



AGENDA

MAYOR'S COMMISSION ON THE STATUS OF WOMEN (MCSW)

Monthly Meeting – Tuesday, 6 November 2012, 12:00 p.m. (Noon)

Museum of the Great Plains- 601 NW Ferris Ave

- I. CALL TO ORDER
- II. Consider Approval of the October 2, 2012 Mayor's Commission on the Status of Women Minutes. **ACTION:** Motion to approve/amend/disapprove the October 2, 2012 Mayor's Commission on the Status of Women Minutes.
- III. Distribute the updated Membership Application and updated Nomination Form. Please note the only changes were the page lay-out, added the MCSW logo and the font. No application information was changed. Please see the two attached documents
- IV. Review the research that was gathered for the Resource Directory for Women.
- V. Status of Suits for Success- Amy Ewing Holmstorm
- VI. Feedback from Ladies Night Out and schedule volunteer for the November 15, House Wives of Comanche County voter registration at Laugh Out Loud- Amy Ewing-Holmstorm and Patsy Hackworth
- VII. **REPORTS:**
 - A. **CHAIRPERSON**
 - B. **FIRST VICE CHAIRPERSON**
 - C. **SECOND VICE CHAIRPERSON**
 - D. **TREASURER**
 - E. **PARLIAMENTARIAN**
 - F. **MEMBERSHIP**
 - G. **PUBLICITY**
 - H. **EDUCATION**
 - I. **HISTORIAN**
 - J. **OUTSTANDING CITIZEN**
- VIII. **OLD BUSINESS**
- IX. **NEW BUSINESS-** Anyone having an item of business to present to the MCSW Commission that does not appear on the agenda please do so at this time
- X. **ANNOUNCEMENTS-** Next MCSW Meeting: December 4, 2012 at Noon
- XI. **ADJOURNMENT**



MINUTES

MAYOR'S COMMISSION ON THE STATUS OF WOMEN (MCSW) Monthly Meeting – Tuesday October 2, 2012 at 5:00 p.m. Best Western Plus Lawton Hotel and Convention Center

Members Present: Karen Woodward, Rebecca McKeown, Patsy Hackworth, Amy Ewing-Holmstrom, Brandi Jones, Heather Clement, Lucy Laird, Dr. Chearlene Glover-Johnson Ph.D. and Christi Chambers.

Absent: Alice Combs, Katie Noffske, Vicky Wisnom, Shelley Hossenlopp and Linda Sue Hills.

- I. **CALL TO ORDER-** The meeting was called to order at 5:21p.m. October 2, 2012 by Chairperson Christi Chambers.
- II. **Consider Approval of the September 17, 2012 Special Meeting of the Mayor's Commission on the Status of Women Minutes.** **ACTION:** Patsy Hackworth moved to approve the September 17, 2012 Special Meeting Minutes; Heather Clement second the motion. Motion was passed by the Committee.
- III. **Documentation provided to the Commission with the Membership application and ask for the recommended to reach out to new women to join the Commission and Nomination forms distributed to reach out for nominations for Outstanding Citizen to be recognized for outstanding commitment to the community-** Christi Chambers encouraged all members of the Commission to spread the word about Membership and Nominations for Outstanding Citizen. Committee asked Amy Ewing-Holmstrom to change the font and add the MCSW logo to both documents.
- IV. **Kick off the collections for the Suits for Success program- Open discussion on the collection process of Business attire for women that will continue over the next 30 days-** Lucy Laird and Christi Chambers have been tasked with finding an event or creating an idea of an event where we can distribute the business attire acquired. Amy Ewing-Holmstrom offered to work on getting a storage unit donated by Down Town Storage to store the suits. All members were asked to email and contact women in the community about donating their business attire they no longer wish to use.
- V. **Research a Resource Directory for Women- Ask for members support in gathering and researching organizations and groups that should be included in the Resource Directory for Women-** The Commission discussed creating lists by each member in order to develop a large variety of groups to include in the Resource Directory for Women. Lucy Laird would be the main point of contact to send the collective list. Lucy Laird offered to send a notice on November 1 requesting the Commission members to send their list, she will compile the list in an excel spread sheet for the next meeting.

