

MINUTES
LAWTON URBAN RENEWAL AUTHORITY
City Hall
212 SW 9th Street
3rd Floor Conference Room
August 19, 2025

Minutes of the Lawton Urban Renewal Authority Regular Meeting held August 19, 2025 in the 3rd Floor Conference Room, 212 SW 9th Street, Lawton, Oklahoma.

The agenda for the meeting was posted on the bulletin board in City Hall in compliance with the Oklahoma Open Meeting Act.

The meeting was called to order at 1:30 pm by Evan Watson.

Roll Call

MEMBERS PRESENT: Darren Medders
 Allee Passmore
 Evan Watson

MEMBERS ABSENT: Jesse Cross *
 John Purcell (excused)

ALSO PRESENT: Christine James, Planning Director
 Kameron Good, Senior Planner
 Tammy Branstetter, Recording Secretary
 Kristin Huntley, Deputy Director Finance
 Cindy Augustine, Real Property Coordinator

*Mr. Cross arrived as the meeting was adjourning.

MEETING CALLED TO ORDER AND ROLL CALL

**STATEMENT OF COMPLIANCE WITH OKLAHOMA OPEN MEETING
ACT, 25 O.S. 301-314**

NEW BUSINESS

1. **Consider approving minutes from the regular scheduled meeting held on April 15, 2025.**

Motion by Medders, Second by Passmore to approve the minutes from the regular scheduled meeting held on April 15, 2025 as written **Aye:** Medders, Passmore, Watson **Nay:** None **Motion Passed 3-0**

2. **Consider approving minutes from the regular scheduled meeting held on June 17, 2025.**

Motion by Passmore, Second by Medders to approve the minutes from the regular scheduled meeting held on June 17, 2025 as written **Aye:** Passmore, Watson, Medders **Nay:** None **Motion Passed 3-0**

3. **Consider approval of the Second Amendment to the Mowing and Debris Removal Contract between The Lawn Wizards and the Lawton Urban Renewal Authority (LURA) dated July 16, 2024, revising Exhibit A to reflect recent changes in LURA owned lots and authorize the Chairman and Secretary to execute the amendment.**

James stated this is an amendment to Exhibit A, we did the first amendment about a month ago extending the contract for this next physical year and so Exhibit A, we took off the lots at 2nd and C that we sold, the 4 lots and in the mean time we have found that LURA still owns a couple of partial lots at 14th and Georgia and so those have been added. So basically, those are the only lots LURA has left. All of the terms and conditions remain the same. We just have to make sure those lots are mowed.

Motion by Medders, Second by Passmore to approve the Second Amendment to the Mowing and Debris Removal Contract between The Lawn Wizards and the Lawton Urban Renewal Authority (LURA) dated July 16, 2024, revising Exhibit A to reflect recent changes in LURA owned lots and authorize the Chairman and Secretary to execute the amendment **Aye:** Passmore, Watson, Medders **Nay:** None **Motion Passed 3-0**

4. Receive Financial report for June 2025 and take action as necessary.

Kristin Huntley presented the Financial Report for the month of June 2025. All financial reports given for this item will be filed with the minutes.

Reports provided for this item are part of these minutes and on file in the City Clerk's Office.

Motion by Medders. Second by Passmore to approve the financial reports for March 2025, April 2025, and May 2025 **Aye:** Watson, Medders, Passmore **Nay:** None
Motion Passed 3-0

5. Consider approving the expenditures for June 12, 2025 through August 7, 2025, and take action as necessary.

Kristin Huntley presented the expenditures for June 12, 2025 through August 7, 2025. All financial reports given for this item will be filed with the minutes

Reports provided for this item are part of these minutes and on file in the City Clerk's Office.

Motion by Medders. Second by Passmore to approve the expenditures for June 12, 2025 through August 7, 2025 **Aye:** Medders, Passmore, Watson **Nay:** None **Motion Passed**

Reports or Comments from the Board

None

Secretary's Report

James reported the end-of-year financial report for LURA that's required each year by July 31st took to Council August 12, 2025 got done and the notice has been out in the Lawton Constitution and we have met that requirement for this year.

Medders asked do we have a closing date on the lots?

James responded they have already been done. They are gone.

Medders asked and the Blight Report?

James responded that should be mid-September. That will start the ball rolling on any Urban Renewal Plan amendment that we see deemed out of that study.

Audience Participation

None

Adjournment

Motion by Medders. Second by Passmore to adjourn the meeting **Aye:** Medders, Passmore, Watson **Nay:** None **Motion Passed 3-0**

With no further business the meeting was adjourned at 1:37 pm.

These meeting minutes were approved by the LURA members at their meeting on

10-21-2025.

Evan Watson

Chairman

Lawton Urban Renewal Authority

Lawton Urban Renewal Authority
Balance Sheet
As of June 30, 2025

	JUNE 25
ASSETS	
Current Assets	
Checking/Savings	
Lawton Urban Renewal Authority	999.91
LURA Sweep Account	527,461.74
Total Checking/Savings	528,461.65
Total Current Assets	528,461.65
Fixed Assets	
Land	45,000.00
Total Fixed Assets	45,000.00
Other Assets	
Receivable from LEDA	0.00
Total Other Assets	0.00
TOTAL ASSETS	573,461.65
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	0.00
Accounts Payable	320.00
Total Accounts Payable	320.00
Total Current Liabilities	320.00
Long Term Liabilities	
Payable to the City of Lawton	0.00
Total Long Term Liabilities	0.00
Total Liabilities	320.00
Equity	
Beginning Equity	572,698.52
Net Income	443.13
Total Equity	573,141.65
TOTAL LIABILITIES & EQUITY	573,461.65

Lawton Urban Renewal Authority

Profit Loss

As of June 30, 2025

	<u>JUNE 25</u>
Ordinary Income/Expense	
Income	
Interest Income	1,684.98
Total Income	<u>1,684.98</u>
Gross Profit	1,684.98
Expense	
Bank Service Charges	111.39
Insurance	0.00
Mowing/Debris Removal Expense	0.00
Professional & Technical Services	0.00
Total Expense	<u>111.39</u>
Net Ordinary Income	1,573.59
Other Income/Expense	
Other Income	
Total Other Income	<u>0.00</u>
Other Expense	
Loss on Sale of Land	0.00
Total Other Expense	<u>0.00</u>
Net Other Income	<u>0.00</u>
Net Income	<u><u>1,573.59</u></u>

PERIOD COVERING 06/12/2025 to 08/07/2025

VENDOR NAME	ACCOUNT DESC	AMOUNT	CHK#	DATE PAID	INVOICE Number	FULL DESC	INV DATE
GARVER LLC	Prof & Technical Service	8,315.88	1997	8/7/2025	2500313-1	LURA BLIGHT STUDY	6/20/2025
LAWN WIZARD, INC	Mowing	320.00	1998	8/7/2025	Work Order #1	LURA STANDARD MOW	7/14/2025
LAWN WIZARD, INC	Mowing	480.00	1998	8/7/2025	Work Order #2	LURA STANDARD MOW	7/24/2025