

MINUTES
LAWTON METROPOLITAN PLANNING ORGANIZATION

Minutes of the Lawton Metropolitan Planning Organization meeting held October 24, 2013, in the City Hall Auditorium, 212 SW 9th Street, Lawton, Oklahoma.

The agenda for the meeting was posted on the bulletin board in City Hall in compliance with the Oklahoma Open Meeting Act.

The meeting was called to order at 1:48 p.m. by Chairman Pat Henry.

MEMBERS PRESENT: Ron Jarvis
 John Jones
 John Pereira
 Dave Davison
 David Denham
 Pat Henry
 Charlotte Perkins
 Neil Springborn

MEMBERS ABSENT: Jim Nisbett (excused)

ALSO PRESENT: Richard Rogalski, Secretary
 Steven Greb, Assistant City Attorney
 Debbie Dollarhite, Senior Planner
 Ha Vu, Transportation Planner
 Jackie Monette, Recording Secretary

APPROVAL OF MINUTES OF THE SEPTEMBER 12, 2013 MEETING.

MOTION by Springborn, SECOND by Jarvis, to approve the minutes of the September 12, 2013 meeting as written. AYES: Jones, Pereira, Davison, Denham, Henry, Perkins, Springborn, Jarvis. NAYS: None. MOTION CARRIED 8 – 0.

CONSIDER ADOPTING A RESOLUTION APPROVING THE ASSIGNMENT OF THE CURRENT LAWTON METROPOLITAN PLANNING ORGANIZATION'S APPROVED CONTRACTS, AGREEMENTS, MEMORANDA OF UNDERSTANDING, CERTIFICATIONS, AND OUTSTANDING FINANCIAL OBLIGATIONS TO THE TRANSPORTATION POLICY BOARD OF THE LAWTON METROPOLITAN AREA, WHICH WILL BE REDESIGNATED AS THE LAWTON METROPOLITAN PLANNING ORGANIZATION EFFECTIVE NOVEMBER 1, 2013.

In October 2013, the Governor, through the Oklahoma Department of Transportation, redesignated the Transportation Policy Board of the Lawton Metropolitan Area as the Lawton Metropolitan Planning Organization (LMPO), effective November 1, 2013. Prior to the redesignation, the Lawton City Planning Commission acting as the LMPO entered into annual agreements with the Oklahoma Department of Transportation for the PL (Planning), CMAQ (Air

Quality) and Section 5303 (Transit) grants and the required Certifications to abide by applicable Federal laws. The LMPO has also executed a Memorandum of Understanding with City of Lawton regarding annual expenditures and reimbursements for transportation planning and congestion mitigation and air quality efforts for FY 2013-14, and also entered into contracts and incurred financial obligations. For clarity and consistency, these obligations should be assigned to the newly redesignated LMPO.

The resolution would approve the assignment of the agreements, contracts, certifications, memoranda of understanding, and outstanding financial obligations to the Transportation Policy Board of the Lawton Metropolitan Area acting as the LMPO as of November 1, 2013. This allows the smooth transition of LMPO responsibilities without executing new documents.

CONSIDER APPROVING A RESOLUTION TRANSFERRING THE FUNDS IN LAWTON CITY PLANNING COMMISSION BANK ACCOUNT NUMBER 786603, CITY NATIONAL BANK, MONTGOMERY SQUARE, LAWTON, OKLAHOMA INTO A NEW ACCOUNT TO BE SET UP FOR THE LAWTON METROPOLITAN PLANNING ORGANIZATION AT CITY NATIONAL BANK, MONTGOMERY SQUARE, LAWTON, OKLAHOMA AND CLOSING SAID BANK ACCOUNT NUMBER 786603, EFFECTIVE NOVEMBER 1, 2013.

The City Planning Commission will cease its responsibilities as the Lawton Metropolitan Planning Organization (LMPO) effective November 1, 2013. The enclosed resolution will transfer the funds in bank account number 786603 to a new account to be set up for the LMPO on November 1, 2013. The transfer of funds will be electronically completed at the bank. Following the transfer, bank account number 786603 will be closed.

The resolution also provides for an audit of any LMPO expenditures which have not been previously audited and the destruction of any unused checks.

CONSIDER TRANSFERRING THE INVENTORY OF EQUIPMENT TO THE TRANSPORTATION POLICY BOARD OF THE LAWTON METROPOLITAN AREA, WHICH WILL BE ACTING AS THE LAWTON METROPOLITAN PLANNING ORGANIZATION EFFECTIVE NOVEMBER 1, 2013.

The inventory list attached to the Agenda Item Commentary included equipment acquired by the Lawton Metropolitan Planning Organization (LMPO) for transportation and air quality planning purposes. With the redesignation of the Transportation Policy Board of the Lawton Metropolitan Area acting as the LMPO, staff recommends that the inventory of the current LMPO be transferred, effective November 1, 2013, thereto.

Commissioner Pereira stated that items 3, 4 and 5 on the agenda are all related to the transfer of various items to the Transportation Policy Board as the new LMPO.

MOTION by Pereira, SECOND by Perkins, to adopt Resolution No. 2013-03, approving the assignment of the current Lawton Metropolitan Planning Organization's approved contracts, agreements, memoranda of understanding, certifications and outstanding financial obligations to the Transportation Policy Board of the Lawton Metropolitan Area which will be redesignated as the LMPO; adopt Resolution No. 2013-04, transferring funds

in bank account number 786603, City National Bank, Montgomery Square, Lawton, Oklahoma to a new account to be set up for the Lawton Metropolitan Planning Organization at City National Bank, Montgomery Square, Lawton, Oklahoma and closing said bank account number 786603; and transfer the inventory of equipment to the Transportation Policy Board of the Lawton Metropolitan Area, acting as the Lawton Metropolitan Planning Organization, all effective as of November 1, 2013. AYES: Pereira, Davison, Denham, Henry, Perkins, Springborn, Jarvis, Jones. NAYS: None. MOTION CARRIED 8 – 0.

COMMISSIONERS' REPORTS OR COMMENTS

Commissioner Pereira stated that he would like to see Staff inform the new LMPO when the City Planning Commission makes decisions that may affect traffic situations in the City.

Rogalski stated that the Planning Commission still has a representative on the Transportation Technical Committee (TTC). He added that the TTC is the recommending body to the new MPO, so the Planning Commission's concerns will be addressed at that time.

SECRETARY'S REPORT

Rogalski thanked the commissioners for their service acting as the Lawton Metropolitan Planning Organization.

AUDIENCE PARTICIPATION

None.

Meeting adjourned at 1:56 p.m.

(NOTE: As this is the last meeting that the City Planning Commission will be acting as the Lawton Metropolitan Planning Organization, these minutes will not be approved and will remain in draft format.)

Pat Henry, Chairman
LMPO

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