Minutes
Regular Monthly Meeting
McMahon Auditorium Authority
Thursday, October 11, 2012 – 4:00 pm
Owens Multipurpose Center

CALL TO ORDER / ROLL CALL

MEMBERS PRESENT: Jolly, Sutherlin, Anderson, Kelly, Kent, Pendergraft, Torbert

MEMBERS EXCUSED: Shahan

MEMBERS ABSENT: Sasseen

STAFF PRESENT: Whipp

VOTING ITEMS

CONSENT AGENDA: The following items are considered to be routine by the McMahon Auditorium Authority and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approving minutes of September 13, 2012 meeting.
2. Consider accepting September financial reports.

MOTION by Sutherlin, with second by Kent to approve the consent agenda. Roll call results: Sutherlin, Anderson, Kent, Pendergraft, and Torbert voted yes. MOTION CARRIED.

NEW BUSINESS ITEMS:

3. Consider waiving fees for LAHC's annual Student Performance scheduled for March 2013. Whipp reported that historically the Authority has co-sponsored this event by waving the rental, maintenance, ticketing printing and ticket fees. The FY12-13 presentation of "Cinderella's Mice" will be presented by Lawton Community Theatre the last week of March. MOTION by Sutherlin, with second by Anderson to approve waiving rental, maintenance, ticketing printing and ticket commission fees for LAHC's FY12-13 Student Performance. Roll call results: Sutherlin, Anderson, Pendergraft, and Torbert voted yes. Kent abstained. MOTION CARRIED.

CHAIR'S REPORT

4. Board Member Orientation – Jolly asked new board members if they felt the need to have an orientation at this time since the Trust Indenture and other Authority policies had been reviewed since they had been appointed to the Board. The general consensus was not to schedule one at this time as they have read the member handbook and are familiar with the facility. Whipp encouraged all board members not to hesitate to schedule a meeting if they had questions or to just stop by anytime if they wanted to do a walk-thru of the Auditorium.

5. "Daughter of Dawn" - 7:00pm @ Cameron University Theatre, October 11, 2012 - Jolly reminded everyone of the Daughter of Dawn showing later that evening in the Cameron University Theatre.

6. LPO's request for musicians' chairs - Jolly referred members to a letter from LPO requesting that the Authority purchase 100 new musician chairs. Discussion ensued on the condition of the Auditorium chairs, other events that use them as well as what type of chair would be most appropriate for the Authority to purchase if deemed necessary. The general consensus was to table the item until the October meeting with Sutherlin volunteering to inspect the chair inventory and present his finding at the October meeting. Motion by Sutherlin, with second by Pendergraft to table item.

TREASURER'S REPORT

7. Authority Budget - Anderson reported no additional report or updates since the September meeting.

COMMITTEES

8. Committee Sign-Up - Jolly stated there were still open slots on committees and passed around the sign-up sheet.

COORDINATOR'S REPORT

9. Update on contracts and calendar – Whipp referred members to their calendars and stated that Fort Sill will host all graduations with 170 or more students at the Auditorium.

10. Update on repairs and maintenance - Whipp report no major repairs or maintenance issues at this time.

ADMINISTRATOR'S REPORT

11. FY11-12 Audit Update - Whipp reported that the Auditor has been rescheduled and will be on site the week of October 29th, and plan to present the final audit at the January meeting.

OTHER BUSINESS

ADJOURN

Chair Jolly adjourned the meeting at 4:25 p.m.

______________________________ ____________________

Chair Date Approved