

**MINUTES
MUSEUM OF THE GREAT PLAINS AUTHORITY
REGULAR MEETING
WEDNESDAY, FEBRUARY 16, 2022
5:30 P.M.**

Jill Ryans, Chair, called the **Regular Meeting** of the Museum of the Great Plains Authority (MGPA) to order at 5:30 p.m., February 16, 2022, in the Louise D. McMahon (LDM) Hall. Notice of the meeting and the agenda are posted at City Hall and the entrance to the Museum of the Great Plains, as required by Law.

Oath of Office administered to Ryan Studebaker by secretary.

1. Call to Order with Roll Call.

PRESENT: Jill Ryans, Yuri Schendel, Linda Chapman, Kassidy Legako, Ellouise Love, Carey Monroe, and Ryan Studebaker. **ABSENT:** Clay Zelbst, JoAnne Gaasbeck, Blaine Adair, Sharon Cheatwood, Robert Morales, and Tresea Moses. **ALSO PRESENT:** MGP staff Bart McClenny, Kevin Lawrence, Mary Owensby, Trevor Williams, and Jim Whiteley.

2. Consent Agenda – *The following items are considered routine by the board and will be enacted with one motion. Should discussion be desired on an item, that item can be removed from the consent agenda prior to action and considered separately.*

a. January 19, 2022, Minutes

MOTION by Chapman to accept the Consent Agenda. **SECONDED** by Love. **ROLL CALL ON MOTION: AYE** Jill Ryans, Yuri Schendel, Linda Chapman, Kassidy Legako, Ellouise Love, Carey Monroe, and Ryan Studebaker. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (7-0).**

3. New Business

a. Quarterly investment update, Sean Garibay, Arvest Wealth Mgmt.

Garibay was unable to attend due to family emergency.

b. January financial statements

MOTION by Schendel to accept the January financial statements. **SECONDED** by Monroe. **ROLL CALL ON MOTION: AYE** Jill Ryans, Yuri Schendel, Linda Chapman, Kassidy Legako, Ellouise Love, Carey Monroe, and Ryan Studebaker. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (7-0).**

c. FY2023 budget (draft)

MOTION by Monroe to accept the preliminary FY2023 budget. **SECONDED** by Legako. **ROLL CALL ON MOTION: AYE** Jill Ryans, Yuri Schendel, Linda Chapman, Kassidy Legako,

Ellouise Love, Carey Monroe, and Ryan Studebaker. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (7-0).**

d. February 22 after-hours event for students (low stimulus)

McClenny asked Educator Trevor Williams to explain. The event date changed to Tuesday evening, March 15th. Williams stated he talked with homeschool and LPS teachers about offering an after-hours (5:30p-7:30p) schedule for students who are sensitive to lights and sounds. The “Terrible Tuesday” (tornado) exhibit, the auditorium, and the dinosaur exhibits will be turned off. The admission rate will be \$5 each. Attendees need to register through Eventbrite prior to the event; however, they can pay at the front desk or by credit card on Eventbrite. Ryans suggested Williams contact LPS Special Services and Monroe added he might contact Lynn Cordes also.

e. “First Tuesdays”

McClenny proposed in the future the museum offer extended hours (5p-7p) one day a month. Staff will discuss the idea and decide which weekday might be best for the public.

f. Summer program

McClenny said it’s time to start planning the summer program. Ryans suggested the committee meet February 22nd at 4 p.m. The committee consists of Ryans, Gaasbeck, Cheatwood and others who want to participate.

g. Employee job descriptions

McClenny stated staff job descriptions are included in the board handouts for review. Each description has been updated for the reaccreditation process.

4. Old Business

a. Cattle pens, Callahan County Historical Society

McClenny stated the deaccessioned cattle pens will be going back to the original owner, the Callahan County Historical Society and will be reconstructed. Also, Monroe asked about the deaccessioned cabin. McClenny said the cabin will be kept at MGP and disposed of as firewood for the Trading Post.

b. Tim Poteete Memorial Education Fund

The fund will be used to pay for student field trips to the Trading Post and approximately \$2,500 have been donated to date.

c. Trading post project

McClenny said the final set of plans should be delivered in the next week or so.

d. Trust Indenture Third Amendment draft

McClenny said he spoke with Linda Chapman before this meeting, and she said COL Legal will be sending the Trust Indenture draft to us soon. It should go before the City Council in early March for consideration.

e. Board committees

McClenny spoke about the non-functioning board committees and the importance of such meetings especially with the museum's upcoming reaccreditation. The committees need to organize and start meeting and report their discussions and/or recommendations back to the board at regularly scheduled board meetings.

McClenny also discussed board absenteeism and stated the Bylaws require "any Trustee who misses three (3) consecutive meetings shall be deemed to have resigned...." Ryans said she will contact the delinquent board members.

f. Building maintenance

McClenny said he hasn't heard back from Richard Rogalski about the roof; however, a group from the city and architects visited several months ago and are working on a plan and funding.

Tom Milam with Hot-Line, LLC has worked on the museum's HVAC units, and they appear to all be working properly. Milam did say all the units are very old and need to be replaced.

5. Upcoming meetings

a. March 16 (Wed), Museum of the Great Plains Authority

6. Comments, audience participation – None

7. Adjournment – Meeting adjourned at 6:28 pm

Respectfully submitted,

Mary Owensby, Secretary

For Museum of the Great Plains Authority (MGPA)

Jill Ryans, Chair MGPA Board