

MINUTES
MUSEUM OF THE GREAT PLAINS AUTHORITY
REGULAR MEETING
WEDNESDAY, AUGUST 18, 2021
5:30 P.M.

Jill Ryans, Chair, called the **Regular Meeting** of the Museum of the Great Plains Authority (MGPA) to order at 5:35 p.m., August 18, 2021, at the Museum of the Great Plains' Louise D. McMahon Hall. Notice of the meeting and the agenda were posted at City Hall and the entrance to the Museum of the Great Plains, as required by Law.

Administered Oath of Office to Linda Chapman, new board member and City Council assignee.

1. Roll Call.

PRESENT: Jill Ryans, JoAnne Gaasbeck, Linda Chapman, Sharon Cheatwood, Kassidy Legako, Ellouise Love, Carey Monroe, Robert Morales, Tresea Moses, Cornel Pewewardy, and Yuri Schendel. Blaine Adair arrived at 6:10. **ABSENT:** Clay Zelbst.

ALSO PRESENT: Bart McClenny, Mary Owensby, Deb Baroff, Margarita Tatum, Trevor Williams, and Jim Whiteley (MGPA staff) and outgoing Trustee Mary Ann Hankins.

2. Consent Agenda – *The following item is considered routine by the board and will be enacted with one motion. Should discussion be desired on an item, that item can be removed from the consent agenda prior to action and considered separately.*

- a. **May 26 (Special Meeting) Minutes**
- b. **June 16 Minutes (No quorum)**
- c. **July 21 Minutes (No quorum)**

MOTION by Moses to accept the Consent Agenda. **SECONDED** by Legako. **ROLL CALL ON MOTION: AYE** Jill Ryans, JoAnne Gaasbeck, Linda Chapman, Sharon Cheatwood, Kassidy Legako, Ellouise Love, Carey Monroe, Robert Morales, Tresea Moses, Cornel Pewewardy, and Yuri Schendel. **NAY** None. **ABSTAIN:** None.
MOTION CARRIED (11-0).

3. New Business

- a. **May 2021 Financial Statements**

MOTION by Monroe to accept the May 2021 Financial Statements. **SECONDED** by Love. **ROLL CALL ON MOTION: AYE** Jill Ryans, JoAnne Gaasbeck, Linda Chapman, Sharon Cheatwood, Kassidy Legako, Ellouise Love, Carey Monroe, Robert Morales,

Tresea Moses, Cornel Pewewardy, and Yuri Schendel. **NAY** None. **ABSTAIN:** None.
MOTION CARRIED (11-0).

b. June 2021 Financial Statements

MOTION by Gaasbeck to accept the June 2021 Financial Statements. **SECONDED** by Pewewardy. **ROLL CALL ON MOTION: AYE** Jill Ryans, JoAnne Gaasbeck, Linda Chapman, Sharon Cheatwood, Kassidy Legako, Ellouise Love, Carey Monroe, Robert Morales, Tresea Moses, Cornel Pewewardy, and Yuri Schendel. **NAY** None.

ABSTAIN: None. **MOTION CARRIED (11-0).**

c. July 2021 Financial Statements

MOTION by Moses to accept the July 2021 Financial Statements. **SECONDED** by Cheatwood. **ROLL CALL ON MOTION: AYE** Jill Ryans, JoAnne Gaasbeck, Linda Chapman, Sharon Cheatwood, Kassidy Legako, Ellouise Love, Carey Monroe, Robert Morales, Tresea Moses, Cornel Pewewardy, and Yuri Schendel. **NAY** None.

ABSTAIN: None. **MOTION CARRIED (11-0).**

d. DWRF (Donald W Reynolds Foundation) Program and Maintenance Funds

McClenny explained the funds set aside as required by the grant for a 20-year payout. The expenses incurred for fiscal year 2021 were \$9,497.

e. MGPA meeting day and time

McClenny stated the current meeting day and time (third Wednesday at 5:30p) can be changed if it would be more convenient. Attendees agreed the current day and time work well.

f. FY2022 board agreements

Signatures are still needed on a few agreements.

