

**MINUTES
MUSEUM OF THE GREAT PLAINS AUTHORITY
REGULAR MEETING
WEDNESDAY, SEPTEMBER 16, 2020
5:30 P.M.**

Jill Ryans, Chair, called the **Regular Meeting** of the Museum of the Great Plains Authority (MGPA) to order at 5:36 p.m., September 16, 2020, at the Museum of the Great Plains' Louise D. McMahon Hall. Notice of the meeting and the agenda were posted at City Hall and the entrance to the Museum of the Great Plains, as required by Law.

1. A remembrance of Juanita Pahdopony by Cornel Pewewardy

Cornel Pewewardy thanked the board for all they have done for the community. He spoke about Juanita Pahdopony who passed several weeks ago, and how much she enjoyed serving on the board. Pahdopony received many accolades throughout her lifetime. Her career started as an Elgin schoolteacher and then moved on to become a Cameron University Professor and Dean of Academic Instruction. She received many arts and humanities awards; she was an administrator with the Comanche Nation and received a Lifetime Achievement Award from the Indigenous Peoples' Day committee, to name just a few of her accomplishments.

2. Roll Call.

PRESENT: Jill Ryans, Clay Zelbst, JoAnne Gaasbeck, Robert Morford, Minnette Page, Sharon Cheatwood, Mary Ann Hankins, Kassidy Legako, Carey Monroe, Cornel Pewewardy and Yuri Schendel. **ABSENT:** Blaine Adair, Tresea Moses and Marcus Wilcoxson. **ALSO PRESENT:** Janice Bell, IGP President Thomas Noel, and MGPA staff Bart McClenny, Mary Owensby, Deb Baroff, Trevor Williams, and Jim Whiteley.

3. Consent Agenda – *The following items are considered routine by the board and will be enacted with one motion. Should discussion be desired on an item, that item can be removed from the consent agenda prior to action and considered separately.*

- a. **August 19 Regular Meeting Minutes**
- b. **August 27 Special Meeting Minutes**

MOTION by Page to accept the consent agenda items. **SECONDED** by Schendel. **ROLL CALL ON MOTION: AYE:** Ryans, Zelbst, Gaasbeck, Morford, Page, Cheatwood, Hankins, Legako, Monroe, Pewewardy, and Schendel. **NAY:** None. **ABSTAIN:** None. **MOTION CARRIED (11- 0).**

4. Old Business

a. FY2021 “Limited Services Agreement” with City of Lawton

MOTION by Page to accept the City of Lawton’s Limited Services Agreement in the amount of \$475,000. **SECONDED** by Cheatwood. **ROLL CALL ON MOTION:** **AYE:** Ryans, Zelbst, Gaasbeck, Morford, Page, Cheatwood, Hankins, Legako, Monroe, Pewewardy, and Schendel. **NAY:** None. **ABSTAIN:** None. **MOTION CARRIED (11-0).**

b. Water supply leak

McClenny reported the water leak on the south side (outside of the fence) has been fixed by the City of Lawton.

c. Ford Roofing findings

McClenny stated Jeff Jung with Ford Roofing Company came in to inspect the leaks but it was raining. They found 14 new leaks in the gallery. They do not think it is the roof but leaks from the around some air conditioning units and possibly cracks in the walls from the roof. Jung is working with the City to address the ongoing problem.

d. FMGP (Friends group) status

McClenny discussed the legal notice posting for remaining members left in the previous Friends group, which there were none. There is one week left on the second and current legal notice to dissolve the 1960’s Friends group. Jeri Holmes will file paperwork with the Secretary of State, and then with the IRS which may take 3 months up to a year to activate the new Friends group.

5. New Business

a. Discuss August 2020 Financial Statement

McClenny asked for approval of the August 2020 financial statement.

