

**MINUTES
MUSEUM OF THE GREAT PLAINS (MGP) AUTHORITY
REGULAR MEETING
WEDNESDAY, NOVEMBER 16, 2022
5:30 P.M.**

JoAnne Gaasbeck, Governance Chair called the **Regular Meeting** of the Museum of the Great Plains Authority (MGPA) to order at 5:32 p.m., November 16, 2022, in the Louise D. McMahon (LDM) Hall. Notice of the meeting and the agenda are posted at City Hall and the entrance to the Museum of the Great Plains, as required by Law.

1. Call to Order with Roll Call.

PRESENT: Yuri Schendel, JoAnne Gaasbeck, Linda Chapman, Sharon Cheatwood, Robert Morales, Ryan Studebaker, Eva Williams (5:45), and Victoria Zelbst. **ABSENT:** Carey Monroe, Janice Bell, Ellouise Love, and Joe Williams. **ALSO PRESENT:** Bill Bailey, Historical Applications, Kim Furrh, Furrh & Associates, Gregory Gibson, Assistant City Attorney (City of Lawton) and MGP staff Bart McClenny, Kevin Lawrence, Mary Owensby, Jim Whiteley, and Trevor Williams.

2. New Business

a. Consider approving October 19, 2022, Minutes

MOTION by Studebaker to approve the October 19th Minutes. **SECONDED** by Cheatwood. **ROLL CALL ON MOTION: AYE** Schendel, Gaasbeck, Chapman, Cheatwood, Morales, Studebaker, and Zelbst. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (7-0).**

b. Consider approving October financial reports

MOTION by Studebaker to approve the October financials. **SECONDED** by Zelbst. **ROLL CALL ON MOTION: AYE** Schendel, Gaasbeck, Chapman, Cheatwood, Morales, Studebaker, and Zelbst. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (7-0).**

c. Receive annual audit presentation by Kim Furrh of Furrh & Associates
1. Consider approving annual audit

Gaasbeck introduced CPA Kim Furrh with Furrh & Associates. Furrh presented the June 30, 2022, Audit findings and explained the financials. **MOTION** by Schendel to accept the Independent Auditor's Report of June 30, 2022. **SECONDED** by Cheatwood. **ROLL CALL ON MOTION: AYE** Schendel, Gaasbeck, Chapman, Cheatwood, Morales, Studebaker, Williams, and Zelbst. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (8-0).**

d. Receive municipal trust presentation by Greg Gibson, Assistant City Attorney, City of Lawton

Gaasbeck welcomed and introduced Greg Gibson, Assistant Attorney with the City of Lawton. Gibson was asked to attend the meeting to answer questions the Board might have regarding the City's relationship with the Authority. Chapman asked what the Board could do to increase visibility and suggested staff attend City Council meetings and take the opportunity to speak to Council and the public and let them know what and how the museum is doing. Gibson agreed that increased visibility is important. Gibson offered to help or prepare an agenda item, if necessary, for items of concern, for Council discussion. He suggested our point of contact with the City should be Dwayne Burk, Assistant City Manager especially questions or requests about maintenance on the museum building.

e. Receive presentation by Bill Bailey, the keelboat "Muskrat"

Bailey spoke about the history of the keelboat and its connection to the Great Plains. It is currently being housed in Herman Missouri; however, the new city management wants to remove it. Bailey thinks it would be a good educational addition to MGP. The boat was traditionally constructed and is ½ scale measuring 28' long and 6.5' wide. The Collection committee will discuss the boat in December. (Chapman left meeting at 6:30p)

f. Consider approving payment to Historical Applications, Inc, in the amount of \$14,980 (Invoice 11)

MOTION by E. Williams to approve payment to Historical Applications, Inc, in the amount of \$14,980 (Invoice 11). **SECONDED** by Studebaker. **ROLL CALL ON MOTION: AYE** Schendel, Gaasbeck, Cheatwood, Morales, Studebaker, Williams, and Zelbst. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (7-0).**

g. Consider approving second "Collections Management Policy" revision, as per AAM guidance

