

**MINUTES
MUSEUM OF THE GREAT PLAINS AUTHORITY (MGPA)
REGULAR MEETING
WEDNESDAY, OCTOBER 21, 2020
5:30 P.M.**

Clay Zelbst, Vice-Chair, called the **Regular Meeting** of the Museum of the Great Plains Authority (MGPA) to order at 5:32 p.m., October 21, 2020, at the Museum of the Great Plains' Louise D. McMahon Hall. Notice of the meeting and the agenda were posted at City Hall and the entrance to the Museum of the Great Plains, as required by Law.

1. Roll Call.

PRESENT: Clay Zelbst, JoAnne Gaasbeck, Robert Morford, Minnette Page, Blaine Adair, Sharon Cheatwood, Mary Ann Hankins, Ellouise Love, Carey Monroe, Tresea Moses, Cornel Pewewardy, Yuri Schendel, and Marcus Wilcoxson. **ABSENT:** Jill Ryans, and Kassidy Legako. **ALSO PRESENT:** IGP President Thomas Noel, Kim Furrh (Furrh and Associates), Sean Garibay (Arvest Wealth Management) and MGPA staff Bart McClenny, Mary Owensby, Deb Baroff, Trevor Williams, and Jim Whiteley.

2. Welcome new Trustee, Ellouise Love

Zelbst welcomed Love to the board and asked each Trustee to introduce themselves to her.

3. Consent Agenda – *The following items are considered routine by the board and will be enacted with one motion. Should discussion be desired on an item, that item can be removed from the consent agenda prior to action and considered separately.*

a. September 16, 2020 Regular Meeting Minutes

MOTION by Wilcoxson to accept the consent agenda item. **SECONDED** by Page.

ROLL CALL ON MOTION: AYE: Zelbst, Gaasbeck, Morford, Page, Adair, Cheatwood, Hankins, Love, Monroe, Moses, Pewewardy, Schendel, and Wilcoxson. **NAY:** None. **ABSTAIN:** None. **MOTION CARRIED (13-0).**

4. New Business

a. FY2020 Audit report, Kim Furrh, Furrh & Associates

Furrh distributed copies of the audit and explained each section. She said it is a good report and there were no deficiencies in internal control that revealed material weaknesses. **MOTION** by Page to accept the FY2020 Audit report. **SECONDED** by Cheatwood. **ROLL CALL ON MOTION: AYE:** Zelbst, Gaasbeck, Morford, Page,

Adair, Cheatwood, Hankins, Love, Monroe, Moses, Pewewardy, Schendel, and Wilcoxson. **NAY:** None. **ABSTAIN:** None. **MOTION CARRIED (13-0).**

b. Quarterly investment update, Sean Garibay, Arvest Bank

Garibay distributed copies of the investment portfolio for the first quarter of fiscal year 2021 (7/21 to 10/20/20) and explained the activities. **MOTION** by Morford to accept the quarterly investment report. **SECONDED** by Moses. **ROLL CALL ON MOTION: AYE:** Zelbst, Gaasbeck, Morford, Page, Adair, Cheatwood, Hankins, Love, Monroe, Moses, Pewewardy, and Schendel. **NAY:** None. **ABSTAIN:** None. **MOTION CARRIED (13- 0).**

c. September financial statement

McClenny reported the financials are not available; our CPA is out of his office for a short time. Also, McClenny explained to the newer board members that the investment funds at Arvest are a match which was required for the Reynolds Foundation grant. The funds are invested to be used as a 20-year gallery maintenance fund.

d. MGPA trustee binders

McClenny said binders have been prepared for each board member which include current reports, policies and procedures, and other related documents about the Authority and museum. The binders should remain at the museum but may be checked out between meetings for review.

e. MGPA trustee membership status

McClenny reminded the board that each trustee is required to be a current member of the museum. For grants, it is imperative that board membership is 100%.

f. Reduced admission October 30 and 31 for costumed visitors

MOTION by Page to approve offering ½ admission fee for visitors wearing costumes on October 30th and 31st. **SECONDED** by Cheatwood. **ROLL CALL ON MOTION: AYE:** Zelbst, Gaasbeck, Morford, Page, Adair, Cheatwood, Hankins, Love, Monroe, Moses, Pewewardy, Schendel, and Wilcoxson. **NAY:** None. **ABSTAIN:** None. **MOTION CARRIED (13-0).**

5. Old Business

a. FMGP (Friends group) status

McClenny reported attorney Jeri Holmes has filed the IRS Form 1023 which if approved will enable tax exempt status for the group. As a reminder, this group will be the successor organization to the Institute of the Great Plains (IGP). All assets held by the IGP will be transferred to the Friends group and the group will also act as fundraisers for the museum. To date, the Authority has spent about \$12,500 on behalf of the IGP and the transition to the Friends group.

b. Clerestory repair bids (City of Lawton)

McClenny reported the City of Lawton is in the process of getting bids to repair the leaks in the gallery which have been determined to be the windows leaking rather than the actual roof.

c. Trading Post renovation

McClenny said the architect is in the process of getting a third bid.

d. Juanita Pahdopony donations

The museum received an additional donation which brings the total to \$1,300.

6. Standing Committee Reports

a. Audit (if any additional considerations) – No additional comments

7. Institute of the Great Plains (IGP) (President's comments)

Noel reported the transfer of assets from IGP to the Friends will take place after receiving the approval letter from the IRS regarding the tax-exempt status.

8. Upcoming meetings

- a. October 28, Finance Committee**
- b. November 5, Collections Committee**
- c. November 9, Governance Committee**
- d. November 18, Museum of the Great Plains Authority**

9. Comments and/or Audience Participation

10. Adjourn – 6:25 p.m.

Respectfully submitted,

Mary Owensby, Exec Asst for
JoAnne Gaasbeck, Secretary
Museum of the Great Plains Authority (MGPA) Board of Trustees

Jill Ryans, MGPA Chair