

**Minutes
Special Meeting
McMahon Auditorium Authority
Wednesday, February 25, 2015 – 4:30 pm
Owens Multipurpose Center**

CALL TO ORDER / ROLL CALL

MEMBERS PRESENT: Sutherlin, Anderson, Jolly, Kent, Sasseen and Whipp (COL Acting Parks & Recreation Director)

MEMBERS EXCUSED: Pendergraft and Torbert

MEMBERS ABSENT: None

STAFF PRESENT: Pennie Wolfe (P&R Dept) and Whipp

**Chair Sutherlin called the meeting to order at 4:30 p.m.
and declared a quorum present.**

CHAIR'S REPORT

BUSINESS ITEMS

1. Consider approving allocations of funding for House Lights – Chair Sutherlin reviewed the recommendations for this project (see attached). Discussion ensued regarding project and associated costs, benefit of hiring a consultant and requesting the COL to reallocate remaining funds from the stage floor project for house lighting. Improved lighting levels, improved operating economy, and longevity of the LED technology were reviewed. MOTION by Anderson, with second by Kent to approve \$3,000 to hire Scott Hofmann from Authority funds as consultant for the house lighting project and to proceed with the project of replacing house lights with LED fixtures at an estimated cost of \$44,000. Roll call results: Anderson, Jolly, Kent, Sasseen and Whipp voted yes. MOTION CARRIED.
2. Consider approving allocations of funding for Stage Floor – Sasseen provided an update on the stage floor project stating that no local contractors will bid on the project, but that he has spoken with several contractors from Oklahoma City and has received verbal estimates ranging from \$10,000 - \$12,000 to sand, repair and sand a second time. A local contractor would then be hired to finish the floor using the performance coating as previously discussed. Discussion ensued regarding total cost and need to hire a project manager with Sasseen reporting that Terry Wells of Wells Construction has expressed an interest in this position. MOTION by Sasseen, with second by Jolly to approve funding of \$20,000 for stage floor and request that the City reallocated the remaining \$36,000 from this project to the House Lighting project. Roll call results: Anderson, Jolly, Kent, Sasseen and Whipp voted yes. MOTION CARRIED.

Further discussion ensued on the projects and cost associated and need for additional funds for the house lighting project as only \$10,000 was allocated in the City's budget. The general consensus was to only allocate \$15,000 for the stage floor and request that the City reallocate remaining funds of \$41,000 to the House Lighting project for a total of \$51,000 for the House Lights and approve Authority funds to pay Project Managers for both projects and

any remaining expenses on either project. MOTION by Jolly, with second by Sasseen to allocate \$15,000 for stage floor and request the City to reallocate remaining funds of \$41,000 to the House Lighting project. Roll call results: Anderson, Jolly, Kent, Sasseen and Whipp voted yes. MOTION CARRIED.

ADJOURN

Chair Sutherlin adjourned the meeting at 5:10 p.m.

Chair

Date Approved