

**MINUTES
MUSEUM OF THE GREAT PLAINS AUTHORITY
REGULAR MEETING
WEDNESDAY, JANUARY 18, 2017
5:30 P.M.**

Janice Bell, Chairperson, called the **Regular Meeting** of the Museum of the Great Plains Authority (MGPA) to order at 5:30 p.m. on Wednesday, January 18, 2017, in the Museum of the Great Plains Louise D. McMahon Hall. Notice of the meeting and the Agenda were posted at City Hall and the entrance to the Museum of the Great Plains, as required by law.

1. Roll Call.

The meeting was called to order at 5:35 p.m. by Chairperson Janice Bell. **PRESENT:** Janice Bell, Edwin Chappabitty, Jesse Cross, Paul Fisher, Lance Janda, Robert Morford, Tresea Moses (arrived 5:45), Diane Mullins, Doug Wells, Marcus Wilcoxson, and Brady Wyatt. **ALSO PRESENT:** John Hernandez, Bart McClenny, Debbie Baroff, Jim Whiteley, and Mary Owensby (all MGPA Staff) and guests Joshua Coody and Will Oligher, Arvest Wealth Management team. **ABSENT:** Kara Hillman (resigned effective 1/18/17), Carolyn Anne Love (Excused), Minnette Page (Excused), and Edna Solitario (Excused).

Joshua Coody, Arvest Wealth Management Client Advisor-Investment Specialist, distributed and discussed the museum's 2016 Investment Review report. He described each account and stated 2016 was a very good year with an overall 5.5% increase on all accounts reflecting an increase of \$50,920 (Jan – Dec 2016). Coody meets with the MGPA Board each quarter.

2. Consent Agenda.

The Consent Agenda consisted of the October and November 2016 Minutes, and October and November 2016 Financial Statements. The Minutes were not available for review/approval. **MOTION** by Wells to accept and approve the October and November 2016 Financials. **SECONDED** by Fisher. **ROLL CALL ON MOTION: AYE:** Bell, Chappabitty, Cross, Fisher, Janda, Morford, Mullins, Wells, Wilcoxson, and Wyatt. **NAY:** None. **ABSTAIN:** None. **MOTION CARRIED (10-0).**

3. Old Business – Discuss and take appropriate action.

a. Contract (12/13/16) with Herring Construction for LDM Hall renovation.

McClenny stated the museum received a contract in the amount of \$525,000 from Herring Construction. The project is scheduled for 180 days and will begin February 13, 2017. Herring was the lowest of three bids received and is the same contractor for the lobby renovation. **MOTION** by Morford to accept and approve the Herring Construction contract. **SECONDED** by Wells. **ROLL CALL ON MOTION: AYE:** Bell, Chappabitty, Cross, Fisher, Janda, Morford, Mullins, Wells, Wilcoxson, and Wyatt. **NAY:** None. **ABSTAIN:** None. **MOTION CARRIED (10-0).**

b. The McMahon Foundation's grant to fund \$525,000 LDM Hall renovation.

Hernandez reported the McMahon Foundation approved a grant to the museum for the full project amount of \$525,000. He stated the McMahon Foundation has been so generous to the Museum of the Great Plains over the years and is greatly appreciated. **MOTION** by Morford to accept the \$525,000 grant from the McMahon Foundation. **SECONDED** by Wells. **ROLL CALL ON MOTION: AYE:** Bell, Chappabitty, Cross, Fisher, Janda, Morford, Moses (arrived 5:45), Mullins, Wells, Wilcoxson, and Wyatt. **NAY:** None. **ABSTAIN:** None. **MOTION CARRIED (11-0).**

4. New Business – Discuss and take appropriate action.

a. Blackbaud's Altru/MuseumAnywhere demo and OKC Museum of Art visit.

McClenny distributed and discussed a proposal for a new software and services subscription with Altru. The service would streamline the museum's membership processing procedures. The software includes fundraising, events, facility rentals, merchandising, and volunteer records. It will allow tracking visitors/members visits, museum store purchases, membership level, and donations, just to mention a few. Morford asked if the system would handle Collections management; McClenny said no, MGP would continue to use the PastPerfect system which is pretty much standard in the museum field. The MuseumAnywhere software will be integrated with Altru and provide a digital card design, digital membership application and custom messaging. **MOTION** by Morford to approve a three-year subscription/contract with Blackbaud, Inc. for the Altru system. **SECONDED** by Wells. **ROLL CALL ON MOTION: AYE:** Bell, Chappabitty, Cross, Fisher, Janda, Morford, Moses, Mullins, Wells, Wilcoxson, and Wyatt. **NAY:** None. **ABSTAIN:** None. **MOTION CARRIED (11-0).**

5. Museum Director's Report.

Hernandez stated staff are preparing to move office equipment and furniture in order to clear the LDM Hall and admin offices for the renovation. He and McClenny will meet with contractor Ryan Herring next week.

The Oklahoma Museum Association's (OMA) Annual Conference will be in Lawton on September 20-22, 2017. MGP will host Wednesday's (Sep 20th) evening event/activity and each board member is encouraged to attend. More details will follow in the next few months. MGP hosted an OMA Mixer in December and it was well attended.

Morford asked if there were any more roof leaks. Hernandez said no, not at this time; Ford Roofing did a good job.

6. Institute President's Report.

Fisher said the *Great Plains Journal's* editor (Dr. John Mark Rhea) passed away in December (12/16/16). The journal is almost ready to be published and will be mailed to members and subscribers in the next few months.

The IGP office and storage/shelving areas will be cleaned and updated before the OMA conference.

7. Comments/Audience Participation.

Staff will compile a Priority List of things that need attention/cost estimates such as landscaping, Trading Post, auditorium, fencing, etc.

8. Adjournment.

Janice Bell declared the meeting adjourned at 6:20 p. m.

Respectfully submitted,

Mary Owensby, MGP Executive Assistant
For Paul Fisher, Secretary
Museum of the Great Plains Authority (MGPA) Board of Trustees