



McMahon Memorial Auditorium

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Max Sasseen
Chair

Allan Jolly
Vice-Chair

Teresa Pendergraft
Secretary/Treasurer

Burl Ragland
Dory Thomas
Jason Poudrier
Julia Sibilla
Paul Ellwanger
Taron Epps

Jason Poudrier
Arts & Humanities
Administrator

Andrea Morman
Deputy Arts &
Humanities
Administrator

Michell Rosario
Arts & Humanities
Community Events &
Outreach Coordinator

Haley Moore
Arts & Humanities
Digital Media &
Records Assistant

Vicci Kirkendoll
Administrative
Assistant

Minutes Regular Monthly Meeting McMahon Auditorium Authority Dec 8, 2022 – 4:00 p.m. McMahon Memorial Auditorium

CALL TO ORDER / ROLL CALL

Members Present: Sasseen, Jolley, Ellwanger, Epps, Thomas, Ragland, Jones (filling in for Sibilla, Poudrier)

Staff Present: Morman

Chair Sasseen Called the meeting to order at 4:00PM and declared a quorum.

Representative from City Attorney's Office wasn't able to attend to present on Oklahoma Open Meetings Act.

CONSENT AGENDA: The following items are considered to be routine by the McMahon Auditorium Authority and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approving minutes for Nov, 2022 meeting.
2. Consider accepting the Nov, 2022 bank register reports.

Motion to approve November minutes and table bank register reports was made by Poudrier and seconded Ellwanger. Motion passed unanimously.

CHAIR'S REPORT

3. Auditorium Update (Sasseen & Jolly)

Sasseen reported that the current construction cost of the Auditorium renovation has increased from roughly 4 million to 7 million due to increased building costs. Design plans are at 65% and will be at 100% before the end of January. When referring to the renovations, members should be cognizant when speaking about the renovation that it is not an expansion, but it is needed renovations to update our outdated HVAC system that is on the verge of failure, and improvements to accommodate ADA accessibility and Fire Safety standards. Discussion ensued about cost of McMahon Memorial Auditorium renovations.

TREASURER'S REPORT

4. CPA's Financial Reports (Tabled until January)

Poudrier reported on grants that have been submitted and funded, hotel/motel allocations, and PROPEL allocations. Budget should be ready for review for January.

COMMITTEE REPORTS

5. International Festival Committee

- a. Dory Thomas and Dinah Lazarte were nominated to serve as Chair and Co-Chair.

Nomination made by Ellwanger and second by Poudrier. Nomination was passed unanimously. Discussion also ensued to nominate Taron Epps, Candy Hanza, Max Sasseen, and Jason Poudrier as members of the board. Discussion also ensued to recruit a council member to serve on the committee.

6. Arts and Humanities Committee

- a. Poudrier Reported on Arts and Cultural Awardees, selected by subcommittee of the Arts and Humanities Committee: Citizen in the Arts Teresa Lopez, Educator in the Arts Dan E.

Tibbs, Business in the Arts, Phillips Music (David Jackson). Santos Rubio was selected as the winner of the Art Purchase Award Winner.

b. Discussion ensued about appointing grant review panel: Jason Poudrier (Chair), Natalie McCabe, William Carney, Teresa Abram, and Tony Jones.

STAFF REPORTS

7. Review Events Calendar—Deputy Administrator

Morman reported on events for November and December.

8. Staffing Changes Update, Grant Reports Update—A&H Admin

Poudrier reported on Ashlin Penn and Haley Moore coming on board with the Arts and Humanities Division. Poudrier received approval to have Haley's position to be fulltime with the City, and a request will be put in for Ashlin Penn's position to be full time as well. Teresa Neeley has resigned from her position.

BUSINESS ITEMS

9. Poudrier made motion that we purchase three works from Santos Rubio and consider purchasing three of the same print, approve winners of the Arts and Cultural awards. Jolly seconded motion. Motion passed. Epps Abstained.

10. Motion was made by Ellwanger, second by Jolly to spend up to \$1,000 of allocated Hotel motel funds and waive fees to support Washington's Armor Lawton Premier for January 13th, 2023 in collaboration with Museum of the Great Plains and City of Lawton. Motion passed unanimously.

11. Consider Approval of 2022-2023 Budget. Poudrier motioned to table, Second by Jolly. Motion to Table Passed.

OLD BUSINESS

NEW BUSINESS

ANNOUNCEMENTS

Sasseen made announcement that there could be additional funds to support theatre and arts programming for youth in the City of Lawton. Discussion ensued to reach out to most needed schools first.

ADJOURNMENT

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Sasseen adjourned the meeting at 5:34pm.


Chair

3/9/2023
Date Approved