McClenny said AAM, after reviewing the "Collections Management Policy" requested a phrase in the policy match the exact wording as our Code of Ethics. **MOTION** by Cheatwood to revise the Policy. **SECONDED** by Gaasbeck. **ROLL CALL ON MOTION: AYE** Schendel, Gaasbeck, Cheatwood, Morales, Studebaker, Williams, and Zelbst. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (7-0).**

3. Old Business

a. Governance Committee report

- 1. Consider appointing new Vice Chair**
- 2. Consider recommendations to fill board vacancy**

Gaasbeck reported the committee met and recommends appointing Janice Bell as Vice Chair. The committee would also recommend Marie Pihulic to fill the board vacancy.

MOTION by Morales to accept Janice Bell as Vice Chair and Marie Pihulic as a new board member. **SECONDED** by Schendel. **ROLL CALL ON MOTION: AYE** Schendel, Gaasbeck,

Cheatwood, Morales, Studebaker, Williams, and Zelbst. **NAY** None. **ABSTAIN:** None.
MOTION CARRIED (7-0).

4. Reports – *no action needed*

a. Humidification system repair status

Lawrence reported the new parts should be installed the first week of December 2022.

b. Status of “building envelope leaks” and HVAC repairs

- 1. Review draft report by Wendy Tatrout**
- 2. HVAC status**

McClenny distributed copies of Tatrout’s report for the board’s review.

Lawrence said he was told by Tom Milam (HVAC contractor) that the City asked the company to hold off on repairs, as the City is looking into a funding source to replace units here, at the Wastewater Treatment plant, and Animal Welfare.

c. Discuss AAM site visit, November 14 & 15

McClenny thanked the board for their attendance and participation at yesterday’s luncheon at the McMahon Foundation. Overall, the visit went well, the team was very observant, they visited with individual employees, and the report should be received in January 2023.

d. Discuss recent and upcoming events

- 1. October 25, “Journey of the Muskrat” program**
- 2. October 27, “Coffee’s Station Project” temporary exhibit, Bell Gallery**
- 3. November 5, “Big Read” opening**

McClenny reported the above events were well attended. The museum hosted the Big Read kickoff event which about 200 people attended.

- 4. November 7, Cameron University Veterans Fair**
- 5. November 29, “Giving Tuesday**
- 6. November 29 – December 14, “Christmas on the Prairie”**
- 7. January 13, “Washington’s Armor” event**

Lawrence spoke about the above events. Students from Freedom Elementary attended the Veterans Fair at Cameron University. Lawrence, Ian Swart, and Taylor Larson took living history props and interacted with the students.

Lawrence stated “Giving Tuesday” is a national day of giving. He is proposing that next year the Board, friends and staff get on-board and fundraise for not only this event but for “Texoma Gives.” Gaasbeck suggested forming a Fundraising Committee. Lawrence gave

ideas of fundraising for outdoor exhibits to include fencing and a working windmill. Cheatwood suggested staff could look at the museum in Shattuck (windmill museum).

McClenny said the annual school program, "Christmas on the Prairie" is scheduled for November 29th through December 14th. Reservations are being taken and the classes are filling up.

Lawrence reported the Lawton premier of "Washington's Armor" will be January 13th at the McMahon Auditorium. School groups are invited to attend during the day and the public will be invited for the evening showing. The film crew will bring assorted items that were used in the filming and give to the museum.

5. Upcoming meetings

a. Discuss December 14 Special Meeting

McClenny said the MGPA Board normally does not meet in December; however, Bill Bailey will have an invoice and several other items will be presented to the board for approval.

6. Comments, audience participation – None

7. Adjournment – 7:11 p.m.

Respectfully submitted,

Mary Owensby, Secretary

For Museum of the Great Plains Authority (MGPA)

Carey Monroe, Chair MGPA Board