



AGENDA
PARKS AND RECREATION COMMISSION
SPECIAL CALLED MEETING
OWEN'S MULTIPURPOSE CENTER
1405 SW 11TH STREET, LAWTON, OKLAHOMA
Conference/Break Room
WEDNESDAY, NOVEMBER 2ND, 2022, 5:00 PM

AGENDA

I. CALL TO ORDER/ ROLL CALL

II. REPORTS

- A. Parks & Recreation Staff
- B. Commission Members

III. AUDIENCE PARTICIPATION

Anyone having an item of business to present to the commission that does not appear on the agenda please come forward.

IV. UNFINISHED BUSINESS:

None

V. NEW BUSINESS:

- A. Consider approving the minutes from the October 26, 2022 regular meeting.
- B. Elect Chairperson and Vice-chairperson for 2023

VI. ADJOURN

"The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if interpreters for the deaf (signing) are not the necessary accommodation."

ITEM NO. 5A

MTG. DATE November 2, 2022

PARKS AND RECREATION COMMISSION
AGENDA ITEM COMMENTARY

ITEM TITLE: Consider approving the minutes from the October 26, 2022 regular meeting.

INITIATOR: Ryan Brady, Recording Secretary

INFORMATION SOURCE: Park & Recreation's Office

BACKGROUND: Minutes from the October 26, 2022 regular meeting have been drafted and are awaiting approval.

EXHIBITS: Draft minutes from October 26, 2022 regular meeting

KEY ISSUES: N/A

FUNDING SOURCE: N/A

RECOMMENDED ACTION: Approve the minutes from the October 26, 2022 regular meeting.

**2022 MINUTES
REGULAR CALLED MEETING
PARKS AND RECREATION COMMISSION
WEDNESDAY, OCTOBER 26, 2022, 5:30 PM
OWENS MULTIPURPOSE CENTER
1405 SW 11th STREET, LAWTON, OK, 73501
CONFERENCE/BREAK ROOM**

The Meeting of the Parks and Recreation Commission was held Wednesday, October 26, 2022, at the Owens Multipurpose Center, 1405 SW 11th Street, Lawton, Oklahoma, and called to order by Chairperson, Sherene Williams, at 5:38 p.m. Meeting was moved from Fuller Room at Owens Center to the break room due to temperature of room in building. Signs were displayed for any guests attending.

ROLL CALL:

MEMBERS PRESENT: Mike Scott, Terry Brierton, Linda Neal, Jacobi Crowley, Sherene Williams, Anthony Cox

MEMBERS ABSENT: Jason Wells, Susan Thompson, Angela Rivera, Jason Scott

STAFF PRESENT: Christine James, Parks and Recreation Director; Mitch Dooley, Parks and Recreation Deputy Director, Antonio Hopson, Parks and Grounds Superintendent, Ryan Brady, Recording Administrative Assistant

OTHERS PRESENT: None.

II. REPORTS

- A. Christine James introduced new Deputy Director for Parks and Recreation, Mitch Dooley, and Administrative Assistant III, Ryan Brady, to the Commission Members.

Mitch Dooley comes to the department from Lake Jackson where he was the Recreation Coordinator. This is the first time Lawton has had a Deputy Director in the department. Mitch brings many years of experience and expertise in Recreation, including a bachelor's degree in Recreation Management from Brigham Young University. He also has obtained the Certified Parks and Recreation Professional status from the National Recreation and Parks Association. The department is excited to have him and look forward to new ideas to create more citizen involvement in our recreation centers.

Ryan Brady is also new to Parks and Recreation. She is the new Administrative Assistant III and will now be the recording administrative for this committee.

The City of Lawton has been holding Ward Parks Public Input meetings. The intent of the meetings is to get the citizens thoughts, concerns and suggestions on the city's parks. The overhead to maintain all the city's parks is large and

just not feasible in some parks due to drainage problems, no irrigation, and some are just not that easily accessible. These meetings are to put together a recommendation for the City Council on which parks to keep, sale or change the status from a park to a natural habitat.

Commission members expressed their concern regarding the closure of some parks, including Lee West Park, Putney Park, and Elmore West. Christine informed the committee that some parks were included in the Lawton Public Schools/City of Lawton deal that had nothing to do with these recent meetings. Members would like to be informed on the recommendations prior to being sent to City Council for vote. Christine stated that P&R would be certain to send all Commission Members a copy of any recommendations.

- B.** Chairperson Sherene Williams shared she recently visited the Patterson center and commended the staff and center on their exemplary work.

III. AUDIENCE PARTICIPATION

None

IV. UNFINISHED BUSINESS

None

V. NEW BUSINESS

- A.** Consider approving minutes from the September 28, 2022, Special Meeting.

MOTION by Jacobi Crowley; SECOND by Anthony Cox

AYES: Mike Scott, Terry Brierton, Linda Neal, Jacobi Crowley, Sherene Williams, Anthony Cox

NAYS: None.

MOTION CARRIES

- B.** Consider discussing updating the City's Adopt-a-Park Program, providing staff with guidance and making a recommendation to the City Council.

