

**MINUTES
MUSEUM OF THE GREAT PLAINS AUTHORITY
REGULAR MEETING
WEDNESDAY, MARCH 17, 2021
5:30 P.M.**

Jill Ryans, Chair, called the **Regular Meeting** of the Museum of the Great Plains Authority (MGPA) to order at 5:31 p.m., March 17, 2021, at the Museum of the Great Plains' Louise D. McMahon Hall. Notice of the meeting and the agenda were posted at City Hall and the entrance to the Museum of the Great Plains, as required by Law.

1. Roll Call.

PRESENT: Jill Ryans, Clay Zelbst, Minnette Page, Sharon Cheatwood, Mary Ann Hankins, Ellouise Love, Robert Morales, Cornel Pewewardy, and Yuri Schendel.

ABSENT: JoAnne Gaasbeck, Blaine Adair, Kassidy Legako, Carey Monroe, Tresea Moses, and Marcus Wilcoxson. **ALSO PRESENT:** Bart McClenny, Mary Owensby, Deb Baroff, Trevor Williams, and Jim Whiteley (MGPA staff) and board advisor Janice Bell.

2. Consent Agenda – *The following item is considered routine by the board and will be enacted with one motion. Should discussion be desired on an item, that item can be removed from the consent agenda prior to action and considered separately.*

a. January 20, 2021 Regular Meeting Minutes

MOTION by Zelbst to accept the consent agenda item. **SECONDED** by Page. **ROLL CALL ON MOTION: AYE** Jill Ryans, Clay Zelbst, Minnette Page, Sharon Cheatwood, Mary Ann Hankins, Ellouise Love, Robert Morales, Cornel Pewewardy, and Yuri Schendel. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

b. February 9, 2021 Special Meeting Minutes

MOTION by Zelbst to accept the consent agenda item. **SECONDED** by Page. **ROLL CALL ON MOTION: AYE** Jill Ryans, Clay Zelbst, Minnette Page, Sharon Cheatwood, Mary Ann Hankins, Ellouise Love, Robert Morales, Cornel Pewewardy, and Yuri Schendel. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

3. Welcome Bill Bailey, Historical Applications, Inc., Wheat Ridge CO

a. Trading post renovation

1. Q&A

Ryans reported Bill Bailey is not present due to inclement (snow) travel weather in Colorado and Texas Panhandle. McClenny added, Bailey will meet at the museum with a local engineer tomorrow morning at 10 a.m. if any board members wish to attend.

4. New Business

a. January and February 2021 Financial Statements

MOTION by Cheatwood to accept the January and February Financial Statements. **SECONDED** by Zelbst. **ROLL CALL ON MOTION: AYE** Jill Ryans, Clay Zelbst, Minnette Page, Sharon Cheatwood, Mary Ann Hankins, Ellouise Love, Robert Morales, Cornel Pewewardy, and Yuri Schendel. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

b. Paycheck Protection Programs (PPP) second draw, accept 88,369.27
MOTION by Page to accept the Paycheck Protection Program second draw. **SECONDED** by Hankins. **ROLL CALL ON MOTION: AYE** Jill Ryans, Clay Zelbst, Minnette Page, Sharon Cheatwood, Mary Ann Hankins, Ellouise Love, Robert Morales, Cornel Pewewardy, and Yuri Schendel. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

c. Weather related damage to museum, Feb. 15-20 (closed Feb 14-23)
1. Status of repairs

McClenny reported many leaks occurred in the offices and kitchen during the winter storm. In total five bathrooms, 7 offices, the kitchen and shop had water damage due to thawed pipes which burst and flooded those areas. Staff started cleanup immediately, but with each day more pipes burst, and additional staff were called in to help. An OMAG (City of Lawton insurance) adjuster surveyed the damage, a mitigation team came in to remove drywall and an industrial hygienist also examined the extent of mold growth. The museum building is owned and insured by the City of Lawton and the contents and loss of operating revenue are insured by the museum. **MOTION** by Page to thank the staff for their immediate response and work during the cleanup **SECONDED** by Zelbst. **ROLL CALL ON MOTION: AYE** Jill Ryans, Clay Zelbst, Minnette Page, Sharon Cheatwood, Mary Ann Hankins, Ellouise Love, Robert Morales, Cornel Pewewardy, and Yuri Schendel. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

d. American Association of Museum reaccreditation year-long self-study, due July 1, 2022

McClenny stated museum staff will begin a yearlong reaccreditation self-study in July. MGP undergoes reaccreditation every ten years, and the onsite process is due to start July 1, 2022. The team will examine every aspect of museum operations to include staff, the facility, and the board. They may want to interview several board members in the process.

