



Minutes
MAYOR'S COMMISSION ON THE STATUS OF WOMEN (MCSW)
Meeting – Tuesday May 5, 2015 at 12:00 noon
City Hall, 212 SW 9th St

Commission Members Present: Stephanie Boss, Nicole Bucher, Toni Capra, Cristi Cardenas, Erin Delaney, Jennifer Ellis, Lisa Johnson, V Gay McGahee, Lynne Miller, Tiffany Spears, Vera Oldham, Tracy Rogers-Burke, Tiffany Spears, Jennifer Tuttle, Brandi Whatley, and Julie Young.

Commission Members Absent: Teresa Adair, Mary Dizindolet, Yvonne Moore, and Irma Newburn.

Agenda Topic	Discussion	Action Taken
Call to order	Chairperson J. Ellis called the meeting to order at 12:04 PM	Quorum was present.
Minutes of April 7, 2015	T. Capra requested changes to the April minutes to clarify while we want to partner with the Goodwill's Career Development Center, they don't return any of her phone calls.	T. Capra motioned to approve with clarification, L. Miller, 2 nd , and members voted to approve.
New Members	J. Ellis asked C. Cardenas to introduce the new Fort Sill representative.	C. Cardenas introduced Erin Delaney and the members welcomed her to the MCSW.
Election of Officers	C. Cardenas passed out ballots to each voting member present.	
Suits for Success	T. Capra reported we need a work day soon to sort clothes. We still need no donations for size 16 and up. We always need more hangers. She researched "Dress For Success" and determined we do not meet the criteria to become part of their organization. C. Cardenas asked if we are keeping track of how the women hear about the program. T. Capra responded it is part of the questionnaire the women complete when they receive cloths.	June 8 th anytime after 4:30 PM is when we will meet to sort cloths. The committee will create a separate Facebook page and link it to the MCSW page. It will be up and running next month. E. Delaney will check into becoming part of Fort Sill's job fair. At the work session the committee will discuss info they can provide to S. Boss to request a Cameron University grant.
Website	Not discussed.	
Citizen of the Month		J. Ellis with submit the names for May and June to the city today.
Comanche County Women of the Year Update	J. Tuttle reported the invitations have been sent out and we have 25 RSVPs. She is still taking donations and the last day to provide a head count to V. Oldham for food is the Friday prior. J. Ellis is doing the program today and has asked the Mayor to speak. We are doing 2 mini-baskets for the scholarship winners. Easton's Ace Hardware provided a significant discount on the purchase of the crystal bowls we are using for the award.	We need a press release. J. Tuttle will check with the Gallery on table set up, flowers, etc., to ensure we have everything covered. L. Johnson will deliver the OWCC and scholarship pictures well before the Friday prior.
MCSW Scholarship	C. Cardenas mentioned the committee is changing the application to add a disclaimer that applicants must agree to participate in the award process, have their picture taken, and attend (or send a representative to) the award presentation.	C. Cardenas will send letters to non-selected applicants.

	If they get a full scholarship, they agree not to accept MCSW's.	
Slate of Officers	C. Cardenas announced the ballot results: Chairperson: J. Ellis 1 st Vice Chairperson: J. Tuttle 2 nd Vice Chairperson: T. Capra Treasurer: T. Rogers-Burke Secretary: N. Bucher Congratulations to all!	
By-Laws Amendment	C. Cardenas updated based on April meeting decisions and will send to J. Ellis.	
Reports Chairperson, 1st Vice-Chairperson, Second Vice-Chairperson, Parliamentarian, Membership, Publicity, Historian, Outstanding Citizen	Chairperson: Nothing to report. 1st Vice Chairperson: Nothing to report. 2nd Vice Chairperson: Nothing to report. Treasurer: T. Rogers-Burke reported the budget is on track and we do not need to worry about losing the money we haven't spent. She asked the Mayor to include \$1K in the next year's budget so we can continue the scholarship program. Parliamentarian: Nothing to report. Membership: J. Ellis asked attendees to update their contact info. With L. Miller leaving we have a vacancy in Ward 6. L. Miller will ask Cherry if she would like to nominate someone. We still have 1 at large vacancy. Publicity: J. Ellis reported Facebook page is making good ground. Please share the OWCC invitation. Education: Nothing to report. Historian: Nothing to report. Outstanding Citizen: We don't meet in July but still need a citizen of the month. S. Boss has a veterinarian to nominate.	J. Ellis will request presentation at the May 26 th and June 9 th council meetings.
Nominations:	No Report.	
Old Business	None	None
New Business		J. Ellis will order name tags for new members.
Announcements	J. Ellis recognized C. Cardenas and L. Miller who are leaving the organization. She thanked them for their exceptional work on the by-laws and scholarships. They will be missed.	
Adjournment & Next Meeting	L. Miller motioned to adjourn the meeting and B. Whatley 2 nd . The next MCSW meeting is June 2, 2015, 12:00 PM at City Hall, 212 SW 9 th Street, 3 rd floor conference room.	Chairperson J. Ellis adjourned the meeting at 12:52 PM.

Respectfully submitted by, Julie Young, May 5, 2015.