



**MAYOR'S COMMISSION ON THE STATUS OF WOMEN
REGULAR MEETING AGENDA
August 22, 2023 - 12:00-1:00pm
Lawton City Hall - 1st Floor Banquet Room
212 SW 9th Street ~ Lawton, Oklahoma
Chair - Christina Woodson
Secretary - Patricia Williams**

I CALL TO ORDER AND ROLL CALL:

WELCOME NEW COMMISSIONER: Kristen Ward

GUESTS: Welcome guests

II INVOCATION and COMMUNITY RESOURCE PRESENTATION:

Pastors Kyle and Katrin Johnson - Lawton First Assembly

NOTE: Those in attendance are not required to join in prayer if they feel uncomfortable doing so. All are encouraged to offer a silent prayer in their heart in accordance with their faith and belief.

III WOMEN IN BUSINESS HIGHLIGHT:

Anabela's Scents, LLC - Carlotta Frazier

IV BUSINESS:

- A) **MINUTES:** Consider approval of the June 27, 2023 Mayor's Commission on the Status of Women minutes. (Copy of minutes filed with the Office of the City Clerk)
RECOMMENDED ACTION: Motion to approve/amend June 27, 2023 minutes.
- B) **FINANCIALS:** Consider approval of the financial statement prepared for July 1, 2023. (Copy of financial statements filed with the Office of the City Clerk)
RECOMMENDED ACTION: Motion to approve financial statement prepared for July 1, 2023.
- C) **OUTSTANDING CITIZEN NOMINATIONS:** Consider approval of Outstanding Citizen nomination for Rick Small.
RECOMMENDED ACTION: Motion to approve Rick Small for the MCSW Outstanding Citizen award.

V REPORTS: (See attached Reports Page)

OFFICERS:

- **CHAIRPERSON:** Christina Woodson
- **FIRST VICE CHAIR:** Maria Meredith
 - **WOMAN OF THE YEAR:** Maria Meredith
- **SECOND VICE CHAIR:** Teresa Abram
- **TREASURER:** Melody Scott
- **RECORDING/CORRESPONDING SECRETARY:** Patricia Williams
- **PARLIAMENTARIAN:** Bernita Taylor

COMMITTEE CHAIRS:

- **MEMBERSHIP:** Patricia Williams
- **PUBLICITY/SOCIAL MEDIA:** Cheryl Tate
- **EDUCATION:** Yvonne Landmark
- **OUTSTANDING CITIZEN OF COMANCHE COUNTY:** Dana Parrish
- **SET FOR SUCCESS:** Bernita Taylor
- **5-YEAR STRATEGIC PLAN:** Leslie Watts, Kerrie Matthews, Wyonna Alberty

*This Notice of Meeting and Agenda was sent via email on **8-17-23 @ 9:30am** to the City Clerk's Office at Lawton City Hall.

- **STEERING COMMITTEE:** Danielle Brewer
- **BYLAWS:** Bernita Taylor
- **NOMINATING:** Bernita Taylor

VI ANNOUNCEMENTS:

- **August 22, 2023 @ 2:00pm** - Outstanding Citizen of Comanche County Presentation to America's Veterans Supporters
- **Next MCSW Meeting: September 26, 2023 @ 12:00 pm** - City Hall Ballroom.

VII Adjournment:



AUGUST 2023

REPORTS

OFFICERS:

- **CHAIRPERSON:** Christina Woodson-Our meetings with the Mayor, Ward 5 & Ward 6 Council Members had to be rescheduled. Ward 7 meeting was on August 16.
- **FIRST VICE CHAIR:** Maria Meredith
 - **WOMAN OF THE YEAR:** The WOTY event was amazing and I would like to thank everyone for their support and participation.
- **SECOND VICE CHAIR:** Teresa Abram - Nothing new to report
- **TREASURER:** Melody Scott - Nothing new aside from financials presented above.
- **RECORDING/CORRESPONDING SECRETARY:** Patricia Williams - Nothing new to report.
- **PARLIAMENTARIAN:** Bernita Taylor- Nothing new to report.

COMMITTEE CHAIRS:

- **MEMBERSHIP:** Patricia Williams -Nothing new to report
- **PUBLICITY/SOCIAL MEDIA:** Cheryl Tate -We are beginning to get more attention on Facebook. Continue liking and sharing. Please continue to like and share our page.
- **EDUCATION:** Yvonne Landmark - Nothing new to report.
- **OUTSTANDING CITIZEN OF COMANCHE COUNTY:** Dana Parrish-
Rick Small has been nominated for citizen of the month and will be presented for board approval in our August meeting.
- **SET FOR SUCCESS:** Bernita Taylor - We have collected many items and are going through what we have before we continue to what is needed next. Thanks to all who have given to our community.
- **5-YEAR STRATEGIC PLAN:** Leslie Watts, Kerrie Mathews, Wyonna Alberty - Nothing new to report.
- **STEERING COMMITTEE:** Danielle Brewer- Nothing new to report.
- **BYLAWS:** Bernita Taylor - Nothing new to report.
- **NOMINATING:** Bernita Taylor - Nothing new to report.



