

**MINUTES
MUSEUM OF THE GREAT PLAINS (MGP) AUTHORITY
REGULAR MEETING
WEDNESDAY, AUGUST 17, 2022
5:30 P.M.**

Carey Monroe, Chair, called the **Regular Meeting** of the Museum of the Great Plains Authority (MGPA) to order at 5:30 p.m., August 17, 2022, in the Louise D. McMahon (LDM) Hall. Notice of the meeting and the agenda are posted at City Hall and the entrance to the Museum of the Great Plains, as required by Law.

Call to Order with Roll Call.

PRESENT: Carey Monroe, Jill Ryans, JoAnne Gaasbeck, Linda Chapman, Sharon Cheatwood (5:40p), Ellouise Love, Ryan Studebaker, Eva Williams, Joe Williams, and Victoria Zelbst. **ABSENT:** Yuri Schendel and Robert Morales. **ALSO PRESENT:** MGP staff Bart McClenny, Kevin Lawrence, Mary Owensby, Taylor Larson, Jim Whiteley, and Trevor Williams.

Tour the Trading Post worksite

1. New Business

a. Consider approving July 20, 2022, Minutes

MOTION by Ryans to approve the July 20th Minutes. **SECONDED** by Gaasbeck. **ROLL CALL ON MOTION: AYE** Monroe, Ryans, Gaasbeck, Chapman, Love, Studebaker, E. Williams, J. Williams, and Zelbst. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

b. Consider approving payments to Historical Applications, Inc.

1. Invoice #7 (July 20) in the amount of \$23,048

MOTION by Gaasbeck to approve payment of \$23,048 to Historical Applications, Inc. **SECONDED** by Chapman. **ROLL CALL ON MOTION: AYE** Monroe, Ryans, Gaasbeck, Chapman, Cheatwood, Love, Studebaker, E. Williams, J. Williams, and Zelbst. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (10-0).**

2. Invoice #8 (August 15) in the amount of \$18,855

MOTION by Chapman to approve payment of \$18,855 to Historical Applications, Inc. **SECONDED** by Love. **ROLL CALL ON MOTION: AYE** Monroe, Ryans, Gaasbeck, Chapman, Cheatwood, Love, Studebaker, E. Williams, J. Williams, and Zelbst. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (10-0).**

c. Consider approving estimate from Science Museum Minnesota in the amount of \$13,265

MOTION by Chapman to approve the estimate of \$13,265 from Science Museum Minnesota. **SECONDED** by Love. **ROLL CALL ON MOTION: AYE** Monroe, Ryans, Gaasbeck,

Chapman, Cheatwood, Love, Studebaker, E. Williams, J. Williams, and Zelbst. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (10-0).**

d. Consider approving \$37,500 for annual Oklahoma Museum Network (OMN) partner dues

1. Discuss funding source

McClenny stated due to changes in the OMN, the cost of two rotating exhibits each year has increased to \$37,500 annually. The partner museums previously paid \$25,000 annually. To fund this increase and maintain receiving two exhibits each year, the museum could use money from the Reynold's Program Fund. The board agreed the temporary exhibits are a draw. **MOTION** by Gaasbeck to approve partner dues payment of \$37,500 annually to Oklahoma Museum Network for two exhibits. **SECONDED** by Zelbst. **ROLL CALL ON MOTION: AYE** Monroe, Ryans, Gaasbeck, Chapman, Cheatwood, Love, Studebaker, E. Williams, J. Williams, and Zelbst. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (10-0).**

e. Consider recommending appointment of Janice Bell to MGPA Board of Trustees

MOTION by Gaasbeck to accept the appointment of Janice Bell to the MGPA Board. **SECONDED** by Cheatwood. **ROLL CALL ON MOTION: AYE** Monroe, Ryans, Gaasbeck, Chapman, Cheatwood, Love, Studebaker, E. Williams, J. Williams, and Zelbst. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (10-0).**

f. Consider approving Collections Committee recommendations (August 15 meeting)

