Minutes
McMahon Auditorium Authority
Thursday, April 12, 2012 – 4:00 pm
Owens Multipurpose Center

CALL TO ORDER / ROLL CALL

MEMBERS PRESENT: Hofmann, Sandstrom, Jolly, Godlove, and Sutherlin

MEMBERS EXCUSED: Anderson and Shahan

MEMBERS ABSENT: Kelly and Sasseen

STAFF PRESENT: Whipp, and Gilbert

Chair Hofmann called the meeting to order at 4:12 p.m. and declared a quorum present.

ITEMS REQUIRING ACTION

1. Consider approving minutes of March 8, 2012 meeting. – MOTION by Sandstrom, with second by Sutherlin to approve the minutes of the March 8, 2012 meeting as presented. Roll call results: Sandstrom, Jolly, Godlove, and Sutherlin voted yes. MOTION CARRIED.

2. Consider approving minutes of Special Meeting on March 22, 2012. – MOTION by Godlove, with second by Sandstrom to approve the minutes of the Special Meeting on March 22, 2012 as presented. Roll call results: Sandstrom, Jolly, Godlove, and Sutherlin voted yes. MOTION CARRIED.

3. Consider accepting March financial reports. – Whipp reviewed the financial reports and noted the $8,000 transfer for the "In the Mood" settlement. MOTION by Sandstrom, with second by Sutherlin to accept the March financial reports and file for audit as presented. Roll call results: Sandstrom, Jolly, Godlove, and Sutherlin voted yes. MOTION CARRIED.

4. Consider recommendation of the Nominating Committee to reappoint Alan Jolly to a second term effective 07/01/12. – MOTION by Sutherlin, with second by Sandstrom to accept the Nominating Committee's recommendation to reappoint Alan Jolly as stated. Roll call results: Sandstrom, Jolly, Godlove, and Sutherlin voted yes. MOTION CARRIED. Whipp stated that the recommendation will be forwarded to the Mayor and City Council for confirmation.

5. Consider recommendation of the Nominating Committee for the FY12-13 Slate of Officers: Chair - Alan Jolly, VC - Tom Sutherlin, Sect/Treasurer - Terry Anderson. – MOTION by Sandstrom, with second by Godlove to accept the Nominating Committee's recommendation for the FY12-13 Slate of Officers as presented. Roll call results: Sandstrom, Jolly, Godlove, and Sutherlin voted yes. MOTION CARRIED.

6. Consider recommendation of the Nominating Committee of Cynthia Kent to fill vacancy of Hofmann effective 07/01/12. – MOTION by Godlove, with second by Sandstrom to accept the Nominating Committee's recommendation of Cynthia Kent as

stated. Roll call results: Sandstrom, Jolly, Godlove, and Sutherlin voted yes. MOTION CARRIED. Whipp stated that recommendations for new board members will be forwarded to the Mayor and City Council for confirmation.

7. Consider recommendation of the Nominating Committee of Teresa Pendergraft to fill vacancy of Sandstrom effective 07/01/12. – MOTION by Godlove, with second by Jolly to accept the Nominating Committee's recommendation of Teresa Pendergraft as stated. Roll call results: Sandstrom, Jolly, Godlove, and Sutherlin voted yes. MOTION CARRIED. Nomination will be forwarded to the Mayor and City Council for confirmation.

8. Consider recommendation of the Nominating Committee of David Torbert to fill the vacancy of Godlove effective 07/01/12. – MOTION by Godlove, with second by Sutherlin to accept the Nominating Committee's recommendation of David Torbert as stated. Roll Call results: Sandstrom, Jolly, Godlove, and Sutherlin voted yes. MOTION CARRIED. Nomination will be forwarded to the Mayor and City Council for confirmation.

CHAIR'S REPORT

9. Conflict of Interest Policy - appoint committee – Hofmann stated that upon the recommendation of the auditor, a Conflict of Interest Policy shall be drafted and put into effect. Godlove and Sutherlin volunteered to draft up the policy.

10. FY12-13 McMahon Auditorium Authority's Budget Priorities and Rental Income – Chair Hofmann directed the Authority to the McMahon Auditorium Authority FY12-13 Budget Priorities list attached to the Special Meeting minutes of March 22, 2012. Whipp reported that at the February 14th City Council meeting, the COL approved the Authority's request to retain 100% of the auditorium's rental income, effective July 1, 2012. Discussion ensued regarding the additional income being appropriated to the priorities list, and Godlove recommended a monthly projected budget be implemented to assist with expenditure planning. Consensus is to task the incoming Treasurer with devising a projected budget.

COMMITTEE REPORTS

11. Stagehand Contract – No report. Whipp stated that the effective date for the next contract period is July 1, 2012.

12. Facility Improvements – No report

COORDINATOR'S REPORT

13. Update on contracts and calendar – Whipp reviewed the April, May and June calendars.

14. Update on repairs and maintenance – Whipp reported that Cornish Painting has been contracted to repair the counter in the ladies downstairs restroom. Numerous leaks have been identified and the COL has contracted Salazar Roofing to complete all repairs to several city buildings including the Auditorium. Whipp further reported that one of the chillers is down and that the contractor, Johnson Controls, is looking for parts. Discussion ensued regarding the repairs and the need for a new system for the Auditorium.

ADMINISTRATOR'S REPORT

15. General Updates – Whipp reported that the proposed amendments to the trust indenture are still under review by the city's attorney. She stated that over 3,000 patrons attended the annual LAHC Student Performance and thanked the Authority for

their support. Godlove noted that LAHC may want to pursue funding for children's programming from other sources such as the McMahon Foundation and stated that photos of the children are an effective means of communicating the impact of the program.

OTHER/NEW BUSINESS

ADJOURN

Chair Hofmann adjourned the meeting at 4:45 p.m.

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Signature Date approved