Director, Christine James, recommends that the city update its Adopt-a-Park program by changing the type of adoption available to three tiers: Litter Control, Litter Control and Supplemental mowing (in addition to the City's regular scheduled mowing days), and Grass trimming and mowing. Christine also expressed that she wanted to remove the option to make permanent changes stating that although citizens intentions are good to make such changes, the financial burden of maintaining such changes falls on the City. Christine suggested that the city offer one (1) free monthly event to any organization that adopts as enticement to get more community participation.

She also recommended that the adoption length be set for one (1) year agreements with a thirty (30) day notice to terminate said agreement.

Deputy Director Mitch Dooley brought two examples of other cities that have Adopt-a-Park Programs that the City of Lawton could use as tool to update its current program.

Sherene Williams inquired the budget to maintain parks. Christine explained that number is not easily obtained by current records but that she knows the weekly cost of mowing the city's right-a-ways and medians is \$44K. This number was a good reflection of the cost to maintain mowing alone.

Linda Neal expressed a desire to possibly converting some pocket parks in the city to community gardens. Christine agreed that was a good idea adding that the upkeep of said gardens would be better maintained by putting it in a neighborhood of homeowners as opposed to renters. Linda expressed that she and the committee would like to be kept in the loop of any recommendations to the City Council for voting be presented to this committee prior to going to Council. All members agreed stating that they like to be informed so they have answers when questioned in public by upset citizens.

Director James and Deputy Director Dooley agreed to keep the committee in the loop.

NO MOTION MADE

*****Special Meeting will be held on Wednesday, November 2, 2022 at 5:00 p.m., for purposes of electing Chairperson and Vice-Chairperson for 2023.*****

VI. ADJOURN

MOTION by Linda Neal; SECOND by Jacobi Crowley

AYES: Mike Scott, Terry Brierton, Linda Neal, Jacobi Crowley, Sherene Williams, Anthony Cox

NAYS: None.

MOTION CARRIES

Meeting adjourned @ 6:27 p.m.

ITEM NO. 5B

MTG. DATE November 2, 2022

PARKS AND RECREATION COMMISSION
AGENDA ITEM COMMENTARY

ITEM TITLE: Elect Chairperson and Vice-chairperson for 2023

INITIATOR: Ryan Brady, Administrative Assistant III

INFORMATION SOURCE: Ryan Brady, Administrative Assistant III

BACKGROUND: Chairperson and Vice-chairperson should have been elected in September 2022. A special meeting has been called to comply with procedure.

EXHIBITS: Parks and Recreation Members

KEY ISSUES: N/A

FUNDING SOURCE: N/A

RECOMMENDED ACTION: Elect Chairperson and Vice-chairperson for 2023

Parks & Recreation Commission
(Ward & Mayor Appointed)
10/27/2022

Ward Michael Scott

1 2406 NW Crosby Park Blvd
Lawton, OK 73505
580-581-6309
Term: 04/26/22 - 01/01/23
meme2406@sbcglobal.net

Ward Terry Brierton

2 1314 NW Maple Avenue
Lawton, Oklahoma 73507
Hm 580-355-9326; C 580-585-0502
Term: 01/01/18 - 01/01/20
tbrierton@lawtonps.org

Ward Linda Neal

3 325 NW Ridgeview Way
Lawton, Oklahoma 73505
580-678-0842
04/12/22 - 01/01/24
lkneal123@gmail.com

Ward Jason Wells

4 3707 NE East Lake
Lawton, Oklahoma 73507
C 580-280-0180; Wk 580-353-6100
Term: 03/22/22 - 01/01/24
jwells@insightbrokers.com

Ward Jacobi Crowley

5 1910 NW Arlington Ave.
Lawton, Oklahoma 73507
580-280-9562
Term: 01/01/21 - 01/01/23
jacobicrowley@gmail.com

Ward Susan Hargreaves Thompson

6 2309 NW 75th Street
Lawton, Oklahoma 73505
580-678-9195
Term: 01/01/22 - 01/01/24
susan@bamanavy.com

Ward Sherene L. Williams - (Chairperson)

7 6314 SW Red Oak
Lawton, Oklahoma 73505
580-284-4530
Term: 01/01/21 - 01/01/23
Sherenelwilliams2@gmail.com

Ward Angela Rivera

8 3432 NW Columbia Ave.
Lawton, Oklahoma 73505
580-647-1445
Term: 01/01/21 - 01/01/23
angela@lbvinsure.com

1. Jason Scott (Vice-Chairperson)

Mayor's Appointment
502 NE 27th Street
Lawton, Oklahoma 73507
252-506-1997
Term: 01/01/22 - 01/01/24
tigersfootball@yahoo.com

2. Anthony Cox

Mayor's Appointment
7203 NW Willow Place
Lawton, Oklahoma 73505
580-704-6673
Term: 01/01/22 - 01/01/24
Bakjakg@gmail.com

3. Bill Stamps - **RESIGNED POSITION**

Mayor's Appointment
6911 NW Silver Creek Circle
Lawton, OK 7350
580-704-8478
Term: 01/01/22 - 01/01/24
solbs@aol.com

Note: Permission has been given by the Commissioners that their personal contact information may be shared by their fellow Board Members and Recreation Staff. The Parks & Recreation Director and the City Clerk have asked that this same information only be given to the public by them. The public may call Parks & Recreation 580-581-3400.