

MINUTES
LAWTON METROPOLITAN PLANNING ORGANIZATION

Minutes of the Lawton Metropolitan Planning Organization meeting held August 15, 2013, in the City Hall Auditorium, 212 SW 9th Street, Lawton, Oklahoma.

The agenda for the meeting was posted on the bulletin board in City Hall in compliance with the Oklahoma Open Meeting Act.

The meeting was called to order at 2:00 p.m. by Chairman Pat Henry.

MEMBERS PRESENT: Ron Jarvis
 John Pereira
 Dave Davison
 David Denham
 Pat Henry
 Charlotte Perkins
 Neil Springborn

MEMBERS ABSENT: John Jones (excused)
 Jim Nisbett (excused)

ALSO PRESENT: Richard Rogalski, Secretary
 Steven Greb, Assistant City Attorney
 Debbie Dollarhite, Senior Planner
 Ha Vu, Transportation Planner
 Jackie Monette, Recording Secretary

APPROVAL OF MINUTES OF THE MAY 16, 2013 AND JUNE 27, 2013 MEETINGS.

MOTION by Denham, SECOND by Jarvis, to approve the minutes of the May 16, 2013 and June 27, 2013 meetings as written. AYES: Pereira, Davison, Denham, Henry, Perkins, Springborn, Jarvis. NAYS: None. MOTION CARRIED 7 – 0.

CONSIDER MAKING A RECOMMENDATION THAT THE 2013 FUNCTIONAL CLASSIFICATION MAP BE ADOPTED BY THE TRANSPORTATION POLICY COMMITTEE.

The functional classification system is a tool used by Federal, State, and local governments to assign jurisdictional responsibility, allocate funds, and establish design standards for streets and highways. The classifications of streets for the 2013 maps include:

Principal Arterial

- Serves the major traffic movements within urbanized areas connecting central business districts, outlying residential areas, major intercity communities, and major suburban centers.
- Serves a major portion of the trips entering and leaving the urban area as well as the

- majority of through traffic desiring to bypass the central city.
- Provides continuity for all rural arterials which intercept the urban area.

Minor Arterial

- Serves trips of moderate length at a lower level of travel mobility than principal arterials.
- Provides access to geographic areas smaller than those served by principal arterials.
- Provides intracommunity continuity but does not penetrate identifiable neighborhoods.

Major Collector

- Collects traffic from local streets in residential neighborhoods and channels it into an arterial street.
- Provides both land access service and traffic circulation within commercial areas, industrial areas, and residential neighborhoods.
- Operating characteristics include higher speeds and more signalized intersections.

Minor Collector

- Serves both land access and traffic circulation in lower density residential and commercial or industrial areas.
- Penetrates residential neighborhoods often only for a short distance.
- Distributes and channels trips between Local streets and Arterials usually over a distance of less than $\frac{3}{4}$ mile.
- Operating characteristics include lower speeds and fewer signalized intersections.

Local Streets

- Comprises all streets not on any of the higher street classifications.
- Provides direct access to land and to higher street classifications.
- Through traffic usage is discouraged.

Roads functionally classified as collector or above are eligible for federal transportation funding.

The State, in cooperation with local officials, must update the functional classification system after the census urbanized area boundaries are designated. The updated Lawton Metropolitan Area Study Area was approved by the Transportation Policy Committee on June 28, 2013, the Oklahoma Department of Transportation on July 1, 2013, and the Federal Highway Administration on July 12, 2013.

The proposed map which Staff has revised in accordance with the guidelines provided by ODOT is attached to and made a part of these minutes.

Rogalski stated that the Transportation Technical Committee recommended three changes to the map that was included in the meeting packets. The first change was SW 82nd Street from Lee Boulevard to Coombs Road will be designated as a minor arterial. The second was that SW 2nd Street, between Gore Boulevard and Lee Boulevard will be changed to a minor arterial. The final change was the addition of SW D Avenue, between Sheridan Road and 11th Street as a major collector.

Commissioner Pereira stated that he was glad to see that NE Cache Road between Flower Mound and 45th Street has been changed to a minor arterial. He stated that there are a lot of homes being built in the area and the traffic is destroying the road that is there.

