

Agenda
Regular Monthly Meeting
McMahon Auditorium Authority
Aug 11, 2022 – 4:00 p.m.
McMahon Memorial Auditorium

CALL TO ORDER / ROLL CALL

CONSENT AGENDA: The following items are considered to be routine by the McMahon Auditorium Authority and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approving minutes for July 14th, 2022, meeting.
2. Consider accepting the June bank register reports.
3. Consider ratifying IFC's recommendations from the International Festival Committee meeting conducted on Aug 2nd, 2022 and approving any late vendor entries received before August 11th (Appendix A).
4. Consider ratifying A&H Committee recommendations from their Aug 3rd, 2022 meeting (Appendix B).

CHAIR'S REPORT

5. Auditorium Update
6. Other announcements

TREASURER'S REPORT

7. CPA's Financial Reports

COMMITTEE REPORTS

8. International Festival Committee
9. Arts and Humanities Committee

STAFF REPORTS

10. Review Events Calendar—Deputy Administrator
11. Staffing Changes Update—A&H Admin

BUSINESS ITEMS

12. Consider authorizing MAA Chair to work with City of Lawton Technical Coordinator to select and purchase new technical equipment with costs not to exceed the approved budgeted amount of 2021-2022 Hotel/Motel Funding allocation.
13. Consider approving use of 2022-2023 Hotel/Motel funding for an October Concert or Event at McMahon Memorial Auditorium (Appendix C).
14. Consider approval of selection of 2021-2022 financial auditor and selection of technical contractor for International Festival as sole bidders for services (Appendix D).
15. Consider late fees and set amount of fee for unpaid balances beyond 30 days past due on auditorium usage contracts.

OLD BUSINESS

16. Consider scheduling new date and time to update MAA strategic plan 2025.
17. Consider Usage Policies and updating fee schedule for McMahon Memorial Auditorium.

NEW BUSINESS

ANNOUNCEMENTS

ADJOURNMENT

The City of Lawton encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at 580-581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The city may waive 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation.

Please call The Arts & Humanities Office at 581-3470 or 581-3471 if you cannot attend the meeting!