Minutes
Regular Monthly Meeting
McMahon Auditorium Authority
Thursday, September 13, 2012 – 4:00 pm
Owens Multipurpose Center

CALL TO ORDER / ROLL CALL

MEMBERS PRESENT: Jolly, Sutherlin, Anderson, Kelly, Kent, Pendergraft, Sasseen, Shahan, and Torbert

MEMBERS EXCUSED: None

MEMBERS ABSENT: None

GUEST PRESENT: Judge Johnson

STAFF PRESENT: Whipp, Morman and Gilbert

Oath of Office - Judge Johnson – Judge Johnson administered the Oath of Office and swore in all members of the McMahon Auditorium Authority. Chair Jolly thanked Judge Johnson, who then left the meeting.

VOTING ITEMS

CONSENT AGENDA
Chair Jolly stated item #3 needs to be considered separately.

1. Consider approving minutes of August 9, 2012 meeting.
2. Consider accepting August financial reports.

MOTION by Shahan, with second by Anderson to approve the consent agenda with the exception of item #3. Roll call results: Sutherlin, Anderson, Kelly, Kent, Pendergraft, Sasseen, Shahan, and Torbert voted yes. MOTION CARRIED.

3. Consider authorizing a grant request to McMahon Foundation for Stage Floor. – Sutherlin reported visiting with Mr. Mitchell at the City Council meeting regarding the Authority submitting a request to McMahon Foundation for the stage floor. Mr. Mitchell requested that the Authority delay the request to ensure the community focus remain on the Museum of the Great Plains' Capital Campaign and nothing distracts from that project at this time. Sutherlin recommended that the Authority authorize the grant request to the Foundation for the stage floor but delay submitting the request until a later date. MOTION by Anderson, with second by Kent to authorize the stage floor grant request pending approval to move forward from the City Manager. Roll call results: Sutherlin, Anderson, Kelly, Kent, Pendergraft, Sasseen, Shahan, and Torbert voted yes. MOTION CARRIED.

CHAIR'S REPORT / RECOMMENDATIONS

4. Board Member Orientation - Tuesday, October 30th @ 3pm – Kent noted she would be out of town. Chair Jolly thanked Sutherlin for his preparation of the Trust Indenture as well as Mr. Godlove who drafted the amended Trust prior to resigning from the Board.

TREASURER'S REPORT / RECOMMENDATIONS

5. Authority Budget – Anderson stated that the Authority's Business Budget was in member packets for review and noted the addition of #2 (Stage Lighting) under the Auditorium Improvements Priority list.

COMMITTEE REPORTS / RECOMMENDATIONS

6. Committee Sign-Up - The sign-up sheet was passed around.

COORDINATOR'S REPORT / RECOMMENDATIONS

7. Auditorium Calendar – Morman reviewed the three month calendar and reported that currently tickets are on sale for "An Evening With Mark Schulz and Anita Renfroe", scheduled for October 5th, and "Kealii's 10th Annual Polynesian Spectacular", scheduled for October 20th.

8. Repairs and maintenance – Morman reported Miller Pro Audio is scheduled to replace a malfunctioning amplifier. She further reported that the COL Building and Maintenance Division inspected a minor leak in the men's restroom to determine needed repairs. Sutherlin recommended an infrared inspection of the roof. Whipp reported that the entire roof was recently inspected and repairs made. Sutherlin withdrew his recommendation.

ADMINISTRATOR'S REPORT / RECOMMENDATIONS

9. FY11-12 Audit Update – Whipp reported that due to staffing issues, the auditors have rescheduled and will now be on site starting Monday, October 15th.

10. 2012 International Festival: September 28th - 30th / Elmer Thomas Park – Whipp reviewed the festival dates and invited the Authority to attend.

    At this time, the MGP's Capital Campaign project was reviewed.

OLD BUSINESS

11. "Daughter of Dawn" Silent Movie – Torbert reported that Cameron University will host the viewing of the movie and the Authority's involvement is not required at this time.

NEW BUSINESS

None

ADJOURN

Chair Jolly adjourned the meeting at 4:25 p.m.

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Chair Date Approved