5. Old Business

a. Lawton Community Foundation 2020 proceeds disposition, \$1,779
Interest in the amount of \$1,779 was received. In past years, the interest has been used for various projects (landscaping, maintenance) and some years the interest is returned to the foundation to increase the investment. **MOTION** by Zelbst to return the \$1,779 to the foundation for reinvestment. **SECONDED** by Page. **ROLL CALL ON MOTION: AYE** Jill Ryans, Clay Zelbst, Minnette Page, Sharon Cheatwood, Mary Ann Hankins, Ellouise Love, Robert Morales, Cornel Pewewardy, and Yuri Schendel. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

b. Great Plains Journal, Vols 50-55 (2015-2020) refunds due subscription services (Ebsco \$4,710, WT Cox \$500, and Harrassowitz \$980)

McClenny reported since the dissolution of the Institute who published the journal, funds being held in a restricted account for same, should be refunded to universities through their subscription service agencies. Most institutional (universities) memberships received by the museum were paid by the service. A portion of the membership was set aside for printing and mailing the journal directly to the institutions when published.

MOTION by Zelbst to send refunds to appropriate subscription agencies. **SECONDED** by Hankins. **ROLL CALL ON MOTION: AYE** Jill Ryans, Clay Zelbst, Minnette Page, Sharon Cheatwood, Mary Ann Hankins, Ellouise Love, Robert Morales, Cornel Pewewardy, and Yuri Schendel. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

c. Collections Committee

1. February 4 meeting

Cheatwood presented the Collections committee report from the February 4th meeting. She reported Carol Sinnreich has resigned from the committee and invited any board member that might be interested to fill the vacancy. **MOTION** by Schendel to accept the Collections Committee report. **SECONDED** by Love. **ROLL CALL ON MOTION: AYE** Jill Ryans, Clay Zelbst, Minnette Page, Mary Ann Hankins, Ellouise Love, Robert Morales, Cornel Pewewardy, and Yuri Schendel. **NAY** None. **ABSTAIN:** Sharon Cheatwood. **MOTION CARRIED (8-0).**

d. Diversity & Inclusion Committee

1. February 12 meeting

Pewewardy reported the committee met on February 12th and discussed a sketch for the committee's mission and ideas for a docent tour.

e. Governance Committee

1. February 9 meeting

i. FY2022 (July 1, 2021-June 30, 2022) trustee and officer nominations

Page reported reappointments for a new three-year term include renominations of Blaine Adair, Robert Morales (1st full term), Mary Ann Hankins, and Kassidy Legako. She added Marcus Wilcoxson and herself will term out, so she asked the board to bring names for nominations to the April meeting. Current officers will remain in the same positions. Also, the museum's Executive Assistant will serve as the recording Secretary as a non-board member. **MOTION** by Page to recommend Mary Owensby, Executive Assistant to perform as the recording Secretary to the Trust board. **SECONDED** by Zelbst. **ROLL CALL ON MOTION: AYE** Jill Ryans, Clay Zelbst, Minnette Page, Sharon Cheatwood, Mary Ann Hankins, Ellouise Love, Robert Morales, Cornel Pewewardy, and Yuri Schendel. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

Page added she will be leaving Lawton by the end of June; therefore, there will be an opening on the Governance committee. JoAnne Gaasbeck has expressed an interest in serving on that committee.

2. March 16 reports

i. Friends of the Museum of the Great Plains 501(c)(3) recognition

McClenny stated the Friends group received their tax exempt 501(c)(3) status from the IRS effective January 25, 2021. The purpose of the Friends group is to hold the Collections for MGP and to fundraise to benefit the museum.

ii. Institute of the Great Plains dissolution

McClenny explained with the dissolution of the Institute, all assets which include the archeological collections have been moved to the Friends of the Museum of the Great Plains.

iii. Museum of the Great Plains Authority municipal trust indenture amendment

McClenny reported the Indenture with the City of Lawton will need to be modified to reflect the above changes. The museum's attorney Jeri Holmes and McMahan Foundation board member Mike Mayhall spoke with McClenny recently. Mayhall said the McMahan board does not feel it is necessary to choose MGPA's board members as stated in the current Indenture. Also, the document states the Institute will choose three board members; therefore, Jeri has prepared a draft Indenture document which frees up six positions on the MGPA board. They suggested McClenny meet with the Mayor to discuss the changes particularly to the assignments to the board. Page said on behalf of the Governance committee it is recommended that McClenny meet with the Mayor.

MOTION by Zelbst to accept the Governance committee's recommendation.

SECONDED by Hankins. **ROLL CALL ON MOTION: AYE** Jill Ryans, Clay Zelbst, Minnette Page, Sharon Cheatwood, Mary Ann Hankins, Ellouise Love, Robert Morales, Cornel Pewewardy, and Yuri Schendel. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

6. Upcoming meetings

a. April 21 (Wednesday), Museum of the Great Plains Authority (9/11)

McClenny said the next board meeting will be Wednesday, April 21, 2021.

7. Comments and/or Audience Participation - None

8. Adjourn – 6:30 p.m.

Respectfully submitted,

Mary Owensby, Secretary

For Museum of the Great Plains Authority (MGPA)

Jill Ryans, Chair MGPA Board