

AGENDA
CITY OF LAWTON PENSION TRUST COMMISSION
SPECIAL MEETING
CITY HALL 3rd FLOOR CONFERENCE ROOM
DECEMBER 14, 2023 9:00 A.M.

Vice-Chairperson Ellwanger called the meeting to order at 9:00 a.m. in the City Hall Third Floor Conference Room. Notice of meeting and agenda was posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Paul Ellwanger; Christine James; Richard Rogalski; James Apple

ABSENT: Andrew Hill, Ed Petersen, Teri Bayones

ALSO PRESENT: Craig Akard, Human Resources Director; Taressa Macias, Human Resources; Kristin Huntley, Financial Services; Colbie Garrett, Financial Services; Tim Wilson, Acting City Attorney; Tammy Branstetter, City Clerk's Office.

STATEMENT OF COMPLIANCE WITH OKLAHOMA OPEN MEETING ACT, 25 O.S. 301-314

INTRODUCTION OF GUESTS

NEW BUSINESS

- A. Consider approving the minutes of the July 27, 2023 meeting.

Apple noted that discussions regarding a cost-of-living increase did not go into enough detail. He said this item was tabled, but it doesn't give a date that it's tabled until.

Branstetter said she will go back and listen to the recording and provide a more in-depth summary of this discussion.

Rogalski asked if anyone recalls why this item was tabled.

James said it was tabled until the ongoing investigation concerning pension calculations is resolved. She cannot recall a date being set to reconsider a cost-of-living increase.

Motion by James, Second by Rogalski, to approve the minutes of the July 27, 2023 meeting. **AYE:** Ellwanger, James, Rogalski, Apple. **NAY:** None. ***MOTION PASSED.***

- B. Consider extending the contract with Finley and Cook for the purpose of conducting the Annual Pension Fund Audit and take action as deemed necessary.

Colbie Garrett, Finance, provided background information on this item.

Rogalski asked how many extensions the original contract allows for.

Kristin Huntley, Finance, said the current contract allows for four extensions, and this extension would be the second one.

Rogalski asked if staff has had any issues with Finley and Cook.

Huntley said they were the only ones to bid on conducting the audit.

Motion by Apple, Second by Rogalski, to extend the contract with Finley and Cook for the purpose of conducting the Annual Pension Fund Audit. **AYE:** Ellwanger, James, Rogalski, Apple. **NAY:** None. **MOTION PASSED.**

Executive Session

- A. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the status of an ongoing investigation concerning pension calculations, and, if necessary, take appropriate action in open session.
- B. Pursuant to Section 307B.7, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the retirement application and medical information received from Stacey McMillion applying for a Disability Retirement, Non-Job Related, and take appropriate action in open session.

Motion by James, Second by Rogalski, to enter executive session. **AYE:** Ellwanger, James, Rogalski, Apple. **NAY:** None. **Motion Passed.**

The Authority convened in executive session at 9:05 AM and reconvened in regular, open session at 9:49 AM. Roll call reflected all members present.

Tim Wilson, Acting City Attorney, read the item title as follows: **“Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the status of an ongoing investigation concerning pension calculations, and, if necessary, take appropriate action in open session.”**

Wilson advised that no action will be taken on this item.

Tim Wilson, Acting City Attorney, read the item title as follows: **“Pursuant to Section 307B.7, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the retirement application and medical information received from Stacey McMillion applying for a Disability Retirement, Non-Job Related, and take appropriate action in open session.”**

Motion by Apple, Second by James, to approve the Disability Retirement Application for Stacey McMillion. **AYE:** Ellwanger, James, Rogalski, Apple. **NAY:** None. **Motion Passed.**

VI. Adjournment

Motion by James, Second by Apple, to adjourn the December 14, 2023 meeting. **AYE:** Ellwanger, James, Rogalski, Apple. **NAY:** None. **MOTION PASSED.**

There being no further business, Vice-Chairman Ellwanger adjourned the meeting at 9:51 A.M.

"The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation."