



MEETING AGENDA
MAYOR'S COMMISSION ON THE STATUS OF WOMEN
April 25, 2023
Lawton City Hall - 1st Floor Banquet Room
212 SW 9th Street

I CALL TO ORDER AND ROLL CALL:

II INVOCATION:

Those in attendance do not have to join in if you feel uncomfortable doing so. You are encouraged to offer a prayer in your heart in accordance with your faith and belief.

III WELCOME:

GUESTS: Welcome guests

IV BUSINESS:

- A) **MINUTES:** Consider approval of the March 28, 2023 Mayor's Commission on the Status of Women minutes. (Copy of minutes filed with the Office of the City Clerk)
RECOMMENDED ACTION: Motion to approve/amend minutes
- B) **FINANCIALS:** Consider approval of the financial statement prepared for April 1, 2023. (Copy of financial statements filed with the Office of the City Clerk)
RECOMMENDED ACTION: Motion to approve financial statement prepared for April 1, 2023.
- C) **MCSW LIMITED SERVICE AGREEMENT:** Present 2023 MCSW Limited Service Agreement & Budget Request.
RECOMMENDED ACTION: Motion to approve 2023 MCSW Limited Service Agreement & Budget Request.
- D) **2023 BYLAWS REVISION:** Article XII Section 2 of the MCSW Bylaws states:
"Notice of amendments to the Bylaws shall be given at a regular meeting one month prior to a vote."
Notice of changes was given at the February 28, 2023 meeting. All changes have been reviewed and approved by the City Attorney.
RECOMMENDED ACTION: Motion to approve the 2023 MCSW Bylaws Revision as presented on 2-28-23.

V REPORTS:

OFFICERS:

- **CHAIRPERSON:** Christina Woodson- All Commissioners are encouraged to engage in the community and talk to women about needs, challenges or victories in your Ward and our community at large.
- **FIRST VICE CHAIR:** OPEN
 - **WOMAN OF THE YEAR:**
- **SECOND VICE CHAIR:** Maria Meredith -
- **TREASURER:** Melody Scott - Nothing new aside from financials presented above.
- **RECORDING/CORRESPONDING SECRETARY:** Dani Blackburn- Nothing new to report
- **PARLIAMENTARIAN:** Sarah Woods- Nothing new to report

COMMITTEE CHAIRS:

- **MEMBERSHIP:** Patricia Williams - Per our Bylaws all Commissioners need to sign up for at least one committee. See attached report.
- **PUBLICITY/SOCIAL MEDIA:** Cheryl Tate - Please share the post from our Mayor's Commission Page with the application for Woman of the Year. Please continue to like and share our page.
- **EDUCATION:** OPEN - Commissioner U. Lisa Williams is still receiving bios. Looking at deadline for July to have everything completed to present in August-"Women's Equality Day"

*This Notice of Meeting and Agenda was sent via email on **4-18-23 at 4:30am** to the City Clerk's Office at Lawton City Hall.

- **OUTSTANDING CITIZEN OF COMANCHE COUNTY:** Dana Parrish- See attached report.
- **SET FOR SUCCESS:** Bernita Taylor - Next meeting will be today at 1:00pm following the MCSW meeting. Additional report is attached.
- **5-YEAR STRATEGIC PLAN:** OPEN- Nothing new to report.
- **STEERING COMMITTEE:** Danielle Brewer- We will be covering the "Philosophy" of the MCSW.
- **BYLAWS:** Sarah Woods, Maria Meredith, Dani Blackburn- Nothing new to report.
- **NOMINATING:** Sarah Woods- Nothing new to report

VI Announcements:

- **April 25, 2023 @ 1:00pm** - Set For Success Committee Meeting immediately following MCSW in City Hall Ballroom.
- **May 9, 2023 from 10:00 - 3:00pm @ Might CDRC** - Quarterly work day. Might CDRC is located at 714 SW 45th Street, Lawton, OK 73506.
- **MAY 10, 2023 @ 12:00-1:00-** MCSW and LBW join together to host ReMerge of Oklahoma at the Lawton Country Club. ReMerge of Oklahoma County is a program that serves high-risk, high-needs mothers facing non-violent felony offenses in Oklahoma County. ReMerge is a 501 (c)(3) non-profit dedicated to restoring women to their families and our community. Make plans to attend! To register for the Lawton Business Women's meeting on May 10th go to www.lawtonbusinesswomen.com to preregister. For more information on the ReMerge program, visit their website at www.REMERGEOK.org.
- **Next MCSW Meeting: May 23, 2023 @ 12:00 pm** - City Hall Ballroom.

VII Adjournment:

*This Notice of Meeting and Agenda was sent via email on 3-23-23 at 9:45am to the City Clerk's Office at Lawton City Hall.



MEETING MINUTES
MAYOR'S COMMISSION ON THE STATUS OF WOMEN
March 28, 2023
Lawton City Hall - 1st Floor Banquet Room
212 SW 9th Street

- I CALL TO ORDER AND ROLL CALL:** Woodson called the meeting to order at 12:03 pm
Present: Melody Scott, Dana Parrish, Wynonna Alberty, Leslie Watts, Maria Meredith, Bernita Taylor, Patricia Williams, Cheryl Tate, Yvonne Landmark, Liz Ware, U. Lisa Williams, Teresa Abram, Dani Blackburn, Sarah Woods, Christina Woodson
Absent: Danielle Brewer, Dobanney Scott, Ginny Sahler, Rebekah Pullicar
15 commissioners present. Quorum established.
- II INVOCATION:** Maria Meredith gave the invocation
- III WELCOME:**
RETURNING COMMISSIONER: Woodson welcomes new commissioners Wynonna Alberty and Liz Ware
GUESTS: Welcome guests
WOMEN'S HISTORY MONTH:
Woodson reminded everyone that Mayor would be honoring women at today's council meeting. She has donated flowers for the recipients of the acknowledgements.
- Ginny Sahler enters the meeting. 16 Commissioners now present.
- IV BUSINESS:**
- A) **MINUTES:** Consider approval of the February 28, 2023 Mayor's Commission on the Status of Women minutes. (Copy of minutes filed with the Office of the City Clerk)
- Dobanney Scott enters the meeting. 17 Commissioners now present.
- Motion to approve minutes: Y. Landmark
Second: P. Williams
Further discussion: None
Woods called the roll: 13 Y, 0 N, 2 Abstain (Blackburn, U. Williams). Motion Carries.
- B) **FINANCIALS:** Consider approval of the financial statement prepared for March 1, 2023. (Copy of financial statements filed with the Office of the City Clerk)
Motion to approve financial statement prepared for March 1, 2023: T. Abram
Second: D. Parrish
Further discussion: None
Woods called the roll: 15 Y, 0 N. Motion Carries.
- C) **2023/24 SLATE OF OFFICERS:** Parliamentarian S. Woods presents the 2023/24 MCSW Slate of Officers. Woodson noted that the vote will take place at the May meeting, as the Bylaws require 30 days between the presentation of the slate of officers and the official vote, and the next meeting is only 28 days after presentation.
Motion to approve the 2023/24 MCSW Slate of Officers: U. Williams
Second: B. Taylor
Further discussion: None
Woods called the roll: 15 Y, 0 N. Motion Carries.

- D) MEMBERSHIP TEAM SOP:** Woodson noted that no proposed changes to the SOP were received after last meeting. We will vote on the SOP as presented.
Motion to approve the Membership Team SOP: D. Blackburn
Second: G. Sahler
Further discussion: None
Woods called the roll: 14 Y, 0 N, 1 Abstain (U. Williams). Motion Carries.

V REPORTS:

OFFICERS:

- **CHAIRPERSON:** Christina Woodson- Miracle League update. City is putting on Miracle League games for this summer! Woodson reminded us that this is the change that we can impart upon the community.
- **FIRST VICE CHAIR:** OPEN
 - **WOMAN OF THE YEAR:** Start handing out nomination forms!
- **SECOND VICE CHAIR:** Maria Meredith - We will be meeting with the Arts & Humanities Director to coordinate WOTY activities in April. More information to come soon.
- **TREASURER:** Melody Scott - Nothing new aside from financials presented above.
- **RECORDING/CORRESPONDING SECRETARY:** Dani Blackburn- Nothing new to report
- **PARLIAMENTARIAN:** Sarah Woods- Nothing new to report

COMMITTEE CHAIRS:

- **MEMBERSHIP:** Patricia Williams - Our team has developed an informational letter that will be sent from this point onward to anyone that applies to the commission.
- **PUBLICITY/SOCIAL MEDIA:** Cheryl Tate - When officers have been officially elected we need to get a group photo.
- **EDUCATION:** OPEN - Commissioner U. Lisa Williams is making progress on our Living Women in History display which will be a static display honoring female veterans. Asked Commissioners to send in names of any female veterans to be honored.
- **OUTSTANDING CITIZEN OF COMANCHE COUNTY:** Dana Parrish- Names of the four honorees that were approved last month have been turned into COL. Donalynn is going to coordinate the dates. We will let you know when dates are scheduled. These four honorees should cover April through July.
- **SET FOR SUCCESS:** Bernita Taylor - Next meeting on March 31st from 12-1:00pm.
- **5-YEAR STRATEGIC PLAN:** OPEN- Nothing new to report.
- **STEERING COMMITTEE:** Danielle Brewer- We will be covering the "Philosophy" of the MCSW. We are continuing to work on the commissioner guide, community resource list and implementing community chats. We want to encourage commissioners to be actively familiarizing themselves with the organizations serving women in Lawton Ft. Sill and the resources available to women and families here. Please be actively engaging women in the community and sharing the mission of MCSW.
- **BYLAWS:** Sarah Woods, Maria Meredith, Dani Blackburn- Bylaws revisions were presented last month and will be voted on at the April meeting.
- **NOMINATING:** Sarah Woods- Nothing new to report

Y. Landmark exits the meeting. 16 commissioners now present.

VI Announcements:

- **MARCH 28, 2023 @ 2:00 pm** - Outstanding Citizen of Comanche County Presentation to Jerry Nottingham. Presentation will take place at the Lawton City Council Meeting.
- **March 31, 2023 @ 12:00pm** - Set for Success Meeting @ Might Community Development and Resource Center 714 SW 45th Street, Lawton, OK 73506. Lunch will be provided.
- **Next MCSW Meeting: April 25, 2023 @ 12:00 pm** - City Hall Ballroom
- **MAY 10, 2023 @ 12:00-1:00-** MCSW and LBW join together to host ReMerge of Oklahoma at the Lawton Country Club. ReMerge of Oklahoma County is a program that serves high-risk, high-needs mothers facing non-violent felony offenses in Oklahoma County. ReMerge is a 501 (c)(3) non-profit dedicated to restoring women to their families and our community. Make plans to attend! To register for the Lawton Business Women's meeting on May 10th go to www.lawtonbusinesswomen.com to preregister. For more information

on the ReMerge program, visit their website at www.REMERGEOK.org. Blackburn states that registrations are open, just choose the date of this meeting in the calendar of the registration page.

- T. Abram states that April 13th there will be an Oklahoma Commission on the Status of Women presentation of their sex trafficking awareness program at GPTC.
- T. Abram reminds everyone that the funeral for Bobby Machette (long-serving arts and humanities director and active community volunteer) will be Friday March, 31.

VII Adjournment:

Motion to adjourn: T. Abram

Second: U. Williams

Further discussion: None

Woods called the roll: 14 Y, 0 N. Motion Carries.

Meeting adjourned at 12:44 pm

Minutes submitted April 2, 2023

Dani Blackburn

Dani Blackburn, Secretary

Christina Woodson

Christina Woodson, Chair

2022-2023



Date	Vendor	Description	Req #	PO #	Amount	Balance
12/1/2022	Cameron Print shop	7 name tags	12300623	22300395	\$31.50	\$1,468.50
12/19/2022	Cameron Print Shop	2 name tags	12300623	22300395	\$9.00	\$1,459.50
12/19/2022	Quill	12 - 3 ring binders	12303891	22303363	\$122.28	\$1,337.22
1/31/2023	Cameron Print shop	2 name tags - Abrams, Landmark	12303667	22303157	\$9.00	\$1,328.22
3/21/2023	Cameron Print shop	3 Name Tags- Watts, Alberty, Ware	12305837	22304972	\$13.50	\$1,314.72