

**MINUTES
MUSEUM OF THE GREAT PLAINS AUTHORITY
REGULAR MEETING
WEDNESDAY, JANUARY 19, 2022
5:30 P.M.**

Jill Ryans, Chair, called the **Regular Meeting** of the Museum of the Great Plains Authority (MGPA) to order at 5:30 p.m., January 19, 2022, in the Louise D. McMahon (LDM) Hall. Notice of the meeting and the agenda are posted at City Hall and the entrance to the Museum of the Great Plains, as required by Law.

1. Call to Order with Roll Call.

PRESENT: Jill Ryans, Yuri Schendel, JoAnne Gaasbeck, Linda Chapman, Sharon Cheatwood, Ellouise Love, and Robert Morales. **ABSENT:** Clay Zelbst, Blaine Adair, Kassidy Legako, Carey Monroe, and Tresea Moses. **ALSO PRESENT:** MGP staff Bart McClenny, Kevin Lawrence, Mary Owensby, Deb Baroff, Taylor Larson, Ian Swart, Trevor Williams, Jim Whiteley, and (board appointee) Ryan Studebaker.

2. Welcome to Ryan Studebaker

Ryans introduced City of Lawton appointee Ryan Studebaker. Studebaker is a Captain with the Lawton Police Department.

3. Consent Agenda – *The following items are considered routine by the board and will be enacted with one motion. Should discussion be desired on an item, that item can be removed from the consent agenda prior to action and considered separately.*

a. November 17, 2021, Minutes

MOTION by Morales to accept the Consent Agenda. **SECONDED** by Cheatwood. **ROLL CALL ON MOTION: AYE** Jill Ryans, Yuri Schendel, Joanne Gaasbeck, Linda Chapman, Sharon Cheatwood, Ellouise Love, and Robert Morales. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (7-0).**

4. New Business

a. Quarterly investment update, Sean Garibay, Arvest Wealth Mgmt.

Due to Covid exposure, Garibay was unable to attend.

b. November and December financial statements

McClenny reported the museum is in good financial condition due to the Paycheck Protection Program (PPP) approval from a loan to revenue.

MOTION by Morales to accept the November and December financial statements. **SECONDED** by Cheatwood. **ROLL CALL ON MOTION: AYE** Jill Ryans, Yuri Schendel, Joanne Gaasbeck, Linda Chapman, Sharon Cheatwood, Ellouise Love, and Robert Morales. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (7-0).**

c. Kardex “Kompakt Movable” shelving repair/retrofit, \$83,720

McClenny and Lawrence spoke about the electronic movable shelving in the Archives. The electronic panels have not worked for many years and the heavy partitions have had to be moved manually. The manufacturer is no longer in business and there are no replacement parts available. The board toured the archive area. Three bids were received, and staff recommends the low bid of \$83,720 from Spacefile (Design Storage Solutions) for a 3-arm spoke with revolving handles system, which will be retrofitted to the existing shelving.

MOTION by Gaasbeck to accept the Design Storage Solutions bid of \$83,720. **SECONDED** by Chapman. **ROLL CALL ON MOTION: AYE** Jill Ryans, Yuri Schendel, Joanne Gaasbeck, Linda Chapman, Sharon Cheatwood, Ellouise Love, and Robert Morales. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (7-0).**

d. Tim Poteete (d2021) memorial fund

1. Ian Swart, Living History Interpreter

McClenny spoke about Tim Poteete and the impact his death has had on the museum and the visiting public. McClenny introduced Ian Swart who comes highly recommended by Julie Poteete as Tim’s replacement.

Patrons and friends are donating money to a restricted account for the Tim Poteete Memorial Education Fund. Currently over \$1,400 have been donated and will be used to subsidize student field trips to the museum.

e. January 3 kitchen leak

McClenny reported the overhead water pipes in the kitchen froze and flooded the kitchen and shop areas of the museum. Staff was present and the water to the building was turned off within 30 minutes so there was much less damage than last year’s leaks. Outside air is surrounding the pipes from a roof vent, so staff will collaborate with contractors to remedy the problem soon.

5. Old Business

a. Cattle pens, Callahan County Historical Society

McClenny stated the deaccessioned cattle pens will be going back to the original owner, the Callahan County Historical Society.

b. Trading post project

1. Approve payment to Historical Applications Inc (Wm Bailey) in the amount of \$21,501

McClenny presented the second invoice from Bailey and reminded the board that payments are proceeds from the \$90,000 McCasland grant. **MOTION** by Cheatwood to approve payment to Historical Applications Inc in the amount of \$21,501. **SECONDED** by Love. **ROLL CALL ON MOTION: AYE** Jill Ryans, Yuri Schendel, Joanne Gaasbeck, Linda Chapman, Sharon Cheatwood, Ellouise Love, and Robert Morales. **NAY** None. **ABSTAIN:** None. **MOTION CARRIED (7-0).**

c. Facility use/rental

1. Young Professionals social, November 18

McClenny said the group met in the Terry K Bell Gallery and viewed the “Random Film” exhibit. The group appeared to enjoy the evening.

2. “Washington’s Armor,” January 4-7; MGP screening (TBD)

McClenny reported the filming went very well. The media and social media coverage were outstanding. The production company will send a copy to the museum for a limited screening in MGP’s auditorium. Also, MGP may receive several items as memorabilia for Collections.

d. Status of building maintenance

1. Roof, HVAC, elevator, lawn sprinkler; back of building cleanup

McClenny reported although work has not begun, the City is looking at the mentioned maintenance issues. Staff are continuing cleanup and disposal of items behind the building. The museum has recently discovered an invasion of mice into the building due to the front and side shrubbery removal and items being moved behind the building, taking away their hiding places.

e. Landscaping

1. Sculpture; front entrance (west, east sides)

The shrubbery was removed from the front and sides of the building and behind the statue between MGP and the auditorium. Also, the front bike racks were removed.

f. Trust Indenture Third Amendment draft

The City attorney’s Office still has the draft but will send the Amendment to the City Council for approval soon.

6. Upcoming meetings

a. February 16 (Wed), Museum of the Great Plains Authority

7. Comments, audience participation – None

8. Adjournment – Meeting adjourned at 6:35 pm

Respectfully submitted,

Mary Owensby, Secretary

For Museum of the Great Plains Authority (MGPA)

Jill Ryans, Chair MGPA Board