

**MINUTES
MUSEUM OF THE GREAT PLAINS (MGP) AUTHORITY
REGULAR MEETING
WEDNESDAY, JULY 20, 2022
5:30 P.M.**

Carey Monroe, Chair, called the **Regular Meeting** of the Museum of the Great Plains Authority (MGPA) to order at 5:31 p.m., July 20, 2022, in the Louise D. McMahon (LDM) Hall. Notice of the meeting and the agenda are posted at City Hall and the entrance to the Museum of the Great Plains, as required by Law.

Call to Order with Roll Call.

PRESENT: Carey Monroe, Yuri Schendel, JoAnne Gaasbeck (5:40p), Linda Chapman, Sharon Cheatwood, Ellouise Love, Ryan Studebaker, Eva Williams, and Joe Williams (6:00p). **ABSENT:** Jill Ryans, Robert Morales, and Victoria Zelbst. **ALSO PRESENT:** MGP staff Bart McClenny, Kevin Lawrence, Mary Owensby, Taylor Larson, Jim Whiteley, and Trevor Williams.

1 New Business

a. Consider approving June 14, 2022 Minutes

MOTION by Studebaker to approve the June 14th Minutes. **SECONDED** by Cheatwood. **ROLL CALL ON MOTION: AYE** Monroe, Schendel, Chapman, Cheatwood, Love, Studebaker, and E. Williams. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (7-0).**

b. Consider appointing Austin Turner to Audit Committee

The board is requesting information about Austin Turner. **MOTION** by Cheatwood to table discussion and approval of Austin Turner. **SECONDED** by Studebaker. **ROLL CALL ON MOTION: AYE** Monroe, Schendel, Chapman, Cheatwood, Love, Studebaker, and E. Williams. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (7-0).**

c. Discuss Yvonne Landmark's resignation; consider recommendation to fill vacancy.

McClenny said Landmark contacted him to say due to family obligations at this time, she needs to resign from her appointment to MGPA. McClenny stated Janice Bell has interest in serving on this board again. **MOTION** by Studebaker to accept Landmark's resignation. **SECONDED** by Cheatwood. **ROLL CALL ON MOTION: AYE** Monroe, Schendel, Chapman, Cheatwood, Love, Studebaker, and E. Williams. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (7-0).**

Gaasbeck arrived and Monroe asked to revisit item 1.b. Gaasbeck said Austin Turner is a civilian employee at Fort Sill. He has a business degree and is studying for his MBA at Cameron University. **MOTION** by Cheatwood to accept Austin Turner's appointment to the Audit Committee. **SECONDED** by Chapman. **ROLL CALL ON MOTION: AYE** Monroe,

Schendel, Chapman, Cheatwood, Love, Studebaker, and E. Williams. **NAY** None.
ABSTAIN: Gaasbeck. **MOTION CARRIED (7-0).**

d. Consider approving three-year “Institutional & Operational Plan”

McClenny explained the Institutional plan is a three-year outlook, whereas the Operational plan is designed to be an immediate or one-year plan. Cheatwood said she did not see a marketing plan in the document. Monroe added she would like to see a marketing strategy. There is currently not an active Marketing Committee of the board. Gaasbeck suggested Monroe, with her marketing background, would be a good chair for the committee and Cheatwood would be valuable to the committee. McClenny added it might be good to involve the community when thinking of other committee members. **MOTION** by Cheatwood to approve the Institutional & Operational Plan. **SECONDED** by Gaasbeck. **ROLL CALL ON MOTION: AYE** Monroe, Schendel, Chapman, Cheatwood, Gaasbeck, Love, Studebaker, and E. Williams. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (8-0).**

2. Old Business

a. Consider approving payment to Design Storage Solutions in the amount of \$80,730

McClenny stated this is the invoice for the compact storage shelving in Archives. **MOTION** by Studebaker to approve payment to Design Storage Solutions in the amount of \$80,730. **SECONDED** by Love. **ROLL CALL ON MOTION: AYE** Monroe, Schendel, Chapman, Cheatwood, Gaasbeck, Love, Studebaker, E. Williams, and J. Williams. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

b. Consider approving payment to Science Museum Minnesota in the amount of \$11,095

