



# McMahon Memorial Auditorium

801 NW Ferris Ave  
PO Box 522  
Lawton, OK 73502  
580-581-3472  
Fax 580-581-3473  
www.lawtonok.gov



**Agenda**  
**Regular Monthly Meeting**  
**McMahon Auditorium Authority**  
**November 14, 2024 – 4:00 p.m.**  
**McMahon Memorial Auditorium**



Max Sasseen  
Chair

Allan Jolly  
Vice-Chair

Teresa Pendergraft  
Secretary/Treasurer

Dory Thomas  
Jason Poudrier  
Julia Sibilla  
Paul Ellwanger  
Taron Epps  
Neil West

Jason Poudrier  
Arts & Humanities  
Administrator

Andrea Morman  
Deputy Arts &  
Humanities  
Administrator

Michell Rosario  
Arts & Humanities  
Community Events &  
Outreach Coordinator

Haley Moore  
Arts & Humanities  
Digital Media &  
Records Specialist

Reagan Williams  
Administrative  
Assistant

Nicholas Sasseen  
Art's & Humanities  
Technical Coordinator

Joseph Cox  
Arts & Humanities  
Maintenance Tech

**CALL TO ORDER / ROLL CALL**

**VERIFY POSTING OF MEETING**

**Action:** Verification of posting time, place, and date

**CONSENT AGENDA:** The following items are considered to be routine by the McMahon Auditorium Authority and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approving minutes of October 10, 2024 meeting.
2. Consider accepting the bank register reports for October 2024.

**CHAIR'S REPORT**

3. Auditorium Update
4. Other announcements

**TREASURER'S REPORT**

5. CPA's Financial Reports

**STAFF REPORTS**

6. Review Events Calendar, and Audit Update—A&H Deputy Administrator
7. Hotel/Motel, ARPA Funds Update and Grants Update—A&H Administrator

**COMMITTEE REPORTS**

8. Receive Report from International Festival Committee and take action as necessary.
  - a. November or December Meeting Cancellation
9. Receive Report from Arts and Humanities Committee and take action as necessary.
  - a. December Meeting Cancellation.
  - b. Discussion Carnegie Library Arts Programming Schedule.
  - c. Extension of Arts and Humanities Awards Deadline.

**BUSINESS ITEMS**

10. Discuss meeting cancellation for month of December and take action as necessary.

**OLD BUSINESS**

**NEW BUSINESS**

**ANNOUNCEMENTS**

**ADJOURNMENT**

The City of Lawton encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at 580-581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation.

**Please call The Arts & Humanities Office at 581-3470 or 581-3471 if you cannot attend the meeting!**