VI. REPORTS:

- A. **CHAIRPERSON**– Christi Chamber expressed her excitement in looking to the future of being the Chairperson for the Mayor’s Commission on the Status of Women. Christi Chambers also offered to reach out to current members who have not attended the last three consecutive meeting to confirm their commitment to serving on the Commission.
- B. **FIRST VICE CHAIRPERSON**
- C. **SECOND VICE CHAIRPERSON** – Dr. Chearlene Johnson asked for clarification on where she is to email the by-laws. Karen Woodward assisted her with the information on how to send it to the City of Lawton.
- D. **TREASURER** – Patsy Lively- Hackworth reported IBC bank account balance of \$1,538.60 and the City of Lawton available balance is \$2,400.00.
- E. **PARLIAMENTARIAN** Rebecca Mckeown had no news to report
- F. **MEMBERSHIP** Lucy Laird received the application from Karen Woodward and stated she would send them to the City of Lawton for consideration.
- G. **PUBLICITY**
- H. **EDUCATION**
- I. **HISTORIAN** Brandi Jones accepted the position as Historian Chairperson.
- J. **OUTSTANDING CITIZEN**– Karen Woodward accepted the position as Outstanding Citizen Chairperson nomination forms were received.

VII. OLD BUSINESS - None was discussed

VIII. NEW BUSINESS- Anyone having an item of business to present to the MCSW Commission that does not appear on the agenda please do so at this time- Lucy Laird shared with the Commission Mayor Fred Fitch was the guest speaker for her neighborhood watch. Heather Clement added that she noticed an article in the Lawton Constitution mentioning the Mayor speaking at Almor West Elementary Neighborhood Watch meeting. Amy Ewing-Holmstrom brought forward that KLAW has a booth available for the MCSW at the October 4, 2012 Ladies Night Out. Amy Ewing-Holmstrom asked if the Commission would like pay for the booth, Lucy Laird proposed that we “pass the hat” for collections to make this happen quickly. Several member donated to the efforts to ensure the MCSW would be in the October 4, 2012 Ladies Night Out to register women to vote.

IX. ANNOUNCEMENTS- Next MCSW Meeting: October 2, 2012 to be held at the Best Western Plus Lawton Hotel and Convention Center at 5 p.m.

X. ADJOURNMENT- ACTION: Brandi Jones moved to adjourn the Commission meeting; Patsy Lively-Hackworth second the motion. Motion was passed by the Committee at 6:15 p.m.



Outstanding Citizen Nomination Form

Nominee: _____

Full Address: _____

Phone: _____ Email: _____

Describe the work which qualifies the Nominee for the Citizen of the Month Award. Please use an additional page if more space is needed. _____

Approximately how much **volunteer** service (hours per month/year) does the Nominee give to the Lawton-Fort Sill Community? _____

Other contacts to be reached for additional information about Nominee: (Name/Phone/Email)

Submitted by: _____ Date: _____

Phone: _____ Email: _____



Membership Submission*

Name _____

Home/Mailing Address _____

Phone _____ Email _____

Council Ward/District _____ Length of Time in Lawton Fort Sill _____

Occupation _____ Business Phone _____

Business Address _____

Educational Background/Training/Certifications _____

Employment Background _____

Qualifications/Interests/Abilities _____

Approximately how many hours monthly are you available to volunteer for the MCoSW to work on programs/projects as needed? _____

Have you served or are you currently serving on a Board/Committee/Commission for any municipality? (if so, please detail) _____

Signature: _____ Date: _____

**By submitting this request for membership, you are offering to commit to a volunteer position on an appointed board that meets monthly and attendance and participation is required.*