

**MINUTES
MUSEUM OF THE GREAT PLAINS AUTHORITY
REGULAR MEETING
WEDNESDAY, NOVEMBER 17, 2021
5:30 P.M.**

Jill Ryans, Chair, called the **Regular Meeting** of the Museum of the Great Plains Authority (MGPA) to order at 5:34 p.m., November 17, 2021, in the Louise D. McMahon (LDM) Hall. Notice of the meeting and the agenda were posted at City Hall and the entrance to the Museum of the Great Plains, as required by Law.

1. Call to Order with Roll Call.

PRESENT: Jill Ryans, Yuri Schendel, JoAnne Gaasbeck, Linda Chapman, Sharon Cheatwood, Kassidy Legako, Ellouise Love, Robert Morales, and Tresea Moses. **ABSENT:** Clay Zelbst, Blaine Adair, and Carey Monroe. **ALSO PRESENT:** Bart McClenny, Kevin Lawrence, Mary Owensby, Deb Baroff, Taylor Larson, Trevor Williams, and Jim Whiteley (MGPA staff).

2. Introduction of Taylor Larson, Archivist

McClenny introduced MGP's new Archivist Taylor Larson who will be replacing long time employee Deborah Baroff, Special Collections Curator.

3. Consent Agenda – *The following items are considered routine by the board and will be enacted with one motion. Should discussion be desired on an item, that item can be removed from the consent agenda prior to action and considered separately.*

a. October 20, 2021, Minutes

MOTION by Morales to accept the Consent Agenda. **SECONDED** by Moses. **ROLL CALL ON MOTION: AYE** Jill Ryans, Yuri Schendel, Joanne Gaasbeck, Linda Chapman, Sharon Cheatwood, Kassidy Legako, Ellouise Love, Robert Morales, and Tresea Moses. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

4. New Business

a. October 2021 Financial Statement

MOTION by Gaasbeck to accept the October 2021 financial statement. **SECONDED** by Love. **ON MOTION: AYE** Jill Ryans, Yuri Schendel, Joanne Gaasbeck, Linda Chapman, Sharon Cheatwood, Kassidy Legako, Ellouise Love, Robert Morales, and Tresea Moses. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

b. Accept Lawton Community Foundation endowment distribution in the amount of \$1,855.

1. Designate

McClenny reported MGP's distribution amount is \$1,855 this year. He recommends those funds be returned and reinvested to the endowment. **MOTION** by Gaasbeck to return the annual distribution check back to the endowment. **SECONDED** by Love. **ROLL CALL ON MOTION: AYE** Jill Ryans, Yuri Schendel, Joanne Gaasbeck, Linda Chapman, Sharon Cheatwood, Kassidy Legako, Ellouise Love, Robert Morales, and Tresea Moses. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

c. Exhibits

1. "Red Dirt Dinos" through March 2022
2. "Random Film" through June 2022

McClenny spoke about the current exhibits in the Oklahoma Museum Network (OMN) room and the Terry K Bell Gallery.

d. Collections Committee

1. Accession report

Cheatwood recapped the accession report. **MOTION** by Cheatwood to accept the Accession Report. **SECONDED** by Morales. **ROLL CALL ON MOTION: AYE** Jill Ryans, Yuri Schendel, Joanne Gaasbeck, Linda Chapman, Kassidy Legako, Ellouise Love, Robert Morales, and Tresea Moses. **NAY** None. **ABSTAIN:** Sharon Cheatwood. **MOTION CARRIED (8-0).**

2. Deaccession report

Cheatwood reported three items are requested by the committee to be deaccessioned. A cabin which has an unclear history, cattle pens, and two volumes of the 2003 *Official Museum Directory*. **MOTION** by Cheatwood to approve the deaccession items and find a more appropriate home for them. **ROLL CALL ON MOTION: AYE** Jill Ryans, Yuri Schendel, Joanne Gaasbeck, Linda Chapman, Sharon Cheatwood, Kassidy Legako, Ellouise Love, Robert Morales, and Tresea Moses. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

