



McMahon Memorial Auditorium

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Max Sasseen
Chair

Allan Jolly
Vice-Chair

Teresa Pendergraft
Secretary/Treasurer

Dory Thomas
Jason Poudrier
Julia Sibilla
Paul Ellwanger
Taron Epps
Neil West

Jason Poudrier
Arts & Humanities
Administrator

Andrea Morman
Deputy Arts &
Humanities
Administrator

Michell Rosario
Arts & Humanities
Community Events &
Outreach Coordinator

Haley Moore
Arts & Humanities
Digital Media &
Records Specialist

Reagan Williams
Administrative
Assistant

Nicholas Sasseen
Arts & Humanities
Technical Coordinator

Joseph Cox
Arts & Humanities
Maintenance Tech

**Minutes
Special Meeting
McMahon Auditorium Authority
Sept 20, 2023 – 4:00pm
McMahon Memorial Auditorium**

CALL TO ORDER / ROLL CALL

PRESENT: Sasseen, Jolly, Ellwanger, Poudrier, West

ABSENT: Pendergraft, Epps, Sabilla, Thomas

STAFF: Poudrier

VERIFY POSTING OF MEETING

Action: Verified posting time, place, and date

CHAIRS REPORT

1. Sasseen thanked everyone for being able to attend the special meeting and mentioned that we were approved for advanced funding for the NEA Big Read, but the funding had not come in yet; however, funding was needed to purchase books for the project. He also mentioned that it was crucial that we order the recommended lighting and sound equipment in a timely matter for use for upcoming events.

BUSINESS ITEMS

2. Consider purchasing additional sound and lighting equipment for McMahon Memorial Auditorium and equipment needed to support low to no-cost family friendly entertainment and take action as necessary.

Motion by Jolly to purchase sound and lighting equipment for McMahon Memorial Auditorium and equipment needed to support low to no-cost family friendly entertainment up to \$6,500 out of 21-22 additional Hotel Motel allocation, West seconded. Jolly, Ellwanger, Epps, and West voted yes. Motion carried.
3. Discuss NEA BIG READ: Lawton grant and consider.

Motion by Jolly to permit Dory Thomas and Arts and Humanities Administer to make purchases and payments listed within grant budget for NEA BIG READ: Lawton with amount equal to payments made to be reimburse when grant funding is secured. Second was made by Ellwanger. Jolly, Ellwanger, Epps, and West voted yes. Motion carried.

OLD BUSINESS

NEW BUSINESS

ANNOUNCEMENTS

ADJOURNMENT