McClenny explained this work was originally approved pre-Covid in 2019. This invoice is for a large vitrine to house the Cy Bell silver saddle in the gallery. The original vitrine was damaged in shipment earlier in the year, and this invoice is for the remake. **MOTION** by E. Williams to approve payment to the Science Museum Minnesota in the amount of \$11,095. **SECONDED** by Gaasbeck. **ROLL CALL ON MOTION: AYE** Monroe, Schendel, Chapman, Cheatwood, Gaasbeck, Love, Studebaker, E. Williams, and J. Williams. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

3. Reports – No action needed

a. Oklahoma Museum Network change; revenue impact

McClenny distributed an email received from the Science Museum of Oklahoma (SMO) on behalf of the Oklahoma Museum Network (OMN) dated June 29th telling the partner museums the Network was going away effective July 1, 2022. The community was upset with MGP for such short notice, but we had no choice. MGP stands to lose approximately \$29,000 in memberships once the renewal cycles expire. Lawrence added the network was charging the four partner museums \$25,000 for two exhibit rotations per year. With the

network dissolving, one exhibit will cost \$25,000 and two exhibit rotations will increase to \$37,500. McClenny said with the membership revenue gone and with the increase in exhibits, the Board will need to look at this in the future to see if it is viable for MGP to remain a partner with OMN.

b. Trading Post project status

1. Discuss outstanding grant requests

McClenny reported the museum received the grant from the McMahon Foundation in the amount of \$500,000.00. Dana Parrish, the Foundation's Executive Director is on vacation this week, so payout details will follow in the upcoming weeks.

c. Reaccreditation status

McClenny said he received confirmation that the AAM committee received our paperwork for reaccreditation. They will review the report for several months and will be on-site in mid-November or early December 2022 for their walkthrough and interviews.

d. Chautauqua workshops, June 21-25

Jim Whiteley, Collections Manager attended the sessions, and he reported turnout was light for the daily workshops, but more people attended the evening events. Two daily workshops were held here at the museum and the evening events were at the Lawton City Hall auditorium.

e. Summer Program, July 11-15; July 17 reception

McClenny asked Monroe to speak about the program, in Ryan's absence. Monroe stated her boys really enjoyed each day and particularly liked the "Farm to Table" day. She liked that the programs are different each year. She added, the Sunday afternoon reception was surprisingly well attended. Gaasbeck said she enjoyed the reception, and everybody had a great time. She encouraged more volunteers for next year's school program. This year Ryans (committee chair), Gaasbeck, Love, Monroe, and E. Williams volunteered.

f. Saturday, August 6, Lawton's Birthday celebration; free admission

McClenny said the museum offers several free days each year and the next one is Saturday, August 6th for Lawton's birthday. Lawrence added the McMahon Auditorium will host a free Lawton 121st Birthday celebration program on Thursday evening, August 4th. The museum will have a booth at the auditorium staffed from 4-6p with membership brochures and information about the museum.

g. Board training opportunities

Lawrence spoke about board training opportunities offered by the Oklahoma Center for Nonprofits. The training will be one four-hour session in Lawton either a weeknight or a Saturday in September. Monroe said she will send the board a Doodle Poll to see what date and time would fit schedules. McClenny added he would like to invite the Friends group also.

h. Roof leaks; HVAC repairs

McClenny reported the problems still exist and he spoke with Christine James, Parks & Recreation Director today about the HVAC system. He added, today most of the museum was 80 degrees including the Collections area. He was told the Wastewater Treatment Plant is a priority, but James would send the HVAC contractor out to at least fix the Collections area as the air needs to be controlled in that area. Regarding the roof leaks, McClenny said the Accreditation team will be here in November and the roof leaks will be a problem and could affect the museum's reaccreditation. He mentioned that to James, and she asked for a list of things that would be detrimental to losing reaccreditation!

4. Upcoming meetings

a. August 17 (Wed), Museum of the Great Plains Authority (1/11)

5. Comments, audience participation

Taylor Larson, Special Collections Curator introduced the summer Archives intern, Wendy Standley to the board.

6. Adjournment – Meeting adjourned at 6:37 pm

Respectfully submitted,

Mary Owensby, Secretary

For Museum of the Great Plains Authority (MGPA)

Carey Monroe, Chair MGPA Board