2. Education

1. Four (4) school groups, 56 students total, Oct 21 – Nov 15

McClenny said although there have only been four school groups during this period, it seems like more parents have been visiting with their children.

e. Facility use/rental

1. Matt Pinnell campaign event, Oct 28 (~35 attendees)
2. American Cancer Society "Bark for Life," Oct 30 (~75 attendees)
3. Eleanor McDaniel moccasin-making workshop, Nov 6 (14 students)
4. Young Professionals social, Nov 18
5. "Washington's Armor," Jan 2022

McClenny stated facility usage has increased (see above) and Kevin Lawrence played a trailer for the film "Washington's Armor."

5. Old Business

a. FY2021 audit

1. Approve payment to Kim Furrh & Associates - \$7,100

MOTION by Gaasbeck to approve payment to Kim Furrh & Associates in the amount of \$7,100 for the FY21 Audit. **SECONDED** by Ryans. **ON MOTION: AYE** Jill Ryans, Yuri Schendel, Joanne Gaasbeck, Linda Chapman, Sharon Cheatwood, Kassidy Legako, Ellouise Love, Robert Morales, and Tresea Moses. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

b. Trading post project

1. Approve payment to Historical Applications Inc (Wm Bailey) in the amount of \$24,685

MOTION by Cheatwood to approve a payment in the amount of \$24,685 to Historical Applications (William Bailey). **SECONDED** by Chapman. **ON MOTION: AYE** Jill Ryans, Yuri Schendel, Joanne Gaasbeck, Linda Chapman, Sharon Cheatwood, Kassidy Legako, Ellouise Love, Robert Morales, and Tresea Moses. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

2. Approve payment to Wendy – Drafting & Design (Wendy Tatroult) in the amount of \$10,692

MOTION by Gaasbeck to approve a payment in the amount of \$10,692 to Wendy-Drafting & Design (Wendy Tatroult). **SECONDED** by Chapman. **ON MOTION: AYE** Jill Ryans, Yuri Schendel, Joanne Gaasbeck, Linda Chapman, Sharon Cheatwood, Kassidy Legako, Ellouise Love, Robert Morales, and Tresea Moses. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

c. Status of building repairs

1. Roof leaks

1. November 9 meeting

The City of Lawton has an architect (Gary Armbruster) looking at the roof leak problem and they may replace the current clerestory with skyscraper windows. The city seems to be moving forward with a solution and perhaps have found a funding source. More information to follow in the upcoming months.

d. Landscaping

1. Auditorium exterior

2. Discuss front entrance

McClenny discussed anticipated landscaping changes to the front of the building. Lawrence received bids from several companies and the work can be done for approximately \$1,200. Cheatwood suggested staff contact the Friends of the Wichitas regarding treatment/testing of the soil and future plantings. Moses suggested not placing a sign out front recognizing the contractor's work.

e. Trust Indenture Third Amendment draft

1. November 12 meeting

McClenny reported that he, Lawrence, and Owensby met with the City Attorney's office to discuss the Trust Indenture Third Amendment draft. The attorney said in the revised Amendment for thirteen board members, the City appoints three candidates to the Authority

board and the Authority will nominate the remaining ten. **MOTION** by Morales to approve the Trust Indenture Third Amendment draft. **SECONDED** by Love. **ON MOTION: AYE** Jill Ryans, Yuri Schendel, Joanne Gaasbeck, Linda Chapman, Sharon Cheatwood, Kassidy Legako, Ellouise Love, Robert Morales, and Tresea Moses. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

6. Upcoming meetings

a. January 19 (Wed), Museum of the Great Plains Authority (6/11)

7. Comments, audience participation – None

8. Adjournment – Meeting adjourned at 6:35 pm

Respectfully submitted,

Mary Owensby, Secretary

For Museum of the Great Plains Authority (MGPA)

Jill Ryans, Chair MGPA Board