

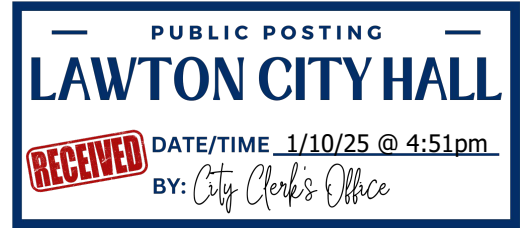


# McMahon Memorial Auditorium

801 NW Ferris Ave  
PO Box 522  
Lawton, OK 73502  
580-581-3472  
Fax 580-581-3473  
www.lawtonok.gov



**Agenda**  
**Special Meeting**  
**McMahon Auditorium Authority**  
**January 15th, 2025 – 5:00 p.m.**  
**Carnegie Library Town Hall**  
**5th & B Ave, 425 SW B Ave, Lawton, OK 73501**



Max Sasseen  
Chair

Allan Jolly  
Vice-Chair

Teresa Pendergraft  
Secretary/Treasurer

Dory Thomas  
Jason Poudrier  
Julia Sibilla  
Paul Ellwanger  
Taron Epps  
Neil West

Jason Poudrier  
Arts & Humanities  
Administrator

Andrea Morman  
Deputy Arts &  
Humanities  
Administrator

Michell Rosario  
Arts & Humanities  
Community Events &  
Outreach Coordinator

Haley Moore  
Arts & Humanities  
Digital Media &  
Records Specialist

Reagan Williams  
Administrative  
Assistant

Nicholas Sasseen  
Art's & Humanities  
Technical Coordinator

Joseph Cox  
Arts & Humanities  
Maintenance Tech

**CALL TO ORDER / ROLL CALL**

**VERIFY POSTING OF MEETING**

**Action:** Verification of posting time, place, and date

**CONSENT AGENDA:** The following items are considered to be routine by the McMahon Auditorium Authority and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approving minutes of November meeting.
2. Consider accepting the bank register reports for November and December 2024.

**CHAIR'S REPORT**

3. Auditorium Update
4. Other announcements

**TREASURER'S REPORT**

5. CPA's Financial Reports

**STAFF REPORTS**

6. Review Events Calendar, and Audit Update—A&H Deputy Administrator
7. Hotel/Motel, ARPA Funds Update and Grants Update—A&H Administrator

**COMMITTEE REPORTS**

8. Receive Report from International Festival Committee and take action as necessary.
  - a. Vendor Application
  - b. Poster Competition and Guidelines
  - c. Fundraiser/Gala Event, May 2<sup>nd</sup> or 3<sup>rd</sup> at Apache Casino Hotel
  - d. Escape Rooms and Climbing Wall
  - e. Headliner Performer Schedule
9. Receive Report from Arts and Humanities Committee and take action as necessary.
  - a. A&H Award Winners and Table Purchase for Winners at State of the Arts Lunch in Scheduled for February 7<sup>th</sup> at 12:00 as the Lawton Country Club.
  - b. Funding of subgrating projects: Museum of the Great Plains, Cameron Writer's Studio Featured Reader.
  - c. Funding of Lawton travel for featured reader in partnership with University of Oklahoma.
  - d. Support for Carnegie Library Arts Programming Schedule adding .

**BUSINESS ITEMS**

10. Consider selecting OKC Children's Theatre for Student performance on March 13<sup>th</sup> at MacArthur Middle School Auditorium for three performance, for \$2,800 and take action as necessary.
11. Consider support of Community Humanities project and installation of national and state flags at community building as part of a local Eagle Scout project and take action as necessary.
12. Receive report on use of Insurance Repair and Carnegie Library/Armory Repair funds and take action as necessary.
13. Consideration/Discussion of a budget for bulk/annual TV purchase packages with KSWO and/or Channel 6 and take action as necessary.
14. Discuss 2025-2026 budget and Hotel Motel and CIP funding meeting with City Management on January 30<sup>th</sup> at 3:00PM and take action as necessary.

**OLD BUSINESS**

**NEW BUSINESS**

**ANNOUNCEMENTS**

**ADJOURNMENT**

The City of Lawton encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at 580-581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation.

**Please call The Arts & Humanities Office at 581-3470 or 581-3471 if you cannot attend the meeting!**