

**Minutes  
Special Meeting  
McMahon Auditorium Authority  
Thursday, March 22, 2012 – 4:00 pm  
Owens Multipurpose Center**

**CALL TO ORDER / ROLL CALL**

**MEMBERS PRESENT:** Hofmann, Sandstrom, Jolly, Anderson, Kelly, \*Shahan, and Sutherlin

**MEMBERS EXCUSED:** Godlove

**MEMBERS ABSENT:** Sasseen

**STAFF PRESENT:** Whipp

**Chair Hofmann called the meeting to order at 4:00 p.m.  
and declared a quorum present.**

**ITEMS REQUIRING ACTION**

1. Consider approving FY12-13 budget priorities for the McMahon Auditorium Authority (Attachment A). – Chair Hofmann gave a brief overview of the discussion at the March regular meeting regarding the Authority establishing an annual budget and the consensus of the Board was to call a special meeting to approve the FY12-13 budget. She stated this was recommended in the annual audit and would also assist city staff during the City's budget review process. (\*Shahan entered) She referred to Attachment A and thanked Sutherlin and the Facilities' Committee for drafting the budget. Discussion ensued with the consensus being that the budget represents the goals and mission of the Authority while allowing for flexibility of using funds for grants as well as for improvement projects. Following further discussion the general consensus of the Board was to add a third item under section "Establishing Annual Budget Priorities" that reads "Authority promotion of new arts and entertainment projects". MOTION by Sandstrom to accept the FY12-13 budget priorities for the McMahon Auditorium Authority as amended, with second by Jolly (see attached). Roll call results: Sandstrom, Jolly, Anderson, Kelly, Shahan, and Sutherlin voted yes. MOTION CARRIED.

**CHAIR'S REPORT**

Capital Outlay Projects (Attachment B) - Hofmann referred to Attachment B included in member's packets stating this was a list of all improvement projects identified to date by both staff and the Authority for the Auditorium. She requested the board prioritize the projects, which would be helpful in future planning of projects. Discussion ensued with the general consensus being to adopt the prioritized list as identified in the document entitled "McMahon Memorial Auditorium Capital Improvement Projects" (see attached).

**ADJOURN**

Chair Hofmann adjourned the meeting at 4:55 p.m.

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Signature

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Date approved