

MINUTES
MUSEUM OF THE GREAT PLAINS AUTHORITY
REGULAR SCHEDULED MEETING
WEDNESDAY, MAY 15, 2019
5:30 P.M.

Janice Bell, Chairperson, called the **Regular Scheduled Meeting** of the Museum of the Great Plains Authority (MGPA) to order at 5:30 p. m., May 15, 2019, in the Museum of the Great Plains Louise D. McMahon Hall. Notice of the meeting and the Agenda were posted at City Hall and the entrance to the Museum of the Great Plains, as required by Law.

1. Roll Call.

The meeting was called to order at 5:30 p.m. by Chairperson Janice Bell. **PRESENT:** Janice Bell, Jesse Cross, Paul Fisher, Carolyn Anne Love, Diane Mullins, Minnette Page, Marcus Wilcoxson, Brady Wyatt and Clay Zelbst. **ABSENT:** Blaine Adair, Edwin Chappabitty, Mary Anne Hankins (Excused), Jill Ryans (Excused), Tresea Moses, and Edna Solitario (Excused). **ALSO PRESENT:** John Hernandez, Bart McClenney, Mary Owensby, Debbie Baroff, and Jim Whiteley (all MGPA Staff); Joshua Coody (Arvest Wealth Management), and Jeri Holmes and Alex Bliss of NonProfit Solutions PC.

2. Quarterly Investment Update.

Joshua Coody (Arvest) presented the investment update for the past quarter. In spite of recent events, the portfolio is up about 10%.

3. Consent Agenda.

The Consent Agenda included the April, 2019, Minutes. **MOTION** by Marcus Wilcoxson to approve the Consent Agenda. **SECONDED** by Jesse Cross. **ROLL CALL ON MOTION: AYE:** Bell, Cross, Fisher, Love, Mullins, Page, Wilcoxson, Wyatt, and Zelbst. **NAY:** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

4. New Business; Discuss and Take Appropriate Action.

a. Accept April, 2019, Financial Statement.

The financial statement for April was not available. **MOTION** by Minnette Page to table the April Financial Statement. **SECONDED** by Jesse Cross. **ROLL CALL ON MOTION: AYE:** Bell, Cross, Fisher, Love, Mullins, Page, Wilcoxson, Wyatt and Zelbst. **NAY:** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

b. Jeri Holmes and Alex Bliss of NonProfit Solutions PC.

Jeri Holmes and Alex Bliss reviewed the Amended By-Laws, Governance Policies, Financial Operations Manual, and the Employee Handbook, and discussed the recommendations of the Museum Committees which had worked on each document.

1. Amended and Restated Bylaws, Governance Policies (committee recommendations).

(Tresea Moses and Blaine Adair entered the meeting at this time.)

MOTION by Minnette Page to adopt the new Bylaws, effective July 1, 2019.

SECONDED by Paul Fisher. **ROLL CALL ON MOTION: AYE:** Bell, Cross, Fisher, Love, Mullins, Page, Wilcoxson, Wyatt, and Zelbst. **NAY:** None. **ABSTAIN:** Adair, Moses. **MOTION CARRIED: (9-0).**

MOTION by Minnette Page to adopt the new Governance Policies document, effective July 1, 2019. **SECONDED** by Marcus Wilcoxson. **ROLL CALL ON MOTION: AYE:** Bell, Cross, Fisher, Love, Mullins, Page, Wilcoxson, Wyatt, and Zelbst. **NAY:** None. **ABSTAIN:** Adair, Moses. **MOTION CARRIED: (9-0).**

2. Financial Operations Manual (committee recommendation).

MOTION by Diane Mullins to adopt the Financial Operations Manual (as amended), effective July 1, 2019. **SECONDED** by Minnette Page. **ROLL CALL ON MOTION: AYE:** Adair, Bell, Cross, Fisher, Love, Moses, Mullins, Page, Wilcoxson, Wyatt, and Zelbst. **NAY:** None. **ABSTAIN:** None. **MOTION CARRIED: (11-0).**

3. Employee Handbook (committee recommendation).

MOTION by Tresea Moses to adopt the Employee Handbook, effective July 1, 2019. **SECONDED** by Carolyn Anne Love. **ROLL CALL ON MOTION: AYE:** Adair, Bell, Cross, Fisher, Love, Moses, Mullins, Page, Wilcoxson, Wyatt, and Zelbst. **NAY:** None. **ABSTAIN:** None. **MOTION CARRIED: (11-0).**

5. Old Business-Discuss and Take Appropriate Action.

a. September, 2018 Minutes.

(Not available yet.)

b. Residual Transfer From BancFirst (Finance Committee recommendation.)

The balance from the Capital Campaign is \$19,228.22. This should be moved into the appropriate Bank account. **MOTION** by Diane Mullins to move the balance into the appropriate Bank account. **SECONDED** by Jesse Cross. **ROLL CALL ON MOTION: AYE:** Adair, Bell, Cross, Fisher, Love, Moses, Mullins, Page, Wilcoxson, Wyatt, and Zelbst. **NAY:** None. **ABSTAIN:** None. **MOTION CARRIED (11-0).**

c. April, 2019, Collections Committee Report.

The Collections Committee Report was presented for their last meeting. The most significant item on the Agenda was to de-accession the old fire truck, allowing it to be returned. **MOTION** by Tresea Moses to approve the Report. **SECONDED** by Minnette Page. **ROLL CALL ON MOTION: AYE:** Adair, Bell, Cross, Fisher, Love, Moses, Mullins, Page, Wilcoxson, Wyatt, and Zelbst. **NAY:** None. **ABSTAIN:** None. **MOTION CARRIED: (11-0).**

d. FY 20 Budget update (July 1, 2019-June 30, 2020).

The staff will be attending the City Council Budget Meeting tomorrow.

e. Schoolhouse Project Status.

The AMBUCS have agreed to replace both the handicapped ramp and the landing area.

6. Executive Director's Report.

The Bank has requested photographs of Museum projects; we are providing.

7. Institute President's Report.

The Institute is still experiencing delays with its new compact storage completion. A damage claim has also been filed for a sagging portion of the older storage unit.

8. Comments. Audience Participation. Adjournment.

The meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Paul Fisher, Secretary
Museum of the Great Plains Authority (MGPA) Board of Trustees