MOTION by Gaasbeck to accept financial statement. **SECONDED** by Monroe. **ROLL CALL ON MOTION:** **AYE:** Ryans, Zelbst, Gaasbeck, Morford, Page, Cheatwood, Hankins, Legako, Monroe, Pewewardy, and Schendel. **NAY:** None. **ABSTAIN:** None. **MOTION CARRIED (11-0).**

b. Discuss Auditor’s Management letter

McClenny explained the auditor’s management letter. Considering the extenuating circumstances with COVID-19 shutdowns, the immediate response to funds requests through different Federal programs, boards not able to meet, etc., the auditor noted the fact that the \$96,900 Paycheck Protection Program funds are considered a loan. The museum’s Policies and Procedures states that the museum will not incur debt without the express approval of the board in a meeting with a quorum. The Borrower Application Form was signed by the board Chair and the Executive Committee were aware of the timeliness of the request, but there should have been a meeting with quorum vote, noted.

c. Consideration for electronic payments

McClenny checked with our legal advisor and the auditor regarding paying routine recurring bills electronically. **MOTION** by Page to electronically pay monthly routine bills. **SECONDED** by Morford. **ROLL CALL ON MOTION: AYE:** Ryans, Zelbst, Gaasbeck, Morford, Page, Cheatwood, Hankins, Legako, Monroe, Pewewardy, and Schendel. **NAY:** None. **ABSTAIN:** None. **MOTION CARRIED (11- 0).**

d. Allocate donations in memory of Juanita Pahdopony

The museum has received three (3) donations totaling \$1,100.00 in memory of Juanita Pahdopony. Staff will deposit and restrict the donations internally until we find an appropriate use of the money.

e. Consider Diversity Committee

McClenny stated in addition to standing committees the board has the authority to approve ad hoc committees. Formation of a diversity committee was discussed. **MOTION** by Zelbst to create an Inclusion and Diversity Committee. **SECONDED** by Monroe. **ROLL CALL ON MOTION: AYE:** Ryans, Zelbst, Gaasbeck, Morford, Page, Cheatwood, Hankins, Legako, Monroe, Pewewardy, and Schendel. **NAY:** None. **ABSTAIN:** None. **MOTION CARRIED (11- 0).** Members of this committee will be Pewewardy (Chair), Cheatwood, Legako, and Monroe.

6. Standing Committee Reports

a. Governance

Page reported Gaasbeck has agreed to fill the board secretary position previously held by Pahdopony. **MOTION** by acclamation from Morford to appoint Gaasbeck as secretary. **SECONDED** by Page. **ROLL CALL ON MOTION: AYE:** Ryans, Zelbst, Gaasbeck, Morford, Page, Cheatwood, Hankins, Legako, Monroe, Pewewardy, and Schendel. **NAY:** None. **ABSTAIN:** None. **MOTION CARRIED (11- 0).**

1. Consider trustee vacancy

Page stated the committee suggests appointing longtime museum member and supporter, Ellouise Love to the board. **MOTION** by Page to appoint Love as a new board member. **SECONDED** by Schendel. **ROLL CALL ON MOTION: AYE:** Ryans, Zelbst, Gaasbeck, Morford, Page, Cheatwood, Hankins, Legako, Monroe, Pewewardy, and Schendel. **NAY:** None. **ABSTAIN:** None. **MOTION CARRIED (11- 0).**

b. Collections

1. Consider September 3rd report

Cheatwood reported the committee met. **MOTION** by Gaasbeck to accept the Collections report. **SECONDED** by Page. **ROLL CALL ON MOTION: AYE:** Ryans, Zelbst, Gaasbeck, Morford, Page, Cheatwood, Hankins, Legako, Monroe, Pewewardy, and Schendel. **NAY:** None. **ABSTAIN:** None. **MOTION CARRIED (11- 0).**

7. Institute of the Great Plains (IGP) (President's comments)

Noel reported once the Friends' group is approved as a 501(c)(3) organization, the Institute and its assets will be transferred to the new group. Noel was contacted by realtor Johnny Owens regarding an interested party inquiring about the 30.17 acres of land owned by the IGP. He told Owens nothing can be done until the new organization is approved and in place. The land is located off I-44 at the Hwy 49 exit.

8. Upcoming meetings

- a. **October 8, Audit Committee**
- b. **October 16, Marketing & Special Programs Committee**
- c. **October 21, Museum of the Great Plains Authority**
- d. **October 28, Finance Committee**

9. Comments and/or Audience Participation - None

10. Adjourn – 6:40 p.m.

Respectfully submitted,

JoAnne Gaasbeck, Secretary

Museum of the Great Plains Authority (MGPA) Board of Trustees

Jill Ryans, MGPA Chair