

**MINUTES
MUSEUM OF THE GREAT PLAINS AUTHORITY
REGULAR MEETING
WEDNESDAY, OCTOBER 20, 2021
5:30 P.M.**

Jill Ryans, Chair, called the **Regular Meeting** of the Museum of the Great Plains Authority (MGPA) to order at 5:35 p.m., October 20, 2021, in the Louise D. McMahon (LDM) Hall. Notice of the meeting and the agenda were posted at City Hall and the entrance to the Museum of the Great Plains, as required by Law.

1. Call to Order with Roll Call.

PRESENT: Jill Ryans, Clay Zelbst, Yuri Schendel, Linda Chapman, Sharon Cheatwood, Carey Monroe, Robert Morales, and Tresea Moses. **ABSENT:** JoAnne Gaasbeck, Blaine Adair, Kassidy Legako, and Ellouise Love. **ALSO PRESENT:** Kim Furrh, CPA (Furrh & Associates) and Sean Garibay (Arvest Wealth Management). Bart McClenny, Kevin Lawrence, Mary Owensby, Deb Baroff, Trevor Williams, and Jim Whiteley (MGPA staff).

2. Introduction of Kevin Lawrence, MGP Assistant Director

McClenny introduced MGP's new Assistant Director Kevin Lawrence.

3. Consent Agenda – *The following items are considered routine by the board and will be enacted with one motion. Should discussion be desired on an item, that item can be removed from the consent agenda prior to action and considered separately.*

a. September 22, 2021, Minutes

MOTION by Morales to accept the Consent Agenda. **SECONDED** by Moses. **ROLL CALL ON MOTION: AYE** Jill Ryans, Clay Zelbst, Yuri Schendel, Linda Chapman, Sharon Cheatwood, Carey Monroe, Robert Morales, and Tresea Moses. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (8-0).**

4. New Business

a. Quarterly investment update; Sean Garibay, Arvest Wealth Management

Garibay stated the investment account has a 6.14% return and is within the museum's investment guidelines. The asset types are US stocks at 34.88%, Bonds are 33.98%, Non-US Stocks are 21.29%, Cash is 5.48%, and Other is 4.37%.

b. FY2021 (July 1, 2020 – June 30, 2021) Audit report; Kim Furrh, Furrh & Associates PC

Furrh distributed copies and presented the FY21 audit report to the board. Overall, the audit is good; however, there is a "significant deficiency" shown for a check written to SLA two days before a written agreement was received. (*Check #2525, dated 8/3/20 for \$8,100; cleared bank 8/10/20*). Zelbst stated an oral contract is as enforceable as a written one and

that our Financial Operations Manual does not specify the word “written.” Furrh agreed but said the lack of the word “written” implies written.

MOTION by Cheatwood to accept the FY21 Audit report. **SECONDED** by Monroe. **ROLL CALL ON MOTION: AYE** Jill Ryans, Yuri Schendel, Linda Chapman, Sharon Cheatwood, Carey Monroe, Robert Morales, and Tresea Moses. **NAY** Clay Zelbst. **ABSTAIN:** None. **MOTION CARRIED (7-1).**

c. September 2021 Financial Statement

MOTION by Moses to accept the September 2021 financial statement. **SECONDED** by Schendel. **ROLL CALL ON MOTION: AYE** Jill Ryans, Clay Zelbst, Yuri Schendel, Linda Chapman, Sharon Cheatwood, Carey Monroe, Robert Morales, and Tresea Moses. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (8-0).**

d. Patrick Wilson, Groundskeeper

McClenny reported a groundskeeper has been hired. Patrick Wilson will work approximately 20 hours per week.

e. Taylor Larson, Archivist

McClenny reported Taylor Larson will start work November 1. Deborah Baroff will retire in January 2022, so Larson will work with Baroff for a couple of months to become familiar with the Special Collections area.

McClenny asked Lawrence to speak about planned landscaping work he will be overseeing at the museum.

5. Old Business

a. Status of building repairs

- 1. Winter storm recovery complete**
- 2. Roof leaks**

McClenny stated the interior office renovations are complete.

The City of Lawton is consulting with an architect about the roof leaks in the gallery. Hopefully, the museum will have an update soon.

b. Trust Indenture Third Amendment draft

McClenny said the draft is still with the City’s legal department, reviewing the number of board members and removing references to the Institute of the Great Plains.

c. Trading Post project

McClenny distributed preliminary drawings of the Trading Post buildings and grounds. Demolition of the current site is planned for early Spring 2022.

6. Upcoming meetings

a. **November 17 (Wed), Museum of the Great Plains Authority (5/11)**

7. **Comments, audience participation – None**

8. **Adjournment – Meeting adjourned at 7:03 pm**

Respectfully submitted,

Mary Owensby, Secretary

For Museum of the Great Plains Authority (MGPA)

Jill Ryans, Chair MGPA Board