1. FY2022 committee assignments

McClenny distributed a committee sign-up sheet. According to the Bylaws, each board member is obligated to sit on at least one committee. Moses said she will serve on the Development committee and Monroe will serve on the Collections committee. A tentative committee schedule was also distributed.

g. Collections Committee

Cheatwood reported on the Collections Committee meeting and recommendations.

1. July 8 meeting

MOTION by Love to accept the July Collections Committee recommendations.

SECONDED by Morales. **ROLL CALL ON MOTION: AYE** Jill Ryans, JoAnne Gaasbeck, Linda Chapman, Kassidy Legako, Ellouise Love, Carey Monroe, Robert Morales, Tresea Moses, Cornel Pewewardy, and Yuri Schendel. **NAY** None.

ABSTAIN: Sharon Cheatwood. **MOTION CARRIED (10-0).**

h. Shop floor drain

McClenny reported the shop floor drain is apparently collapsed; therefore, after the walls are repaired, he would like to have a plumber come in and repair it, so the shop won't flood when it rains heavily.

1. Parking area drain

McClenny added the back parking area needs a drain installed. During a heavy rain the parking lot floods, and water runs under the door into the shop area.

i. Exhibit vandalism

McClenny stated there has been a rash of vandalism lately in several exhibit areas. Graffiti carved into the dig site area, screws removed, and a piece stolen from the upstairs ball wall, a piece broken off the wall from the outside tornado exhibit, and various other small acts of vandalism. Staff rotation in the gallery and camera surveillance have been increased.

j. Oklahoma Film & Music Office

McClenny and Cheatwood spoke about the possibility of the museum being a part of movie location. Lawton is in the process of qualifying as a Certified Film Friendly Community which requires ten locations throughout the city.

k. 3D Scans Plus

McClenny reported that this company will film exhibits in the gallery. When finished and posted online, it will be the next best thing to being here in person.

l. Staff changes

1. Maintenance

McClenny introduced Margaret Tatum who was hired full-time after Larry Holland the former maintenance man retired in May. McClenny said Margaret is doing a great job in keeping all areas of the museum clean.

2. Assistant Director

MGP has posted this opening with the Oklahoma Museum Association.

m. First Americans Museum (OKC) preview, Sunday, August 29

McClenny found out this preview is by invitation only. He had planned to invite the board.

4. Old Business

a. June 17 program (Tulsa)

McClenny reported MGP offered a free showing of the Tulsa Race Massacre in the auditorium. Approximately 70 people attended the event.

b. July 19-22 summer program

Ryans stated the committee decided to offer a summer program and although the attendance was down from the program in 2019, everybody seemed to enjoy the daily activities.

c. August 7 event (Lawton's Birthday celebration)

Each year on Lawton's Birthday (August 6th) the museum offers free admission. This year the City of Lawton requested the museum offer the free day on Saturday, August 7th to coincide with other activities going on throughout the city. Attendance at the museum for this event was about 265 people.

d. Status of building repairs

1. Winter damage

2. Roof leaks

There has been no action on the rebuild of the back area or on the roof issues.

e. Trust Indenture Third Amendment draft

The City Attorney's office is in the process of reviewing the draft.

f. Shuttered Venue Operators Grant (SVOG)

The museum was awarded \$25,058 on July 15, 2021.

1. "American Rescue Plan Act" ARPA

The museum's CPA is checking to see if we qualify for this grant.

g. FY2022 budget (city approved)

McClenny distributed the annual budget for review.

h. Trading post project

The draftsman will have the drawings complete by the end of the year. Hopefully, by early spring Bill Bailey will begin work on the fort area.

5. Upcoming meetings

a. September 15 (Wednesday), Museum of the Great Plains Authority (3/11)

6. Comments and/or Audience Participation - None

7. Adjourn – 6:40 p.m.

Respectfully submitted,

Mary Owensby, Secretary

For Museum of the Great Plains Authority (MGPA)

Jill Ryans, Chair MGPA Board