

MINUTES
SPECIAL MEETING
LAWTON PERSONNEL BOARD
MAY 7, 2015 AT 9:00 A.M.

The meeting was called to order by Tom Rheinlander, Acting Chairman, at 9:00 a.m. in the Council Chambers/Auditorium, New City Hall. Meeting notice and agenda were posted on the City Hall notice board as required by State Law.

ROLL CALL:

Members Present: Tom Rheinlander, Ray Polk, Tom Bell

Members Absent: None

Also Present: Tim Wilson, Deputy City Attorney; Kelea Fisher, Assistant City Attorney, Jason Williams, appellant; Traci Hushbeck, City Clerk, Donna Flook, Certified Court Reporter.

BUSINESS ITEMS:

2. Hold election of officers: Chair, Vice-Chair, and Secretary.

MOTION by Polk, SECOND by Bell, to nominate Tom Rheinlander to serve as Chairman.

AYE: Bell, Rheinlander, Polk. NAY: None. MOTION CARRIED.

MOTION by Rheinlander, SECOND by Bell, to nominate Ray Polk to serve as Vice-Chairman.

AYE: Polk, Bell, Rheinlander. NAY: None. MOTION CARRIED.

MOTION by Rheinlander, SECOND by Bell, to nominate Traci Hushbeck to serve as Secretary.

AYE: Bell, Rheinlander, Polk. NAY: None. MOTION CARRIED.

3. Consider approving the minutes of August 12, 2013 Special Personnel Board Meetings.

MOTION by Rheinlander, SECOND by Polk, to approve the minutes of the August 12, 2013 Special Personnel Board Meetings. AYE: Rheinlander, Polk, Bell. NAY: None. MOTION CARRIED.

4. Consider prehearing motions regarding appeal of JASON WILLIAMS.

There were no prehearing motions.

5. Consider the appeal of JASON WILLIAMS regarding a termination in employment with the City of Lawton, WASTEWATER COLLECTION DIVISION.

The following witness was called on behalf of the appellant: Jason Williams

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The following witness was called on behalf of the City: Jerry Ihler, Assistant City Manager for Operations.

The witnesses were excused after testifying.

The following City Exhibits were submitted and accepted:

EXHIBIT NO. 1:	Personnel Board Rules of Procedure
EXHIBIT NO. 2:	City Charter – Article C-8 (Officers and Employees Generally)
EXHIBIT NO. 3:	City Code – Personnel Board Chapter 17, Article 17-1, Division 17-1-8
EXHIBIT NO. 4:	City Code – Discipline and Grievances Chapter 17, Article 17-1, Division 17-1-7
EXHIBIT NO. 5:	City Code – Definitions Chapter 17, Article 1, Division 1, Section 102
EXHIBIT NO. 6:	City Code – Standby Pay Differential Chapter 17, Article 1, Division 4, Section 139
EXHIBIT NO. 7:	City of Lawton Drug and Alcohol Free Workplace Policy
EXHIBIT NO. 8:	Utility Worker/Laborer Position Description
EXHIBIT NO. 9:	Offense Report # 201502587-00 (03/18/2015)
EXHIBIT NO. 10:	Jason Williams' Booking Information #201500712
EXHIBIT NO. 11:	Municipal Court Record 15-00215
EXHIBIT NO. 12:	Notice of Predetermination Hearing/Meeting (03/31/2015)
EXHIBIT NO. 13:	Predetermination Hearing/Meeting Transcript (04/03/2015)
EXHIBIT NO. 14:	Notice of Discharge (04/07/2015)
EXHIBIT NO. 15:	Personnel Action Form Discharging Jason Williams (04/07/2015)
EXHIBIT NO. 16:	Jason Williams' Personnel Board Appeal Form (04/20/2015)

6. Pursuant to Section 307.B.1, Title 25, Oklahoma Statutes, consider convening in executive session to review and discuss evidence relating to the employment of JASON WILLIAMS and consider action on the appeal in open session.

MOTION by Polk, SECOND by Bell, to convene in executive session to review and discuss evidence relating to the appeal of Jason Williams. AYE: Polk, Bell, Rheinlander. NAY: None. MOTION CARRIED.

The Board convened in executive session at approximately 9:53 a.m. and reconvened in regular open session at approximately 10:05 am. with all those present who were present prior to executive session.

MOTION by Polk, SECOND by Bell, to uphold the decision of the City Manger. AYE: Rheinlander, Polk, Bell. NAY: None. MOTION CARRIED.

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7. Adjournment.

There was no further business to consider and upon motion, second and roll call the hearing adjourned at 10:06 a.m.

Tom Rheinlander, Chairman