citizen of Comanche County Presentation:** Nothing today due to City Council Holiday Schedule
- **2nd Vice Chair Vacancy:** Nominations are open (now through 12-19-23) and will be accepted from any Commissioner interested in serving or nominating someone for the 2nd Vice Chair position. Nominations will also be accepted from the floor to fill the 2nd Vice Chair position at our next meeting. To nominate yourself or another commissioner please notify Parliamentarian Bernita Taylor.
- **Next MCSW Meeting: December 19, 2023 @ 12:00 pm** - City Hall Ballroom.

VII Adjournment: