

**MINUTES
MUSEUM OF THE GREAT PLAINS (MGP) AUTHORITY
REGULAR MEETING
WEDNESDAY, FEBRUARY 15, 2023
5:30 P.M.**

Carey Monroe, Chair called the **Regular Meeting** of the Museum of the Great Plains Authority (MGPA) to order at 5:34 p.m., February 15, 2023, in the Louise D. McMahon (LDM) Hall. Notice of the meeting and the agenda are posted at City Hall and the entrance to the Museum of the Great Plains, as required by Law.

Oath of Office administered to Marie Pihulic

1. Call to Order with Roll Call.

PRESENT: Carey Monroe, Janice Bell, Yuri Schendel, JoAnne Gaasbeck, Sharon Cheatwood, Marie Pihulic, Ryan Studebaker, Joe Williams, and Victoria Zelbst. **ABSENT:** Linda Chapman, Ellouise Love, Robert Morales, and Eva Williams. **ALSO PRESENT:** MGP staff Bart McClenny, Kevin Lawrence, Mary Owensby, Jim Whiteley, and Trevor Williams.

2. New Business

a. Consider approving January 18 Regular Meeting Minutes

MOTION by Studebaker to approve the January 18 Minutes. **SECONDED** by Bell. **ROLL CALL ON MOTION: AYE** Monroe, Bell, Schendel, Gaasbeck, Cheatwood, Pihulic, Studebaker, Williams, and Zelbst. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

b. Consider approving January financial report

MOTION by Bell to approve the January 2023 financial report. **SECONDED** by Gaasbeck. **ROLL CALL ON MOTION: AYE** Monroe, Bell, Schendel, Gaasbeck, Cheatwood, Pihulic, Studebaker, Williams, and Zelbst. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

c. Consider approving payment to Historical Applications, Inc. in the amount of \$21,060.00 (Invoice #14)

MOTION by Bell to approve payment to Historical Applications for \$21,060. **SECONDED** by Cheatwood. **ROLL CALL ON MOTION: AYE** Monroe, Bell, Schendel, Gaasbeck, Cheatwood, Pihulic, Studebaker, Williams, and Zelbst. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

d. Consider approving American Association of Museums (AAM) Annual Meeting attendees (May 19-21)

McClenny stated the conference is in Denver and he would like for four staff to attend (McClenny, Lawrence, Swart, and Whiteley). Lawrence will drive his vehicle and they will leave May 18. The conference is May 19-21. Also, they would plan to visit Bent's Old Fort in La Junta while close by. The conference and travel costs for five nights will be around \$10,000. **MOTION** by Cheatwood to approve four staff to attend the annual AAM conference, May 19-21, 2023). **SECONDED** by Zelbst. **ROLL CALL ON MOTION: AYE** Monroe, Bell, Schendel, Gaasbeck, Cheatwood, Pihulic, Studebaker, Williams, and Zelbst. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

3. Old Business

a. Discuss "transfer of museum property to Museum of the Great Plains Authority"

McClenny reported the museum has not heard anything back from the City. Monroe stated one of the things that came out of the meeting was that museum staff should submit quarterly reports to the City Council in addition to the reports required by the Service Agreements with the City. Zelbst mentioned the capital outlay requests. Monroe said if she does not hear back from the City Manager's office, she will email Dwayne Burk (Assistant City Manager) about how the museum should officially request capital outlay items.

b. Appoint new Chair of Development Committee

Zelbst said she would serve as the Development Committee Chair. **MOTION** by Bell to appoint Victoria Zelbst as chair of the committee. **SECONDED** by Gaasbeck. **ROLL CALL ON MOTION: AYE** Monroe, Bell, Schendel, Gaasbeck, Cheatwood, Pihulic, Studebaker, Williams, and Zelbst. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (9-0).**

4. Reports – *no action needed*

a. Discuss Friends of the Museum of the Great Plains meeting (Feb 8)

McClenny said the Friends group voted to not sell the property for at least five years. Lawrence will continue checking into billboard prices and regulations, as it would be an ideal spot for a billboard. The Friends board now has the required five members: John Hernandez, Maria Meredith, Dory Thomas, Gordon Blaker, and Judy Neale.

b. Discuss status of office repairs (December 23)

McClenny said the low bid and chosen contractor is ColorSplash. They will order ceiling tiles and carpet tiles which should arrive in about two weeks.

c. Discuss February 18 Neuro-diversity event

Lawrence said the next neuro night will be this Saturday, February 18 from 5:30-7p.

d. Discuss Office Manager hire

McClenny stated several resumes were received for the opening. Two strong applicants were interviewed, and the job was offered to Stacy Reyna. Reyna currently works for the Lawton Fort Sill Chamber of Commerce. Monroe stated she worked with Reyna on several Chamber projects, and she is very organized and will be great for the position. Reyna will start work on March 20th.

5. Upcoming meetings

a. March 15, MGPA

The next regularly scheduled board meeting will be Wednesday, March 15. Monroe and Zelbst will not be able to attend. Monroe said since that is Spring Break, if other members won't be available let staff know so the meeting can be rescheduled if there won't be a quorum.

6. Comments, audience participation

Cheatwood said the University of Oklahoma's Institute for Quality Communities is offering a Placemaking Conference on March 20. The conference is \$40 and provides topics and techniques for community development.

7. Adjournment – 6:22 p.m.

Respectfully submitted,

Mary Owensby, Secretary
For Museum of the Great Plains Authority (MGPA)

Carey Monroe, Chair MGPA Board