

MINUTES
SPECIAL MEETING
LAWTON PERSONNEL BOARD
JANUARY 11, 2016 AT 10:00 A.M.

The meeting was called to order by Tom Rheinlander, Chairman, at 10:00 a.m. in the Council Chambers/Auditorium, New City Hall. Meeting notice and agenda were posted on the City Hall notice board as required by State Law.

ROLL CALL:

Members Present: Tom Rheinlander, Ray Polk, Charles Williams (for member Tom Bell)
Members Absent: None
Also Present: Tim Wilson, Deputy City Attorney; Kelea Fisher, Assistant City Attorney,
Ronny Ahlborn, appellant, Michael Corrales, Attorney for the appellant,
Traci Hushbeck, City Clerk, Donna Flook, Certified Court Reporter.

BUSINESS ITEMS:

2. Consider approving the minutes of May 7, 2015 Special Personnel Board Meeting.

MOTION by Polk, SECOND by Williams, to approve the minutes of the May 7, 2015 Special Personnel Board Meetings. AYE: Williams, Rheinlander, Polk. NAY: None. MOTION CARRIED.

3. Consider prehearing motions regarding appeal of RONNY AHLBORN.

There were no prehearing motions.

4. Consider the appeal of RONNY AHLBORN regarding a termination in employment with the City of Lawton, HOUSING AND COMMUNITY DEVELOPMENT.

The following witness was called on behalf of the appellant: Mark Ethel, Contractor and Ronny Ahlborn, Appellant.

The witnesses were excused after testifying.

The following City Exhibits were submitted and accepted:

1. Personnel Board Rules of Procedure
2. City Charter – Article C-8 (Officers and Employees Generally)
3. City Code – Chapter 17, Article 1, Division 8 (Personnel Board)
4. City Code – Chapter 17, Article 1, Division 7 (Discipline and Grievances)
5. City Code – Chapter 17, Article 1, Division 1, Section 102 (Definitions)
6. City Code – Chapter 6, Article 2, Division 1, Section 208 (All work to be inspected)

7. City Code – Chapter 6, Article 3, Division 1, Section 319 (All work to be inspected)
8. City Code – Chapter 6, Article 4, Division 1, Section 411 (All work to be inspected)
9. Administrative Policy 7-3 (Housing Program Policy)
10. Housing Rehabilitation Specialist Job Description
11. Notice of Predetermination Hearing/Meeting (11/12/15)
12. Notice of Discharge (11/18/15)
13. Personnel Board Appeal Form (11/27/15)
14. 24 C.F.R. § 35.930 (Evaluation and hazard reduction requirements)
15. Department of Environmental Quality Certification (Inspector/Risk Assesor)
16. HAD Form 4-6 (7/29/14 – 2323 SW Evans)
 - 16A. HAD Form 4-15 (10/28/14 – SW Evans)
 - 16B. Check #426 (10/31/14)
 - 16C. Correspondence to 2323 SW Evans (8/12/15)
17. HAD Form 4-6 (7/28/14 - 4504 SE Avalon)
 - 17A. HAD Form 4-15 (1/9/15 – 4504 SE Avalon)
 - 17B. Check # 434 (1/16/15)
 - 17C. Correspondence to 4504 SE Avalon (8/12/15)
18. HAD Form 4-6 (7/31/14 – 1006 SW Ranch Oak)
 - 18A. HAD Form 4-15 (10/14/14 – 1006 SW Ranch Oak)
 - 18B. Check # 424 (10/17/14)
 - 18C. Correspondence to 1006 SW Ranch Oak (8/12/15)
19. HAD Form 4-6 (7/30/14 – 2230 NW Pollard)
 - 19A. HAD Form 4-15 (1/6/15 – 2230 NW Pollard)
 - 19B. Check # 433 (1/9/15)
 - 19C. Correspondence to 2230 NW Pollard (8/12/15)
20. HAD Form 4-6 (7/30/14 – 5809 NW Cherry)
 - 20A. HAD Form 4-15 (1/19/15 – 5809 NW Cherry)
 - 20B. Check # 435 (1/23/15)
 - 20C. Correspondence to 5809 NW Cherry (8/12/15)
21. Contractor Change Order (12/15/14 – owner not available)
22. HAD Form 4-15 (11/3/14 – owner unavailable/out of town)
23. HAD Form 4-15 (12/2/14 – owner not available)
24. HAD Form 4-15 (1/19/15 – owner not available)
25. Ronny Ahlborn Written Statement (5/28/14 – owner unavailable)
26. Contractor Change Order (6/10/15 – owner unavailable for signature)
27. HAD Form 4-15 (6/3/14 – owner signature blank)
28. HAD Form 4-15 (6/10/14 – owner signature blank)
29. HAD Form 4-15 (6/16/14 – owner unavailable for signature)
30. HAD Form 4-21 (2/18/14)
31. HAD Form 4-21 (6/6/14)
32. HAD Form 4-15 (no date)

- 33. HAD Form 4-15 (8/13/14)
- 34. HAD Form 4-2 (1713 NW Lincoln)
- 35. 24 C.F.R. § 92.251 (Property standards)
- 36. HAD Form 4-7 (7/17/15 – 1139 NW Maple)
 - 36A. Photos (1139 NW Maple)
 - 36B. HAD Form 4-15 (7/17/15 – 1139 NW Maple)
 - 36C. Check # 2585 (7/24/15)
 - 36D. Email from Sheri Bennett (11/2/15)
- 37. HAD Form 4-7 (6/3/15 – 1407 SW E Avenue)
 - 37A. HAD Form 4-15 (6/3/15 – 1407 SW E Avenue)
 - 37B. Check # 2453 (6/5/15)
- 38. HAD Form 4-7 (12/17/14 – 4501 SW G Avenue)
 - 38A. HAD Form 4-15 (12/17/14 – 4501 SW G Avenue)
 - 38B. Check #2419 (1/2/15)
- 39. HAD Form 4-7 (11/19/14 – 902 SW 37th)
 - 39A. HAD Form 4-15 (11/19/14 – 902 SW 37th)
 - 39B. Check #2401 (11/28/14)
- 40. HAD Form 4-7 (10/27/14 – 2101 NW Denver)
 - 40A. HAD Form 4-15 (10/27/14 – 2101 NW Denver)
 - 40B. Check # 2389 (10/31/14)
- 41. 24 C.F.R. § 92.502 (Program disbursement and information system)

(The Board recessed at 12:55 p.m. and reconvened at 2:30 p.m. with all present.)

The following witness was called on behalf of the City: Jessica Buchanan, Assistant City Attorney, James Crow, Inspection Services Supervisor and Jim Russell, Assistant City Manager.

The witnesses were excused after testifying.

- 5. Pursuant to Section 307.B.1, Title 25, Oklahoma Statutes, consider convening in executive session to review and discuss evidence relating to the employment of RONNY AHLBORN and consider action on the appeal in open session.

MOTION by Polk, SECOND by Williams, to convene in executive session to review and discuss evidence relating to the appeal of Ronny Ahlborn. AYE: Williams, Rheinlander, Polk. NAY: None. MOTION CARRIED.

The Board convened in executive session at approximately 4:40 p.m. and reconvened in regular open session at approximately 5:05 p.m. with all those present who were present prior to executive session.

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MOTION by Rheinlander **SECOND** by Polk, to uphold the decision of the City Manger.
AYE: Polk, Williams, Rheinlander. **NAY:** None. **MOTION CARRIED.**

6. Adjournment.

There was no further business to consider and upon motion, second and roll call the hearing adjourned at 5:08 p .m.

Tom Rheinlander, Chairman