

**MINUTES
MUSEUM OF THE GREAT PLAINS AUTHORITY
REGULAR MEETING
WEDNESDAY, APRIL 20, 2022
5:30 P.M.**

Jill Ryans, Chair, called the **Regular Meeting** of the Museum of the Great Plains Authority (MGPA) to order at 5:30 p.m., April 20, 2022, in the Louise D. McMahon (LDM) Hall. Notice of the meeting and the agenda are posted at City Hall and the entrance to the Museum of the Great Plains, as required by Law.

Call to Order with Roll Call.

PRESENT: Jill Ryans, Yuri Schendel, JoAnne Gaasbeck, Linda Chapman, Sharon Cheatwood, Ellouise Love, Carey Monroe, Robert Morales, and Ryan Studebaker. **ABSENT:** None. **ALSO PRESENT:** MGP staff Bart McClenny, Kevin Lawrence, Mary Owensby, Taylor Larson, Trevor Williams, and Jim Whiteley.

1. Consent Agenda – *The following items are considered routine by the board and will be enacted with one motion. Should discussion be desired on an item, that item can be removed from the consent agenda prior to action and considered separately.*

a. March 16, 2022, Minutes

MOTION by Morales to accept the Consent Agenda. **SECONDED** by Cheatwood. **ROLL CALL ON MOTION: AYE** Ryans, Schendel, Gaasbeck, Chapman, Cheatwood, Love, Monroe, Morales, and Studebaker. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

2. New Business

a. Third quarter investment update, Sean Garibay, Arvest Wealth Mgmt.

Sean Garibay with Arvest Wealth Management distributed investment update packets and said the museum continues to align with the museum's Investment Policy of 60% stocks and 40% bonds. The fund has grown 4.5% since inception.

b. February and March Financial Statements

MOTION by Gaasbeck to accept the February and March Financials Statements. **SECONDED** by Monroe. **ROLL CALL ON MOTION: AYE** Ryans, Schendel, Gaasbeck, Chapman, Cheatwood, Love, Monroe, Morales, and Studebaker. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

c. Proposals for additional security cameras

- 1. Exterior overhead door & boiler room, \$2,151.34**
- 2. Exterior depot, \$2,859***
- 3. Interior schoolhouse, \$2,859***

McClenny said Coast Technology Group issued proposals for added security cameras. A security camera above the exterior door from the OMN area and boiler room which will cost \$2,151.34. A wireless camera is needed on the exterior depot with a revised* cost of \$3,233. A third wireless camera is needed inside the schoolhouse with a revised* cost of \$3,233. **MOTION** by Monroe to accept the proposals from Coast Technology Group totaling \$8,617.34. **SECONDED** by Love. **ROLL CALL ON MOTION: AYE** Ryans, Schendel, Gaasbeck, Chapman, Cheatwood, Love, Monroe, Morales, and Studebaker. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

- d. **Governance Committee report, April 6**
 - 1. **Resignations: Blaine Adair, Clay Zelbst**
 - 2. **Nominations: Yvonne Landmark, Joe Williams, Eva Yeahquo-Williams, & Victoria Zelbst**

Gassbeck reported the committee met April 6th. Due to absences, Blaine Adair was sent a letter informing him he was no longer on the Board (Bylaws section 3.9) and Clay Zelbst resigned due to his workload. Clay will remain a member of the Audit Committee. There are now four board vacancies. Nominations presented to the board for approval are Yvonne Landmark, Joe Williams, Eva Yeahquo-Williams, and Victoria Zelbst. **MOTION** by Love to accept the nominations from the Governance committee for the four board vacancies. **SECONDED** by Chapman. **ROLL CALL ON MOTION: AYE** Ryans, Schendel, Gaasbeck, Chapman, Cheatwood, Love, Monroe, Morales, and Studebaker. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

3. **Review committees**

Gaasbeck reported each board member is required to be on a committee. Committee assignments, pending Mayor/City Council approval for nominees, are as follows: Governance – Gaasbeck (Chair), Schendel, and Janice Bell; Finance – Schendel (Chair) and Joe Williams; Audit – Studebaker (Chair) and Clay Zelbst; Development – Ryans (Chair), Chapman, Victoria Zelbst, and Yvonne Landmark; and Collections – Cheatwood (Chair), Morales, and Monroe. Ad Hoc committees: Diversity, Inclusion, & Equity – Eva Yeahquo-Williams (Chair), Cheatwood, and Love; and Summer Program – Ryans (Chair) and Gaasbeck.

MOTION by Morales to nominate Monroe as Vice-Chair of the MGPA board. **SECONDED** by Cheatwood. **ROLL CALL ON MOTION: AYE** Ryans, Schendel, Gaasbeck, Chapman, Cheatwood, Love, Morales, and Studebaker. **NAY** None. **ABSTAIN:** Monroe. **MOTION CARRIED (8-0).**

- e. **Collections Committee report, April 6**

Cheatwood reported the committee met April 6th. She read the decisions made by the committee and asked Jim Whiteley to discuss the donations by the Pybas family. **MOTION** by Gaasbeck to accept and approve the Collections report. **SECONDED** by Love. **ROLL CALL ON MOTION: AYE** Ryans, Schendel, Gaasbeck, Love, Monroe, Morales, and Studebaker. **NAY** None. **ABSTAIN:** Cheatwood. **MOTION CARRIED (7-0).** Chapman exited meeting at 6:30p.

- f. **Friends of the Museum of the Great Plains (FMGP) report, April 6.**
 - 1. **Upcoming meeting, April 25**

McClenny explained the Friends is a successor group to the previous Institute of the Great Plains (IGP). When IGP dissolved in 2020, the Friends of the Museum of the Great Plains (FMGP) was created as a non-profit support entity and is governed by the board of the museum. Assets were transferred to FMGP to include the Collections and 32.5 acres of land near Medicine Park. The FMGP group met on April 6th to discuss possibly selling the land. The next meeting on April 25th will continue discussion with Johnny Owens, Realtor. Owens is working on behalf of the Hilliary family who is interested in buying the land.

- g. **Special Collections**
 - 1. **Volunteers needed**
 - 2. **Preparation for shelving retrofit**

Taylor Larson, Special Collections Curator said she needs volunteers to help move approximately 1,000 boxes in Archives in preparation for the new manual shelving which will be installed in late May. Also, she has contacted the Audie Murphy group at Fort Sill to help. Volunteers will also be needed to move the boxes after the shelving is installed.

3. Old Business

McClenny reported Science Museum Minnesota (SMM) has shipped the first part of work done as authorized by the Board three years ago. A contract was approved for \$49,000 in November 2019. Items sent to SMM have been in their warehouse since Covid shutdowns. An invoice for the delivered items is \$11,865. **MOTION** by Monroe to pay \$11,685 to SMM for completed work. **SECONDED** by Cheatwood. **ROLL CALL ON MOTION: AYE** Ryans, Schendel, Gaasbeck, Cheatwood, Love, Monroe, Morales, and Studebaker. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (8-0).**

- a. **Tree service estimates**
 - 1. **Sullivan, \$5,000**
 - 2. **A&D, \$7,150**
 - 3. **Caldwell, \$8,950**
 - 4. **Nunn, \$10,000**

MOTION by Gaasbeck to award Sullivan's Tree Service the bid for \$5,000. **SECONDED** by Monroe. **ROLL CALL ON MOTION: AYE** Ryans, Schendel, Gaasbeck, Cheatwood, Love, Monroe, Morales, and Studebaker. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (8-0).**

- b. **Summer program report, March 24**

Ryans reported the summer program is scheduled for July 11-15. She distributed a sign-up sheet, as volunteers from the board are needed. The morning session will be ages 6 – 8 and the afternoon for ages 9 – 12.

- c. **“First Thursday” extended hours, May 5**

Educator Trevor Williams reported the museum will have the first extended hours visitation on Thursday, May 5th. This will give locals and Fort Sill graduate families a chance to visit the museum from 5 to 7 p.m.

d. Trading post project

1. Progress payment to *Historical Applications* (Bill Bailey), \$16,935

McClenny presented a progress payment for *Historical Applications, Inc.* (Bill Bailey).

MOTION by Monroe to pay \$16,935 to *Historical Applications*. **SECONDED** by Studebaker.

ROLL CALL ON MOTION: AYE Ryans, Schendel, Gaasbeck, Cheatwood, Love, Monroe, Morales, and Studebaker. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (8-0).**

2. Revision to cost detail

McClenny presented a revision to the project cost from Bill Bailey. The original bid of \$532,400 was before the engineering was completed. The engineering detail includes forty-two steel poles for support. These poles will be wrapped with wood logs. The new cost is \$617,400. **MOTION** by Monroe to approve an increase of \$85,000 bringing the cost of the project to \$617,400. **SECONDED** by Morales. **ROLL CALL ON MOTION: AYE** Ryans, Gaasbeck, Cheatwood, Love, Monroe, Morales, and Studebaker. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (7-0).** Schendel left the meeting at 7:10 pm

3. Initial contact with grantors.

In anticipation of submitting grant requests, McClenny gave a set of plans each to Janice Bell for the Terry K. Bell Foundation and to Dana Parrish of the McMahon Foundation.

4. Upcoming meetings

a. May 18 (Wed), Museum of the Great Plains Authority

5. Comments, audience participation - None

6. Adjournment – Meeting adjourned at 7:18 pm

Respectfully submitted,

Mary Owensby, Secretary

For Museum of the Great Plains Authority (MGPA)

Jill Ryans, Chair MGPA Board