Cheatwood read the recommendations for acceptance and denial from the August 15th Collections committee meeting (*report available upon request*). **MOTION** by Love to accept the recommendations of the Collections committee. **SECONDED** by Chapman. **ROLL CALL ON MOTION: AYE** Monroe, Ryans, Gaasbeck, Chapman, Love, Studebaker, E. Williams, and Zelbst. (*Joe Williams stepped out to take a call.*) **NAY** None. **ABSTAIN:** Cheatwood. **MOTION CARRIED (8-0).**

g. Consider pricing for LDMH rental to MGPA trustees

McClenny stated in the past there has been confusion about LDM Hall rental fees for board members and employees. The evening rate (after 5p) is \$350 plus a refundable \$150 deposit. The daytime (before 5p) and non-profit organization rates are \$175 plus \$150 refundable deposit. **MOTION** by Studebaker to approve rates of \$175 plus \$150 refundable deposit for employees and non-profit organizations, regardless of the time. **SECONDED** by J. Williams. **ROLL CALL ON MOTION: AYE** Monroe, Ryans, Gaasbeck, Chapman, Cheatwood, Love, Studebaker, E. Williams, J. Williams, and Zelbst. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (10-0).**

2. Reports – *no action needed*

a. August 3, “First Thursday” (on a Wednesday) extended hours

Initially, this event was created to assist Fort Sill graduates’ families. offering extended hours to visit the museum the evening before graduation; however, it has not been well attended. This month, it was moved to Wednesday due to Lawton’s Birthday Celebration at McMahon Auditorium. In the future, food trucks in the parking lot would help draw attention and people to the museum. Monroe will send Educator a list of food truck vendors.

b. August 6, Lawton’s Birthday

- 1. 818 visitors, net sales, \$961.43; July 30, 213 visitors, net sales, \$1,645.59; August 13, 123 visitors, net sales, \$1,147.04**

Bart reported Lawton’s Birthday was a free day and historically museum store sales are low when admission is free. Attendance was good at 818 visitors.

c. August 13 & 14 Gourd Workshop

John Hernandez hosted a Gourd class August 13th & 14th. The museum charges 10% of his workshop income as rental for the shop area. Hernandez hopes to offer classes each quarter.

d. Camera installations (previously approved) in Depot and Schoolhouse

The security cameras are installed with an added advantage of Wi-Fi in those areas.

e. August 16, “Low Stimulus” after-hours event

This event plans to be offered quarterly. More contacts are being made. The August 16th event had eight visitors. There’s valuable feedback and interest on Facebook, but staff is looking to change the day to either a Saturday evening or Sunday morning to make it easier for families to attend.

f. Board training opportunities

Monroe said she sent a “doodle poll” to board members. It was decided to reconsider the time and date for February 2023.

g. Oklahoma Museum Association (OMA) Annual Conference, Sep 14-16

McClenny, Lawrence, and a few staff members will attend the conference in Enid.

h. Members-only after-hours event, September 20; “Step Right Up” opening in Oklahoma Museum Network (OMN) Gallery

The OMN exhibit “Step Right Up” will be installed Monday, September 19. A members-only event will be held Tuesday, September 20 from 5:30-7:30p to view and interact with this new carnival-type exhibit. The exhibit will open to the public on September 21.

i. Status of roof leaks; HVAC repairs

McClenny stated there has been no change in either problem. Mayor Booker asked McClenny to send a letter to his office outlining the problems. Another issue is the humidity control system in the gallery which has not worked for years and needs to be reinstated. The City allocates \$500,000 from the general fund to the museum for salaries and related expenses, supplies, and maintenance of the building, just to name a few. The museum spends thousands of dollars on annual maintenance of the building to include plumbing, lighting (recently replacing two-thirds of the lighting to LED), and installation of a fire sprinkler system in the original part of the building. McClenny said the museum does not have the wherewithal to repair the gallery leaks and the HVAC repairs and needs the City's help.

3. Upcoming meetings

a. September 21 (Wed), Museum of the Great Plains Authority (3/11)

4. Comments, audience participation - None

5. Adjourn – Meeting adjourned at 6:57 pm

Respectfully submitted,

Mary Owensby, Secretary

For Museum of the Great Plains Authority (MGPA)

Carey Monroe, Chair MGPA Board