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Chair - Christina Woodson
Secretary - Patricia Williams**

I CALL TO ORDER AND ROLL CALL and WELCOME OF NEW COMMISSIONER AND GUESTS: 12:14
Present: C. Woodson, S. Woods, B. Taylor, P. Williams, J. Stewart, U. Williams, D. Brewer, C. Tate, M. Meredith, Y. Landmark, C. Sosa, L. Watts, K. Mathews, W. Alberty, D. Parrish, T. Abram M. Scott, D. Scott
Absent: Rebecca Pullicar, Liz Ware

WELCOME NEW COMMISSIONER: Cynthia Sosa
GUESTS: Welcome guests

II INVOCATION: Given by T. Abram

Those in attendance do not have to join in if you feel uncomfortable doing so. You are encouraged to offer a prayer in your heart in accordance with your faith and belief.

III INSTALLATION OF OFFICERS: Installation was conducted by outgoing Parliamentarian, Sarah Woods.

IV BUSINESS: C. Woodson (Chair) & B. Taylor do not vote

- A) **MINUTES:** Consider approval of the May 23, 2023 Mayor's Commission on the Status of Women minutes. (Copy of minutes filed with the Office of the City Clerk)

Motion to Approve minutes/Second: D. Brewer/Y. Landmark
Votes for: 14 Against: 0 Abstained: 1 P. Williams (Secretary)
Motion Carries

- B) **FINANCIALS:** Consider approval of the financial statement prepared for June 1, 2023. (Copy of financial statements filed with the Office of the City Clerk)

Motion to Approve financials/Second: D. Parrish/T. Abram
Votes for: 13 Against: 0 Abstained: 3 U. Williams, S. Woods
Motion Carries

- C) **OUTSTANDING CITIZEN NOMINATIONS:** Consider approval of Outstanding Citizen nominations for Ronda Norrelle, Tony Washington and the organization America's Veterans Supporters.

Motion to Approve OCCC nominations/Second: T. Abram/W. Alberty
Votes for: 14 Against: 0 Abstained: S. Woods
Motion Carries

D. Scott Enters @ 12:24

- D) **UPS BID #1:**Vote to approve bid for (reusable) 24" X 36" Custom Foam Board with logo for \$75.00 to be used anytime we are at an informational event and to be used for our information table on August 3, 2023 at the City of Lawton birthday party.

Motion to Approve UPS Bid #1/Second: M. Meredith/C. Tate

Votes for: 13 Against: 0 Abstained: 3 Y. Landmark, U. Williams, S. Woods

Motion Carries

- E) **UPS BID #2:** Vote to approve bid for (reusable) 6' MCSW branded draped tablecloth for \$180.00 to be used anytime we are at an informational event and to be used for our information table on August 3, 2023 at the City of Lawton birthday party.

Motion to Approve UPS Bid #2/Second: T. Abram/P. Williams

Votes for: 13 Against: 0 Abstained: 3 Y. Landmark, U. Williams, S. Woods,

Motion Carries

- F) **UPS BID #3:** Vote to approve bid for 250 Tri-fold MCSW Informational Brochures for \$250.00 to be used as promotional material for events and to be used for our information table at the City of Lawton birthday party on August 03, 2023.

Motion to Approve amended UPS Bid #3/Second:W. Alberty/L. Watts

Votes for: 12 Against: 0 Abstained: 4 D.Scott, Y. Landmark, U. Williams, S. Woods

Motion Carries

V REPORTS: (see attached reports page)

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- **5-YEAR STRATEGIC PLAN:** Leslie Watts, Kerrie Matthews, Wyonna Alberty
- **STEERING COMMITTEE:** Danielle Brewer- We will cover a different Core Value of the MCSW monthly.
- **BYLAWS:** Bernita Taylor
- **NOMINATING:** Bernita Taylor

VI ANNOUNCEMENTS:

- **June 27, 2023 @ 2:00pm** - Outstanding Citizen of Comanche County Presentation to Desirae Schneider
- **July 25, 2023 @ 2:00pm** - Outstanding Citizen of Comanche County Presentation to Markaila McCorckle

- **MONTH OF JUNE @ Might CDRC - DONATION DRIVE** - we need hygiene and household items. Anyone may drop off items to MIGHT, Monday thru Friday. Please, schedule a drop off time by calling 580.595.4808 and asking for Kim Johnson. Might CDRC is located at 714 SW 45th Street, Lawton, OK 73506.
- **NO MEETING IN JULY**
- **Next MCSW Meeting: August 22, 2023 @ 12:00 pm** - City Hall Ballroom.

VII **Adjournment: 12:56**
Motion to Adjourn/Second: M. Meredith/M. Scott
Unanimous

- **Catalyst Illustration**

Patricia Williams, Secretary
Patrica Williams

Christina Woodson, Chair
Christina Woodson
August 15, 2023

FY 2023-2024



Date	Vendor	Description	Req #	PO #	Amount	Balance
7/1/2023	CITY OF LAWTON	Limited Support Agreement			\$1,500.00	\$1,500.00
7/1/2023	UPS Store	24x36 Custom Foam Board	12401031	22400930	\$75.00	\$1,425.00
7/1/2023	UPS Store	6 foot draped table cloth	12401031	22400930	\$180.00	\$1,245.00
7/1/2023	UPS Store	Tri Fold Brochures	12401031	22400930	\$280.00	\$965.00
7/1/2023	Silver Spoon	Gift Certificates for Panelists (5)	12401031	22400930	\$125.00	\$840.00
7/20/2023	Cameron Print Shop	Name Tags- Mathews, Ward, Stewart	12401031	22400930	\$13.50	\$826.50