MOTION by Denham, SECOND by Springborn, to recommend the Transportation Policy Committee adopt the 2013 Functional Classification Map with the changes as recommended by the Transportation Technical Committee and the map as attached to the minutes. AYES: Davison, Denham, Henry, Perkins, Springborn, Jarvis, Pereira. NAYS: None. MOTION CARRIED 7 – 0.

REIMBURSE THE CITY OF LAWTON FOR TRANSPORTATION PLANNING AND CONGESTION MITIGATION AND AIR QUALITY PLANNING FOR FY 2013.

The LMPO and City of Lawton entered into two Memoranda of Understanding (MOU) to facilitate the transportation planning and air quality programs. Under the transportation planning MOU, the LMPO agreed to provide the initial funding for transportation planning expenses necessary to facilitate the transportation planning efforts. Under the Congestion Mitigation and Air Quality (CMAQ) MOU, the LMPO agreed to provide the initial funding for expenses related to air quality awareness campaign and to process claims related to the Bicycle and Pedestrian Plan. The City provides initial funding to the consultant for the Bicycle and Pedestrian Plan construction plans. ODOT reimburses 80% of the expenses and personnel costs associated with transportation planning and CMAQ projects. Expenses incurred through this planning effort by the LMPO are subtracted from the payments from ODOT prior to reimbursement to the City of Lawton.

	PL CLAIM	5303 CLAIM	CMAQ CLAIM	TOTAL CLAIMED	EXPENSES	REIMBURSED TO CITY
July	\$2,963	\$620	\$7,337	\$10,920	\$7,988.34	\$2,931.66
August	\$3,268	\$683	\$7,322	\$11,273	\$8,377.88	\$2,895.12
September	\$1,466	\$287	\$5,119	\$6,872	\$6,131.78	\$740.22
October	\$3,369	\$705	\$4,976	\$9,050	\$6,276.57	\$2,773.43
November	\$4,257	\$890	\$856	\$6,003	\$0	\$6,003.00
December	\$2,638	\$551	\$117	\$3,306	\$217.70	\$3,088.30
January	\$1,871	\$390	\$1,745	\$4,006	\$1,344.21	\$2,661.79
February	\$1,361	\$285	\$311	\$1,957	\$70.00	\$1,887.00
March*	\$3,112	\$651	\$24,501	\$28,264	\$30,765.56	\$33,885.50
April	\$2,951	\$618	\$1,549	\$5,118	\$725.98	\$4,392.02
May	\$3,333	\$696	\$7,327	\$11,356	\$9,451.73	\$1,904.27
June	\$3,332	\$16,687	\$5,475	\$25,494	\$26,667.15	-\$1,173.15
TOTAL	\$33,921	\$23,063	\$66,635	\$123,619	\$98,016.94	\$61,989.16

*CMAQ expenses paid by City = \$28,105.50
CMAQ personnel cost = \$2,521; ODOT reimbursed \$2,017

Dollarhite stated that the City Council has already approved an action where these funds will be placed in the bike trail fund so that we will have funds available for the local match.

Commissioner Pereira stated that federal funds related to mass transit and bicycle and pedestrian trails will be combined at the federal level and then cut. He stated that it would be prudent to monitor that funding so that we will be aware of this situation.

Rogalski stated that Staff has been monitoring the situation as closely as possible. He added that Staff keeps in contact with ODOT on this issue.

MOTION by Pereira, SECOND by Perkins, to approve the reimbursement to the City of Lawton for FY 2013 in the amount of \$61,989.16. AYES: Denham, Henry, Perkins, Springborn, Jarvis, Pereira, Davison. NAYS: None. MOTION CARRIED 7 – 0.

COMMISSIONERS' REPORTS OR COMMENTS

None.

SECRETARY'S REPORT

Rogalski stated that Staff is still working with the Federal Highway Administration regarding the redesignation of the MPO.

AUDIENCE PARTICIPATION

None.

Meeting adjourned at 2:15 p.m.

Pat Henry, Chairman
LMPO

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